

# Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.  
 Superintendent

Robert Hauser, CPA  
 School Business Official

## Meeting Minutes

Date:	September 24, 2015	Time:	2:45 p.m.
Location:	Cafe	Facilitator:	Dr. Lois Favre
Committee:	Strategic Planning Council		
Members:	Dr. Lois R. Favre, Ken Giosi, Kelly Harris, Bob Hauser, Jeff Mansfield, Henry Meyer, Aleta Parker, Jessica Rodgers, Sean Sharp, Biana Stepanian, Helen Wolfe		
Attendees	Dr. Lois R. Favre, Jeff Mansfield, Bob Hauser, Aleta Parker, Sean Sharp		
Excused	For BTA meeting – but met with separately: Jessica Rodgers, Helen Wolfe, Henry Meyer, Also Excused- Kelly Harris		

## Meeting Minutes

- Middle States Requires a Mid-Term Review that is due on December 1, 2015.
- Each committee must review action plan, submit dates that each area of focus was met/achieved, update the initial plan submitted.
- Dr. Favre will have a template, partially completed, and will need the help of the committee to finalize it prior to submission by December 1.
- Each Committee should meet prior to the November Strategic Planning Meeting – to review their progress, and their future areas of focus with regard to Middle State Action Plan in preparation for the Mid-Term Review. Following your October meeting, you should submit the updates to Dr. Favre. We will review a finalized Mid-Term Review at the November meeting.

## Action Agenda Items

	Action Item	Responsible	Due Date	Status
1.	Teams to finalize accomplishments and goals.	Facilitators	October 31 <sup>st</sup>	In Progress

Prepared by: Dr. Lois R. Favre  
 September 25, 2015

Next Meeting: November 19th

*It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21<sup>st</sup> Century.*