

Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Agenda

Date:	October 22, 2013	Time:	2:45 PM
Location:	Cafe	Facilitator:	Dr. Lois R. Favre
Committee:	Strategic Planning Council Dr. Favre, Robert Hauser, Aleta Parker, Elizabeth W. Kotz, Henry Meyer, Carrie McDermott, Jeff Mansfield, Ken Giosi, Biana Stepanian, Sean Sharp, Kelly Harris, Helen Wolfe, Jessica Rodgers		
Attendees:	Dr. Favre, Robert Hauser, Aleta Parker, Elizabeth W. Kotz, Henry Meyer, Carrie McDermott, Sean Sharp, Helen Wolfe		

Agenda Items

- Facilitators to bring their meeting dates and finalized goals
- Updates on safety and security
- Approval of finalized committee goals
- Updates from each facilitator
- Update on website status
- Reschedule April 15th Meeting Date

Minutes: Brief summary of meeting

- Facilitators provided their meeting dates and finalized goals (the Student Achievement Committee may align another goal to the Common Core).
- Updates on safety and security- it was shared with the committee that the new lock system is in place, and all staff will have their key cards; the vestibule doors are delayed, but the building plans have been updated, and a few staff members have been working with the new key cards.
- Each facilitator updated the committee on their last meeting, if one was held. Henry indicated that the facilities committee has picked up where they left off last year. They are putting together a presentation regarding space in the school, and working to secure needed information to put together a community forum on space.

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

- Update on website status - Dr. Favre and Sean are working on getting the website updated with archives of SPC meetings and the newest meeting minutes for each of the committees focused on the Middle States goals.
- Reschedule April 15th Meeting Date to March 25th at 2:45 PM in the café. Tammy will recirculate the dates to all.
- Communications committee has a letter that will go home in report cards, regarding communications. Parent information will be included about the Parent Portal.

Action Items

	Action Item	Responsible	Due Date	Status
1.	Dr. Favre to work with Sean Sharp to organize last year's information and get on website	Favre, Sharp, Cavanaugh		In progress
2.	Communication committee to get letter to Dr. Favre for mailing with the report cards	Communications Committee	Early November	Sent with report cards
3.	Dates for committee meetings to be submitted as attachment to Dr. Favre	Each Facilitator	November 1	Sent by T. Cavanaugh

NEXT MEETING: December 3, 2013

Completed by: Dr. Lois Favre

Date: October 17, 2013