

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932

Telephone: (631) 537-0271

www.bridgehampton.k12.ny.us

Facsimile: (631) 537-9038

Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Agenda

Date:	April 14, 2015	Time:	3:00
Location:	Cafe	Facilitator:	Helen Wolfe
Committee:	Helen Wolfe, Sean Sharp, Dave Elliott, Elizabeth Kotz, Kelly Harris		
Attendees:	Helen Wolfe, Sean Sharp, Dave Elliott, Elizabeth Kotz		

Preparation for Meeting

Please Read:	Please Bring:
--------------	---------------

Minutes: Brief summary of meeting

Summary: We talked about School Dude and its applications. The idea is to see who is using what areas to prevent over booking and to be able to request services if needed. Another plus is that one can get contact information from the information filled out on the form.

It can also be used to organize events within the school. A link was just put in the staff use section, and hopefully will be a solution for scheduling. Dave asked if someone who fills out the form and gets permission would they also put the info into school dude? Sean answered then it would go to Tammy first and then forwarded to Christine. A teacher could schedule something but it would need to be approved. It is still early and training needs to be done.

We discussed the Daily Bulletin on the website, sometimes not all events are on there, because not every teacher communicates to let other teachers know when they have a field trip. Sean says he asks Christine to make changes at the end of the day.

A person from the fire department says that the numbers on the doors are too high, because smoke rises, and so numbers should be both low and high on the doors. Sean said he will send a message to John Daniels ,the safety committee, and Dr. Favre.

Action Items

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

	Action Item	Responsible	Due Date	Status
1.				
2.				
3.				

Date of Next Meeting: _____ May 12,
2015 _____

Completed by: _____ Helen
Wolfe _____

Date: May 11, 2015.