

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932

Telephone: (631) 537-0271

www.bridgehampton.k12.ny.us

Facsimile: (631) 537-9038

Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Minutes

Date:	December 13, 2013	Time:	12:00
Location:	Room 28	Facilitator:	C. McDermott
Committee:	Carrie McDermott, Kenny Giosi, Danielle Doscher, Linda Murphy, Jeff Neubauer, Judiann Carmack		
Attendees:	Carrie McDermott, Judiann Carmack, Danielle Doscher, Linda Murphy, Jeff Neubauer, and Kenny Giosi		

Minutes: Brief summary of meeting

Summary:

Committee members discussed Naviance and its possible implementation into Bridgehampton. The program has great potential to assist students and staff with transitioning with interest inventories and career planning (possible moving forward with digital portfolios). It houses student resumes and documents test scores. In addition, the program has the ability to integrate with the college application process to eliminate the current paper process where information is often duplicated and lost after leaving Bridgehampton. There is an initial cost factor – Option 1 includes the software and professional services for \$7760 as an initial cost followed by \$2990 yearly maintenance – Option 2 includes the software and professional services without the parent engagement package for an initial cost of \$4770 followed by \$2990 yearly maintenance. This led to a discussion about the success of transitioning as it stands with our graduates. Many of our students graduate and attend a 4 year college but either do not finish the first year or leave after the first year. One major theme of this is that our students may not have enough money to continue going to school or they may not be prepared for what they face in college. As a result the group decided to work backwards. Our first step will be to develop a survey for our past graduates to determine what the issues were that prevented them from being successful in college. Once the data is received, we will analyze it and come up with ideas to present to the staff for discussion. This may lead to discussions on how to better serve our students in a way which will help them transition better.

Action Items

	Action Item	Responsible	Due Date	Status
1.	Create an email list of past graduates	Danielle Doscher	January week 2	Pending

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

2.	Create a survey for past graduates	Jeff Neubauer	January week 2	Pending
3.	Administer the survey	Team	January/ February	Pending
4.	Implement an interest inventory system	Team	2013 – 2014	Tabled
5.	Revamp AIS/ Study Skills	Team	2013 -	Tabled

Completed by: Carrie McDermott

Date: December 13, 2013