Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, March 28, 2018  
Gym – 7:00 PM  
MINUTES

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02 PM, followed by the Pledge.

Present: Ronald White, President; Trustees: Michael Gomberg, Kathleen McCleland, Jennifer Vinski, Mark Verzosa; Robert Hauser, Superintendent; Mike Miller, Principal; Melisa Stiles, School Business Administrator; Tammy A. Cavanaugh, District Clerk

Excused: Aleta Parker, Assistant Superintendent of Curriculum & Assessment and Trustee, Doug DeGroot

Counsel: Michael Vigliotta

Staff: Sean Sharp, John Daniels, Ava Mack

Guests: Southampton Chief of Police Steve Skrynecki and John Moran, School Safety Consultant


B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 28, 2018.

Motion: J. Vinski Second: K. McCleland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 12, 2018 Special Meeting of the Board of Education.

Motion: J. Vinski Second: M. Gomberg Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 7, 2018 Special Meeting of the Board of Education.

Motion: J. Vinski Second: M. Gomberg Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 28, 2018 Meeting of the Board of Education.

Motion: J. Vinski Second: M. Verzosa Vote: 5-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items
H) Communications
   a) ES BOCES Liaison Connection – 2017-18 Issue 2
   b) SCOPE Forum Newsletter – Winter 2018, Vol. 32, No. 15
   c) ES BOCES Dialogue newsletter – 2017-18, Issue 2

*7:28PM – Lillian Tyree-Johnson arrived.

I) Board of Education Discussion Items
   1) Presentation: John Moran, School Safety Consultant & 
      Steven Skrynecki, Southampton Town Police Chief
   2) Wellness Committee (March 1)
   3) Budget Advisory Committee – Community Forum (March 7)
   4) Audit Committee (March 19)
   5) Strategic Planning Committee (March 22)
   6) Policy Review Committee (March 26)

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

   (a) March 30                Superintendent’s Conference Day – No students; District
                                Open
   (b) April 2 – 6             Spring Break – No Classes; District Offices Open
   (c) April 9-11              Robotics Competition – Hofstra University
   (d) April 18                Board of Education Meeting 7PM

III. REPORTS

A) Superintendent Report
   • Additional Supt Conf Day March 30 - Staff only; no students
   • Two staff members, Robin Gianis & Tom House, collaborating with Parrish Art Museum
   • Robotics Team Competition - trip to Rensselaer Polytechnic Institute, Troy NY - students, 
     staff, parents, community, and vendors all participated.
   • Ground Breaking Celebration, Friday June 8 at 1:30pm, - Letter to invited guests to be sent 
     next week. PTO BBQ to start at 4pm to allow as many families and staff as possible to attend.
   • Graduation Ceremony - Sunday, June 24 - working on a speaker.
   • Summer Camps - start July 9
   • School Safety Plan to be updated with School Safety Consultant.
   • Facilities
   • Main Bldg - LED Light Upgrade
   • Upgrade WiFi, Networking
B) Assistant Superintendent of Curriculum & Assessment

iREADY - as mentioned in a previous meetings – is an adaptive diagnostic administered 3x a year…data gives information to support the teacher’s classroom instruction, as well as meeting the individual needs of the learner
This program can be used in grades 3-8 (offers support for AIS Middle School)
*Teachers in grades 3-5 were trained for piloting the program

Next steps plans include:
Administering diagnostics (all teachers in their classrooms)
Analyzing the data

New York State Assessments are scheduled to begin after Spring break:
ELA – week of: Tuesday, April 10th – April 17th
MATH – week of: Tuesday, May 1st-May 8th
SCIENCE- week of: May 23-June 1
*Grades 3-5 – will be administered paper based form of the exams
*Grades 6-8 – will be administered on computer based form
*To date, number of student ‘opt-outs’ are low

Secondary Assessments:
Our district has been selected to administer the field tests in the following subject areas:
English
U.S. History & Gov’t
Living Environment
  • Field tests are sample questions that are ‘tested’ in order to determine whether they should be included on following year’s regents exams

Final Parent Night – (Science night) – was well attended by parents and students
Teachers offered 4 tables with activities that included:
Making your own slime
Making your own ice cream
Heating and cooling air experiment
Ice Melting experiment

*We are looking forward to offering more exciting Parent Night’s next year

C) Principal Report

1. Wellness Committee Meeting-Minutes
3. Wellness Goal-Challenge Day- Positive Remarks
4. Southampton Press- Interviewed 7th Grade Student- Should be front page in the coming weeks.
5. Ceremonial Honoring Of The Victims Of Parkland Florida
6. Strategic Planning Meeting
D) School Business Administrator Report

- Our new Account Clerk Typist started March 19th. She is adapting well into her new role in our office. The business office is operating smoothly now that everyone transitioned into their new positions.
- The Board will see a resolution on page 6 for a budget transfer within our appropriation codes. We are going to make a $500,000.00 payment towards the principal of our current $1,500,000.00 BAN. The $500,000.00 payment will be from what was identified by our Auditor to be our surplus.
- Melissa McDonald from Toshiba was here yesterday to give a brief demonstration on how to use the new copiers and answer any questions our faculty and staff may have.
- Bob and I had an interview with Moody’s for our Bond rating on March 20th. We should hear results from them soon.

IV. NEW BUSINESS

*CONSENT AGENDA, Items 1 – 5

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by John Daniels on March 23, 2018.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies and regulations: #4770 Graduation Requirement Policy & Regulation; #4773 Diploma Options for Students with Disabilities; #6700 Purchasing Policy & Regulation; #8414.5 Alcohol & Drug Testing of Drivers; #0000 Education Philosophy.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies and regulations: #2170 Board Conflict of Interest; #2210 Board Reorganizational Meeting; #2340 Notice of Meetings; #2341.1 Consent Agenda; #2270 School Attorney; #2310 Regular Meetings; #2350 Board Meeting Procedures; #2353 Voting Method; #2360 Minutes; #2390 Board Hearings; #2410 Policy Development, Adoption, Implementation and Review; #2510 New Board Member Orientation; #2520 Board Member Training; #2521 School Board Conferences, Conventions, Workshops; #3310 Development of Regulations; #4772 Graduation Ceremonies; #6830 Expense Reimbursement.

Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0
4) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the following policies, regulations and exhibits: #2110 School Board Powers & Duties; #2110 School Board Powers & Duties Exhibit; #3230 Organizational Chart; #3230-E Organizational Chart; 1900 Parent & Family Engagement; 1900-E.1 & 1900-E.2 Parent & Family Engagement Exhibits.

   
   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policies after one reading due to being outdated and/or addressed within other policies: #3240 Line & Staff Relations; #3250 School Building Administration; #3300 Policy Implementation; #3320 Board Review of Regulations; #3330 Regulations Dissemination; #2440 Administration in Policy Absence; #2450 Policy Dissemination; #2460 Policy Review & Evaluation; #2530 Membership in School Boards Associations; #2700 Board-Staff Communications; #2370 Public Participation at Board Meetings; #2270.1-R Litigation Procedures Regulation; #2320 Special Meetings; #2320-E Waiver of Notice Form; #2260 Citizens Advisory Committees; #2250 Board Committees; #2522 Educational Travel Reimbursement.

   
   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 6-0

V. SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA; Items A2; A4-23. Pulling A1 and A3

   
   Motion: L. Tyree-Johnson  
   Second: Michael Gomberg  
   Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Annual Budget Vote and Election of the Bridgehampton UFSD to be held on Tuesday, May 15, 2018 between the hours of 2:00PM and 8:00PM in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

   
   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with John Moran, School Safety Consultant and authorizes the Superintendent to execute the contract.

   
   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2018 Senior Scholarship donation from King Kullen Grocery Co., Inc. in the amount of $250.00.

   
   Motion: L. Tyree-Johnson  
   Second: K. McCleland  
   Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 47 Claims in the amount of $148,500.52.

   
   Motion: L. Tyree-Johnson  
   Second: M. Gomberg  
   Vote: 6-0
5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 2 Claims in the amount of - $100.00.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 7 Claims in the amount of $3,530.93.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund F with 8 Claims in the amount of $6,564.39.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 2 Claims in the amount of $31,982.50.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 1 Claim in the amount of $1,440.00.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 15 Claims in the amount of $111,281.67.

    Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 50 Claims in the amount of $151,560.52.

    Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 11 Claims in the amount of $2,602.26.

    Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 1 Claim in the amount of $800.00.

    Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 15 Claims in the amount of $101,860.01.

    Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0
15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 28, 2018.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/17 – 02/28/18.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 07/01/17 – 02/28/18.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for February 2018.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 5 students residing in the Bridgehampton school district and attending McGann-Mercy High School and St. Isidore School in the Riverhead CSD for the 2017-18 school year at a total cost of $3,304.62.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 5 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2017-18 school year at a total cost of $5,519.43.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Paragon Compliance, LLC for the period of April 1, 2018 through December 31, 2019, subject to review by Counsel.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with the CSEA Employee Benefit Fund effective through June 30, 2020 and authorizes the Superintendent to execute the contract.

   Motion: L. Tyree-Johnson   Second: M. Gomberg   Vote: 6-0
23) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

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<th>AMOUNT</th>
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Motion: L. Tyree-Johnson    Second: M. Gomberg    Vote: 6-0

**B) PERSONNEL**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ryan Cavanaugh as a Substitute Teacher Aide for the 2017-2018 school year at the daily rate of $100.

Motion: L. Tyree-Johnson    Second: M. Gomberg    Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Jessica Rodgers for the National Honor Society stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson    Second: K. McCleland    Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Marie Bouzos-Reilly for the National Honor Society stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson    Second: K. McCleland    Vote: 6-0
4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Vivian Verzosa as an election worker for the 2017-2018 school year at the rate of $15 per hour.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 5-0*

   *Mark Verzosa abstained.

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Angela Chmielewski as an election worker for the 2017-2018 school year at the rate of $15 per hour.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves maternity leave for Kelly Sharp beginning on or about June 4, 2018 with the intent to return on August 29, 2018 for the 2018-19 school year.

   Motion: L. Tyree-Johnson  Second: M. Gomberg  Vote: 6-0

C) **BUILDING USE REQUESTS**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Sag Harbor/Bridgehampton Little League to use the baseball field from April 1 through June 30, 2018 from 5:00pm – 7:00pm for Little League baseball practice.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Building Use Request from Ronald White to use the gym from March 22 through June 30, 2018 from 4:00pm – 10:00pm for workouts/open gym.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Hamptons Chess to use classroom space and the gym, as available, for the week of July 23 – 27, 2018 from 8:30am – 3:30pm for chess classes.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN** at 8:48 PM to Executive Session to discuss personnel matters with counsel.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0

VIII. **MOTION TO RETURN** to regular session at 10:15 PM.

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Legal Notice dated March 28, 2018, including the propositions, terms, dates and provisions set forth therein, and directs the District Clerk to publish the Legal Notice in accordance with Education Law Section 2004.

   Motion: L. Tyree-Johnson  Second: K. McCleland  Vote: 6-0
IX. MOTION TO ADJOURN at 10:16 PM.

Motion: L. Tyree-Johnson     Second: K. McCleland     Vote: 6-0

Respectfully submitted,

[Signature]

Tammy A. Cavanaugh
District Clerk