



Accredited by the Middle States Association/Council on Elementary and Secondary Education

Bridgehampton Union Free School District

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Strategic Planning Committee Meeting
February 12, 2013

- Agenda:
 - Review of Template for Action Agenda's /Minutes from each committee
 - Update from Communications Committee
 - Update from Data/Achievement Committee
 - Update from Facilities Committee
 - Updates from Board Committee
 - Wellness
 - Wellness committee was cancelled and will meet in April. I will be in touch for them to assist in outreach for the Relay for Life of the South Fork being held here on May 31/June 1 – we need teams – so any outreach that this group can assist with would be greatly appreciated. I plan to send a letter to area businesses, as since it is a Bridgehampton Community event, I'd like to see them support it, and be recognized at the event.
 - Safety/Facilities
 - The committee met yesterday to review needed updates to improve safety. Prices are being investigated to update the PA /Phone system to assure there is a connect there for communications purposes.
- Installation of magnetic identification ID card readers on each exterior door to each building. All exterior building doors would be locked at all times. Students and staff would use their ID to swipe the magnetic reader to gain access to each door. The system would also sound an alarm if any door was kept open for 60 seconds. Students would be encouraged to exit and enter the Main Building via the rear doors only.
- Installation of a buzzer system that would allow visitors to be buzzed-in after providing adequate identification outside each building entrance.

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

- Properly marking the outside of each building with very visible lettering. For example, Building #1 - Pre-K, Building #2 – Middle School, etc.
- Properly marking each classroom window with lettering that is clearly visible from the outside.
- Upgrading the Public Announcement (PA) system to provide two-way “hands-off” communication. For example, the Main Office could initiate communication with a Teacher and the Teacher could respond without having to press any buttons on the PA system.
- Installation of “Lock Down” pull stations strategically placed in the halls of each building.
- Upgrading the phone system to interface with the PA system.
- Providing Town of Southampton Police Department with detailed and updated plans to each building. We have already given detailed building tours to Police Officers who patrol our area.
 - I am hosting a meeting tonight of various town and school officials as part of the Southampton Town Safety Consortium started after Sandy hook – this is to discuss Mental Health availability on the South Fork.
- Providing clear instructions to students and staff (who are walking between buildings) where they should go in the event of an emergency.
 - Budget Advisory – met to discuss possible cost savings options – that include but are not limited to the ending of programs, and cuts in staffing – but nothing has been brought to the board of education – so everything is in the early stages – we have a significant number to cut to get close to the 2% limit, so everything must be reviewed. The numbers are too big to think we can get there by cutting materials and supplies –savings have been realized in cuts to staffing, and in transportation -
 - Policy – the policy review team has been busy reviewing required updates to various policies in light of the tightening up of safety in the wake of Sandy hook – in addition some changes have been made to the eligibility requirement – I circulated that to staff, but brought some copies with me
- Items from Membership for Discussion
- Next Meeting: April 9th