Bridgehampton School District
Board of Education REORGANIZATION Meeting
July 3, 2013
Minutes

Called to order in the Middle School at 5:00 PM, by the Board Vice President with the following people present:

Ron White, Larry LaPointe, Doug DeGroot, Lillian Tyree-Johnson, Dr. Lois R. Favre (Supt/Principal), Robert Hauser (School Business Administrator), Christine Harrison (District Clerk pro tem), Tom Volz (Attorney)

PLEDGE OF ALLEGIANCE

RESOLVED that the Board of Education of the Bridgehampton UFSD reschedules the Reorganization Meeting for July 3, 2013 at 5:00 p.m.

Motion: Ron White  Second: Lillian Tyree-Johnson  Vote: 4-0

Resolved that the Board of Education of the Bridgehampton UFSD adjourns to executive session at 5:08 PM to discuss personnel history of a particular individual, and negotiations with counsel.

Motion: Ron White  Second: Lillian Tyree-Johnson  Vote: 4-0

Motion to reconvene to open session 6:15 PM.

Motion: Ron White  Second: Lillian Tyree-Johnson  Vote: 4-0

Resolved that the Board of Education of the Bridgehampton UFSD appoints Christine Harrison as district clerk pro tem for the period of July 3, 2013 through July 31, 2013, at her hourly rate ($19.23) for any additional hours after her scheduled day.

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

School Attorney administers oath to District Clerk pro tem, Christine Harrison.
District Clerk administers the oath to the new Board Member, Lawrence LaPointe

NOMINATIONS FOR PRESIDENT for the year 2013-2014

Motion by: Lillian Tyree-Johnson  Nominee: Ron White
Second: Doug DeGroot

NOMINATIONS FOR VICE PRESIDENT for the year 2013-2014

Motion by: Doug DeGroot  Nominee: Lillian Tyree-Johnson
Second: Ron White
ELECTION OF OFFICERS:

RESOLVED, that Ron White is elected President of the Board of Education of the Bridgehampton Union Free School District for the 2013-2014 school year.

  Motion: Lillian Tyree-Johnson   Second: Doug DeGroot   Vote: 4-0

RESOLVED, that Lillian Tyree-Johnson is elected Vice President of the Board of Education of the Bridgehampton Union Free School District for the 2013-2014 school year.

  Motion: Doug DeGroot   Second: Ron White   Vote: 4-0

The District Clerk administers the Oath of Office to the Board President, Vice-President and the Superintendent.

APPOINTMENTS OF OFFICERS:

1. RESOLVED that the Board of Education of the Bridgehampton UFSD hereby appoints Laura Spillane as District Treasurer of the Bridgehampton Union Free School District for the school year 2013-2014, at an annual salary of $49,000 and authorizes the Board President to execute a contract.

  Motion: Lillian Tyree-Johnson   Second: Doug DeGroot   Vote: 4-0

FURTHER RESOLVED, that Laura Spillane be authorized to sign all business operation checks for the Bridgehampton Union Free School District for the 2013-2014 fiscal year with two signatures required for checks over $2500, one of which must be the Treasurer and the other a BOE member, as indicated.

  BOE President: Ron White   Alternate: BOE Vice President: Lillian Tyree-Johnson

  Motion: Lillian Tyree-Johnson   Second: Larry LaPointe   Vote: 4-0

The Board President administers the Oath of Office to the District Clerk.

OTHER APPOINTMENTS:

*Consent agenda recommended for Other Appointments #1-19

  Motion: Lillian Tyree-Johnson   Second: Larry LaPointe   Vote: 4-0

1. RESOLVED that both Dr. Elizabeth White-Fricker and Dr. Lara DeSanti-Siska be appointed School Physicians for the 2013-2014 school year at a stipend of $800.00.

  Motion: Lillian Tyree-Johnson   Second: Larry LaPointe   Vote: 4-0

2. RESOLVED that the Board of Education of the Bridgehampton U.F.S.D. appoints the firm Thomas M. Volz, PLLC as the Bridgehampton School's counsel for the 2013-2014
school year at an annual retainer fee of $28,000, plus $235 per hour for litigation and $235 per hour for labor rate with an overall cap of $20,000 for negotiations and authorizes the Board President to execute retainers on behalf of the Board of Education.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

3. **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves Chaleff & Rogers Architects P.C. to serve as Architects for the 2013-2014 school year at an hourly rate of $165 for the Principal Architect and at an hourly rate of $110 for an Associate, and authorizes the Superintendent to sign the Letter of Engagement.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

4. **RESOLVED** that the Board of Education of the Bridgehampton UFSD authorize the Superintendent/Principal to certify payrolls for the 2013-2014 school year.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

5. **RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints the Business Administrator, Robert Hauser, as purchasing agent for the Bridgehampton UFSD for the 2013-2014 school year. In the absence of the Business Administrator, the Superintendent will be the alternate.

6. **RESOLVED** that Robert Hauser be appointed the Asbestos (LEA) Designee in accordance with AHERA for the 2013-2014 school year.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

7. **RESOLVED** that Aleta Parker be designated as Chief Information Officer for the 2013-2014 school year, at no additional compensation.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

8. **RESOLVED** that the following persons be appointed to serve on the Committee for Special Education for the 2013-2014 school year.

   Chairperson: Ken Giosi
   Sebor
   Guidance Representative: Danielle Doscher
   Parent or Person in parental Relationship: Susan Hiscock
   Additional Parent Member: Karen Hochstedler
   Special Education Teachers: Jeff Neubauer, Patrick Aiello,
   Julie Waller, Laura Keenan, Corinne Neubauer
   Special Education Teacher of the Child (if not listed above)
   Student's General Education Teacher As Appropriate
   C.S.E. Physician: Dr. Elizabeth White-Fricker
   and
   Student, where appropriate: Dr. Lara DeSanti-Siska

   ***At the discretion of the parent or district: other individuals who have knowledge and special expertise regarding the student.
9. **RESOLVED** that the following persons be appointed to serve on the Committee for Pre-School Special Education for the 2013-2014 school year:

- Chairperson: Julie Waller
- Speech & Language Pathologist: Aleaze Hodgens
- Special Ed. Teacher: Laura Keenan, Corinne Neubauer
- General Education Teachers: Jackie Poole, Nancy Moloney
- Parent Member: Tara Rich
- School Psychologist: Lauren Sebor
- C.P.S.E. Physician: Dr. Elizabeth White-Fricker and Dr. Lara DeSanti-Siska
- Neighborhood Aide: Ava Mack

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

10. **RESOLVED** that the Board of Education appoints Dr. Lois Favre as Section 504 Chairperson and Ken Giosi as the Section 504/ADA Compliance Officer for the 2013-2014 school year, at no additional compensation.

    **BE IT FURTHER RESOLVED** that the following individuals serve on the Section 504 Multi-disciplinary Team for the 2012-2013 school year, at no additional compensation:

    Lauren Sebor, Elizabeth Alves, Laura Keenan

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

11. **RESOLVED** that the Board of Education of the Bridgehampton U.F.S.D shall select a surrogate parent from the following list of individuals who are eligible and willing to serve in that capacity for a student as defined in Part 200.5 (m)(i)(ii)(iii) of the Commissioner’s Regulations or for a student who is an unaccompanied homeless youth.

    Karen Hochstedler

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

12. **RESOLVED** that the Board of Education of the Bridgehampton U. F. S. D. shall maintain a list of impartial hearing officers who are certified by the Commissioner pursuant to section 200.1 (x)(z) of the Regulations of the Commissioner of Education (see attached list).

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

13. **RESOLVED** that the following be appointed to the District Safety Committee for the 2013-2014 school year:
14. **RESOLVED** that the following be appointed to the District Budget Advisory Committee for the 2013-2014 school year:

- **BOE Member:** Gabriela Braia
- **BOE Member:**
- **Up to two (2) Community Members:** Kathryn DeGroot, Elizabeth Kotz

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

15. **RESOLVED** that the following be appointed to the District Wellness Committee for the 2013-2014 school year:

- **D. Pacella,** School Cook Manager
- **E. Flanagan,** School Nurse
- **Dr. Lois. Favre,** Superintendent/Principal
- **Mr. Robert Hauser,** SBO
- **Teacher:** Laura Keenan

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

16. **RESOLVED** that the Board of Education appoint the following individuals to serve on the Facility/Building Committee for the 2013-2014 school year.

- **Dr. Favre,** Superintendent/Principal
- **Larry LaPointe,** Board Member
- **Ron White,** Board Member
- **Mr. R. Hauser**
- **Doug DeGroot,** Board Member

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

17. **RESOLVED** that the Board of Education appoint the following individuals to serve on the Policy Review Committee for the 2013-2014 school year.

- **Larry LaPointe,** Board Member
- **Dr. Favre,** Superintendent
- **Lillian Tyree-Johnson,** Board Member

Motion: Lillian Tyree-Johnson  Second: Larry LaPointe  Vote: 4-0

18. **RESOLVED** that the Board of Education appoint the following individuals to serve on the Audit Committee for the 2013-2014 school year.
19. **RESOLVED** that the Board of Education appoint the following individuals to serve on the Strategic Planning/Site Based Counsel for the 2013-2014 school year.

- Dr. L. R. Favre, Superintendent
- S. Sharp, Tech Coordinator
- Henry Meyer, Teacher
- K. Giosi, Teacher
- C. McDermott, Teacher
- H. Wolfe, Teacher
- B. Stepanian, Teacher
- A. Parker, RTI Director
- J. Mansfield, Parent
- E. Kotz, Parent

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

**PERSONNEL:**

1. **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement dated July 3, 2013, signed by Dr. John L. Pryor, and authorizes the Board President to sign the MOA.

   Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0

2. **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement dated July 3, 2012, signed by Yvonne Jackson, and authorizes the Superintendent to sign the MOA.

   Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

3. **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves Mary Ann Jules (Athletic Director) for summer hours (2013) for the coordination of athletic events, not to exceed $3300.

   Motion: Doug DeGroot    Second: Larry LaPointe    Vote: 4-0

**FINANCIAL MATTERS:**

1. **RESOLVED** that the Board of Education of the Bridgehampton UFSD authorizes the transfer of $190,463.84 from the Unassigned Fund Balance for the retirement/resignation incentive payments for two (2) employees and to modify the 2012/2013 school budget.

   Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0

2. **RESOLVED** that the Board of Education of the Bridgehampton UFSD authorizes the purchase of a new fire alarm system at a cost not to exceed $50,000; a public address
system at a cost not to exceed $35,000; and a wireless clock system at a cost not to exceed $20,000 as per New York State Contract rates.

Motion: Lillian Tyree-Johnson    Second: Larry LaPointe    Vote: 4-0

DESIGNATIONS/AUTHORIZATIONS:
*Consent Agenda proposed for Designations/Authorizations #1-18 and # 20-27.

Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0

1. **RESOLVED** that the regular monthly meetings of the Board of Education of the Bridgehampton UFSD shall normally be held as per attached list during the school year at 7:00 p.m.

Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0

2. **RESOLVED** that the following depositories for the account funds indicated below hereby be designated Official Depositories for the 2013-2014 school year:

- 3rd Party Collateral Holding - Manufacturers & Traders Trust Co.
- B.U.F.S.D. General Fund - Bridgehampton National Bank
- B.U.F.S.D. Operating Special Aid - Bridgehampton National Bank
- B.U.F.S.D. Payroll - Bridgehampton National Bank
- B.U.F.S.D. Scholarship Acct. - Bridgehampton National Bank
- B.U.F.S.D. Flexible Spending Acct. - Capital One Bank

**BE IT FURTHER RESOLVED** that the School Business Administrator of the District is hereby authorized to borrow such funds as may be necessary and authorized for the operation of the district during the 2013-2014 school year. The School Business Administrator will utilize Revenue Anticipation Notes and Tax Anticipation Notes in a manner consistent with New York State Law and Comptroller's Regulations.

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the School Business Administrator to invest such funds in a manner which is in the best interest of the School District and consistent with Comptroller's Regulations and New York State Law.

Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0

3. **RESOLVED** that the Superintendent be authorized to approve budget transfers in an amount not to exceed $10,000.

Motion: Lillian Tyree-Johnson    Second: Doug DeGroot    Vote: 4-0
4. **RESOLVED** that the Business Administrator, as authorized by the School Board, shall renew at appropriate times during the 2013-2014 school year all existing insurance policies and bonds and recommend correction in values as required.

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

5. **RESOLVED** that the Board of Education authorizes payment in advance of operating claims for public utilities services, and insurance premiums as they come due to take advantage of discounts for prompt payment or any other contracts that require payment. (As per Section 1724 of the New York State Education Law.)

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

6. **RESOLVED** that the Board of Education of the Bridgehampton UFSD authorizes petty cash funds in the amount of $100 with the Supt/Principal and the Business Administrator and be hereby authorized as custodian of petty cash funds in an amount not to exceed $100 each at any time. This amount is to be transferred to such custodian at such time as the administration may determine, commencing on the date hereof and ending June 30, 2014.

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

7. **RESOLVED** that the Board of Education authorizes the Superintendent or the Superintendent’s designee to approve the attendance of school personnel at conferences, conventions and workshops.

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

8. **RESOLVED** that the Southampton Press and Sag Harbor Express be designated as the newspapers in which all advertisements required by law or otherwise shall be published during the 2013-2014 school year.

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

9. **RESOLVED** that the Board of Education of the Bridgehampton U.F.S.D. approves substitute salaries as follows for the 2013-2014 school year:

   - Certified Teachers: $150.00
   - Uncertified Teachers: $100.00
   - Substitute Clerical: $15.00 per hr.
   - Substitute Custodial: $15.00 per hr.
   - Substitute Nurse: $25.00 per hr.
   - Student Worker (Under the age of 18) $8.00 per hr.
   - Student Worker (18 years and older) $14.00 per hr.

   Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

10. **RESOLVED** that the Board of Education authorizes the Superintendent to sign applications for State and Federal Grant Programs as such applications are submitted during the 2013-2014 school year.
11. **RESOLVED** that the Board of Education authorizes the Superintendent certify payrolls during the 2013-2014 school year.

12. **RESOLVED** that the Board of Education assign a Board member and an alternate to serve as Delegate and Alternate at the Annual Meeting of the New York State School Boards Association with expenses.
   
   Delegate: Ron White
   Alternate: Lillian Tyree Johnson

13. **RESOLVED** that the Treasurer be hereby authorized to lend the Federal Aid Fund from the General Fund such funds as are necessary to pay approved grants under those funds until revenues are received from Federal Programs.

14. **RESOLVED** that the Business Administrator, or designee, be authorized to open and publicly read all bids.

15. **RESOLVED** that the fidelity bonds in the amount of $1,500,000 covering the services of Superintendent, Treasurer, Business Administrator, School Board President and Claims Auditor as written by the Northern Insuring Agency, Inc. for the July 1, 2013 through June 30, 2014 period be hereby approved.

16. **RESOLVED** that the District investment policy, upon recommendation of the District Auditors and School Business Administrator, be approved for the 2013-2014 school year.

17. **RESOLVED** that the mileage reimbursement rate be established as per IRS regulation.

18. **RESOLVED** that the Board of Education appoint Jessica Rodgers as District Dignity for All Students Act (DASA) coordinator for the 2013-2014 school year.

19. **RESOLVED** that the Board of Education, pursuant to the requirements of Title IX of the Educational Amendments of 1972, designates the following individuals as responsible
employees to coordinate the District’s efforts to comply with and carry out its responsibilities under this law, at no additional compensation:

Robert Hauser, Title IX
Mary Anne Jules, Athletic Director

Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

20. **RESOLVED** that the Board of Education, pursuant to the requirements of Policy #0110, Sexual Harassment, designates the following Individuals as responsible employees to coordinate the District’s effort to comply with and carry out its responsibilities under this policy, at no additional compensation.

Robert Hauser, School Business Official
Aleta Parker, Director of RTI

Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

21. **WHEREAS**, Section 134.5 (c) (7) (ii) (a) (4) of the Regulation of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and

**WHEREAS**, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

**WHEREAS**, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program.

**THEREFORE BE IT RESOLVED**, the Bridgehampton Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

22. **RESOLVED** that all policies of the Bridgehampton School District including revised policies which were in effect during the 2012-2013 school year shall be continued for the 2013-2014 school year.

Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

23. **RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the meal prices for the 2013-2014 School Breakfast/Lunch Program as follows:

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<tbody>
<tr>
<td>Student Breakfast</td>
<td>$2.50</td>
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<tr>
<td>Lunch</td>
<td>$4.00</td>
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Motion: Lillian Tyree-Johnson  Second: Doug DeGroot  Vote: 4-0

24. **RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints the firm of Cullen & Danowski as the School District Auditors, for the 2013-2014 school year at an annual fee of $34,500 in accordance with Ed. Law 2116a and Commissioner’s Regulation 170.2.
25. **RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints R. S. Abrams & Co., LLP, to provide accounting services for the 2013-2014 school year at an annual fee of $32,600.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

26. **RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints Paul Eglevsky as the Internal Claims Auditor for the 2013-2014 school year, at a rate of $51.50 per hour, not to exceed $5,000 per year.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

27. **RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints Ninfa Boyd as District Records Management Officer for the 2013-2014 school year at the contractual rate as per the BTA contract.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

**MEMBERSHIP:**

28. **RESOLVED** that the Board of Education of the Bridgehampton U.F.S.D. shall have membership in the following organizations; New York State School Board Association, National School Board Association and Nassau-Suffolk School Board Association, SCOPE, and Rural School Boards.

**BE IT FURTHER RESOLVED** that the Board of Education members may attend conferences and seminars as required in their roles as elected representatives of the Bridgehampton School District. The member(s) shall be guided by the provisions and guidelines as set forth in policy #2521.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

**RESOLVED** that the Reorganization Meeting adjourns at 6:33 PM.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

**Motion to Adjourn to Executive Session** to discuss contracts with Counsel at 6:33 PM

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

**Motion to Reconvene** to Regular Session at 6:40 PM.

Motion: Lillian Tyree-Johnson  
Second: Doug DeGroot  
Vote: 4-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD extends the 2012-2013 contracts with East End Kids and Comprehensive Therapies through August 31, 2013.

Motion: Lillian Tyree-Johnson  
Second: Larry LaPointe  
Vote: 4-0
Motion to Adjourn at 6:41 PM

Motion: Lillian Tyree-Johnson   Second: Larry LaPointe   Vote: 4-0