

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932

Telephone: (631) 537-0271

www.bridgehampton.k12.ny.us

Facsimile: (631) 537-9038

Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Agenda

Date:	October 14, 2015	Time:	2:45
Location:	Room 29	Facilitator:	Henry Meyer
Committee:	Facilities		
Attendees:	Henry Meyer, Jeff Mansfield, David Holmes, Mile Miller, Jeff Hand, Pat Aiello, Bob Hauser		

Minutes: Brief summary of meeting

Summary: The committee discussed how to move forward with the 5 year plan and the BOCES study conducted at the end of the year. We all agreed that the committee has exhausted all avenues of research and discussion about improving the space issues to the building, and that we must move forward with an RFP from the business office to hire an architect to help guide the 5 year plan. Bob Hauser will take the lead in creating the RFP and posting it in the newspapers. The process of getting bids back from architects should take a month, with interviews to follow

Action Items

	Action Item	Responsible	Due Date	Status
1.	Updating numbers to the BOCES demographic study	all	ASAP	ongoing
2.	Creating an RFP for architect interviews	Bob Hauser	ASAP	ongoing
3.				

Date of Next Meeting: TBA

Completed by: Henry Meyer

Date: October 15, 2015

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

