Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, May 24, 2017  
Café – 5:15 PM  
DRAFT MINUTES

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:20PM.

Present: Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McCleland, Jennifer Vinski.

Excused: Jeff Mansfield

II. MOTION TO ADJOURN to Executive Session at 5:21PM to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson  Second: J. Vinski  Vote: 4-0

*5:30PM Doug DeGroot arrived.  
*6:15PM Michael Gomberg arrived.

III. MOTION TO RETURN to Regular Session at 7:10PM.

Motion: L. Tyree-Johnson  Second: J. Vinski  Vote: 6-0

Present: Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk.

Guests: Charles Mockler, Resident; Aleta Parker, Director of Curriculum & Assessment; Teachers: Judiann Carmack-Fayyaz, Robin Gianis, Jessica Rodgers; Mark Verzosa, newly elected BOE Trustee

Counsel: Michael Vigliotta

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated May 24, 2017.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 3, 2017 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 19, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0
E) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the results of
the Budget Vote and Election dated May 16, 2017.

Motion: L. Tyree-Johnson          Second: K. McCleland          Vote: 6-0

F) **Invitation to the Public**: The public at this time is cordially invited to bring before the Board
any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

(a) Eastern Suffolk BOCES – Letter of thanks for approving 2017-18 BOCES Admin
Budget (in folders)

(b) Letter of thanks from Wyandanch UFSD for Jeff Neubauer’s teaching of Google
Forms

(c) Eastern Suffolk BOCES – Liaison Connection Newsletter 2016-17 – Issue 1

(d) Eastern Suffolk BOCES – Dialogue 2016-17 – Issue 3

I) Board of Education Discussion Items

(a) Judiann Carmack – Community Supported Agricultural Program at Sprouts @The
Patch

(b) Jessica Rodgers – AIS & Special Education Data

(c) Wellness Committee Meeting (May 17, 2017)

(d) Audit Committee Meeting (May 17, 2017)

(e) Strategic Planning Committee Meeting (March 21, 2017)

J) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

(a) May 20-25  Senior Class Trip

(b) May 25    4th Quarter Progress Report Grades Posted

(c) May 26    Field Trip to Bridgehampton Head Start & Eleanor Whitmore
Education Center in East Hampton – Early Childcare Class-11th
& 12th Grade

(d) May 28   Marimba Band – Mosaic Street Fair in Riverhead

(e) May 29   District Closed – Memorial Day

(f) May 31   K & 1st Grade field trip train ride to Hither Hills in Montauk
(rain date 6/1)

(g) June 1   Prom – Topping Rose 7-11PM

(h) June 5   Day of Achievement 9AM

(i) June 7   3rd Grade field trip to Bay Way Arts Theater “Charlotte’s Web”

(j) June 8   Field Day (rain date 6/9)

(k) June 8   National Honor Society Induction Ceremony 1:50PM

(l) June 12   2nd, 3rd & 8:1:1 field trip to Atlantis Long Island Aquarium

(m) June 12   4th & 5th Grade field trip to Bronx Zoo

(n) June 12   1st Grade field trip to the Vinski residence (rain date 6/13)

(o) June 13   Marimba Band performance at LongHouse Reserve

(p) June 13-22  Regents Testing

(q) June 16   K-5th Grade field trip to Long Beach
V. REPORTS

A) Superintendent/Principal’s Report

- Attended the Spring Meeting of the NY State School Superintendents in Albany at the end of April – updates are provided there in terms of what we can expect coming down the pike – two things are the Every Student Succeeds Act (taking the place of NCLB – which will require us to focus on our attendance policy as they are considering using attendance as a marker for school success, more information will be coming. Also we can expect changes in special education with an even larger push for inclusion, again news at 11! And finally we will be seeing some flexibility in middle school requirements and how we can count them, which will assist as we make efforts to assure technology AND Family and Consumer Science – and art – and more – aligned with college and career readiness, and also entertain our idea for moving down foreign language to be able to gain credit at 6th grade such that students may be able to earn credit for more than one language moving forward.

- Grade 5 attended a field trip to Wollfer’s Stables – provided through a Heisman grant through the Center for Therapeutic Riding earlier this month. Teacher and students were raving about the opportunity. We have been invited to bring 12 fifth graders there on Mondays for 5-6 weeks this summer to engage in working with and riding horses – they have also indicated they may be able to bring some horses here during our summer camp.

- We have all mailings out for our summer programs – it will be quite a summer here at the Hive! We have 44 students enrolled in our Summer at the Hive Camp and interest in the lottery for the other camps is coming in.

- 3-8 testing went well, even for the first time with the computer based testing thanks to the coordination by Aleta Parker

- NYSESLAT testing is also completed, and Rosanna Maione is to be commended for her organization of our new TESOL teacher, and assuring the task was completed efficiently and effectively – the state made a mistake and we lost valuable testing days – but the team and our entire staff were amazing and flexible and we were able to complete it all on time

- I attended the Superintendents/College Presidents’ partnership with Danielle Doscher – we came out of there with great ideas moving forward for the college/career readiness committee that can be implemented here – I will follow up with a written report to the board on that meeting and report in June.

- Attended the Spring concert, combined once again, which was amazing, and also attended the drama performance which once again raised the bar for students – it was amazing!

- Also, I attended the Digital Photography Exhibit at The Hampton Library – our student work is outstanding. I’ve asked Judiann Carmack-Fayyaz to possibly display some of it at our next meeting.
B) School Business Administrator Report

Finance

- 2017/18 Budget Approved. In October 2017 the school tax levy & final assessment will determine the final school tax rate.
- New Geothermal System & Five Year Capital Plan Reserve Approved.
- NYS Child Nutrition audit recently conducted as well as Teachers Retirement System audit.
- Attended the NY State/Suffolk County/Southampton Town/Municipality/School - Shared Services Meeting in Riverhead. This was the first of several meetings to see how local government agencies can share services.

Technology

- Upgrades started & planned for the summer include:
  - Replacing student & staff desktop units with Dell "zero clients."
  - Replacing 100 IPads (existing are five years old).
  - Replacing older chrome books.
  - Upgrading the district WIFI.

Facilities

- Tennis court wind screens to be located and installed per resident request.
- Will review district policy regarding pets on district premises and consider posting signs advising district’s policy regarding pets on premises.
- Running track sealed and lined all the way around.
- New electronic outdoor sign scheduled to be delivered 2nd week of June.
- Final phase of new electronic door locks to be completed in June.
- Summer projects:
  - Renovate four student bathrooms and faculty room bathroom.
  - Stage - remove the wooden storage closet, cleanup the electrical service, and refinish the floor.
  - Install portable trailer behind Music/Science Bldg for district office staff to free up 2-3 office areas for student instructional space.

VI. NEW BUSINESS

*Consent Agenda for Items VI 1-6; pulling

**Motion: L. Tyree-Johnson ** Second: J. Vinski ** Vote: 6-0

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of policies and regulations: #2000 Board Operational Goals; #2100 School Board Legal Status; #2110 & Exhibit School Board Powers & Duties; #2111 Board Member Authority, #2122 Board Member Oath of Office, #2130 School Board Member Resignation, #2140-Board Member Removal from Office, #2150 Unexpired Term Fulfillment, #2160 School District Officer & Employee Code of Ethics, #2170 Board Member Conflict of Interest.

**Motion: L. Tyree-Johnson ** Second: J. Vinski ** Vote: 6-0
2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a QSMA Quik-Set Heat Press and supplies to the District from Robin Gianis.

   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the District Clerk to destroy all unused ballots from the May 17, 2016 Budget Vote & Election.

   Motion: L. Tyree-Johnson  
   Second: J. Vinski  
   Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD approves an Addendum to Lease between Anthony Babinski, Jr. and the Bridgehampton UFSD and authorizes the Superintendent to sign the addendum.

   Motion: L. Tyree-Johnson  
   Second: J. Vinski  
   Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves an Addendum to Lease between Hampton Classic Horse Show, Inc. and the Bridgehampton UFSD and authorizes the Superintendent to sign the addendum.

   Motion: L. Tyree-Johnson  
   Second: J. Vinski  
   Vote: 6-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Comp Time Memorandum of Agreement with the BTA dated May 17, 2017 and authorizes the Superintendent to sign the agreement.

   Motion: L. Tyree-Johnson  
   Second: J. Vinski  
   Vote: 6-0

**VII. SUPERINTENDENT’S RECOMMENDATIONS**

**A) FINANCIAL MATTERS**

*Consent Agenda: Items A1-21*

   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 7 students residing in the Bridgehampton School District and attending McGann Mercy High School and St. Isidore School in the Riverhead CSD for the 2016-2017 school year at a total cost of $4,737.53.

   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the proposed RFP response from Cullen & Danowski, LLP, in the amount of $35,900 for the term June 30, 2018 – 2022, and authorizes the Superintendent to sign the letter of engagement.

   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0
3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement between Career & Employment Options, Inc. in the amount of $3570.00 for a Career Day program in June 2017 for Middle School students and authorizes the Superintendent to sign the contract.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #30 Fund A with 36 Claims in the amount of $282,504.53.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund F with 2 Claims in the amount of $130.11.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 15 Claims in the amount of $108,791.13.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #31 Fund A with 48 Claims in the amount of $113,530.60.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund A with 11 Claims in the amount of $44,546.71.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 9 Claims in the amount of $2,661.59.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

10)**Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund F with 2 Claims in the amount of $1,140.15.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

11)**Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund H with 1 Claim in the amount of $208.95.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0
12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund T with 20 Claims in the amount of $110,311.40.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund A with 32 Claims in the amount of $137,659.82.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund C with 10 Claims in the amount of $9,088.58.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund F with 2 Claims in the amount of $2,614.15.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund H with 1 Claim in the amount of $12,125.00.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund T with 15 Claims in the amount of $105,028.31.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for April 30, 2017.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the monthly Treasurer’s Report dated April 30, 2017.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/16 – 4/30/17.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/16 – 4/30/17.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0
B) PERSONNEL

1) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby affirms that all substitute employees who have not provided any service to the District since June 30, 2016 shall be deemed no longer employed by the District, effective December 31, 2016.

   Motion: L. Tyree-Johnson  Second: J. Vinski  Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for summer hours, not to exceed 20 days, at the daily rate of $413.70 from June 26-30; and $431.46 from July 1 through August 28, 2017.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Helen Wolfe for purposes of retirement, effective June 30, 2017.

   Motion: L. Tyree-Johnson  Second: J. Vinski  Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the previously approved resolution of the 2017 Summer Camp at the Hive AM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 8:00AM through 11:30AM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Fulbia Garcia, Ninfa Boyd, Lindsey Sanchez, Jen Suarez, Kelly Sharp, Simone Sooklall.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the previously approved resolution of the 2017 Summer Camp at the Hive PM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 11:30AM through 3:00PM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Jen Suarez and Simone Sooklall.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

*Consent Agenda: Items B6-10

   Motion: L. Tyree-Johnson  Second: D. DeGroot  Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive AM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 8:00AM through 11:30AM with an additional 6 hours for preparation time and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Fulbia Garcia, Ninfa Boyd, Lindsey Sanchez, Jen Suarez, Kelly Sharp, Simone Sooklall.

   Motion: L. Tyree-Johnson  Second: D. DeGroot  Vote: 6-0
7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive PM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 11:30AM through 3:00PM with an additional 6 hours for preparation time and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Jen Suarez and Simone Sooklall.

   Motion: L. Tyree-Johnson  
   Second: D. DeGroot  
   Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Susan Conklin as a Teacher for the Extended School Year (ESY) Special Education Program, Monday-Friday, beginning July 3 through August 11, 2017 from 8:00AM – 11:30AM which includes preparation time and the following personnel at the BTA MA Step 1 hourly rate.

   Motion: L. Tyree-Johnson  
   Second: D. DeGroot  
   Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extended School Year (ESY) Special Education Program, Monday-Friday, beginning July 3 through August 11, 2017 from 8:00AM – 11:30AM which includes preparation time and the following personnel at their individual hourly rates: Alyssa Hauser.

   Motion: L. Tyree-Johnson  
   Second: D. DeGroot  
   Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following students, pending completion of the employment hiring process: Amoy Webley, Ashanti Webley and Julian Cheng, as student workers for the time period of May 25 – June 30, 2017 at $10 per hour, not to exceed 10 hours each per week for an individual student and not to exceed 20 hours per week in total student hours.

   Motion: L. Tyree-Johnson  
   Second: D. DeGroot  
   Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #758, #10016, #10182, #1057, #972, #1080, #966, #10056, 1104, #1052, #10075, #10433, #10393, #10296 and authorizes the Superintendent to arrange for appropriate services.

   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0

D) BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Hamptons Tennis Company to use the tennis courts Monday through Thursday, July 5th through August 11, 2017 from 5-6pm for free tennis lessons.

   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 5-0*

   *Doug DeGroot abstained.

VIII. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.
IX. **ADJOURN at 8:13PM** to Executive Session to discuss personnel matters with counsel.

   Motion: L. Tyree-Johnson    Second: K. McCleland    Vote: 6-0

X. **MOTION to Return to Regular Session at 9:23PM.**

   Motion: L. Tyree-Johnson    Second: J. Vinski    Vote: 6-0

XI. **MOTION TO ADJOURN at 9:24PM.**

   Motion: L. Tyree-Johnson    Second: M. Gomberg    Vote: 6-0

Respectfully submitted,

[Signature]

Tammy A. Cavanaugh  
District Clerk