

**Bridgehampton PTO  
Executive Meeting  
September 11, 2007**

**7:00** Roll call— Melanie, Nicki, Sharvon and Karen

**I. Events planning**

**a. BBQ**

i. Donations

1. Grill rental donated by **Watermill Party Rental**
2. Burgers—donated by **Bob's Market**
3. Ice (coolers?)—donated by
4. Chicken—donated by **Mickey B's Deli**
5. Drinks, hotdogs, buns condiments purchased by **PTO**
6. Plate/cups/napkins/utensils **PTO**
7. Misc. foods—donated by **Panera Bread**

ii. Table set-up

1. Food
2. Parental-helps magazine give-away
3. Membership forms and dues collected
4. Caps and visors for sale
  - a. baseball caps=\$20
  - b. visors=\$15

iii. Games—run by Ken Giosi

**b. Fundraisers**

i. **Caps and visors**—arrive Sept 13<sup>th</sup> just in time for BBQ

ii. **Wrapping Paper Drive** Innisbrook--K-6

1. Packets arrive Sept 18<sup>th</sup>.
2. Lisa in on the Sept 24<sup>th</sup> for a 15 minute presentation, 10 AM at the school pending approval

iii. **Scholastic Book fair**—

1. Chairperson's box has arrived.
2. Library is the location (Karen checked the elevator and library for space and it looks like a "go")
3. Set-up on Oct 9<sup>th</sup> at 5 PM
4. Sale starts Oct 10<sup>th</sup> from 8-2:00 PM, and Oct 11<sup>th</sup> from 8-2:00 PM and 6-8:00 PM
5. Break-down from 8-9 PM

iv. **Picture Day**

1. In the middle school
2. Posters will go up by Sept 19<sup>th</sup> and 20<sup>th</sup>
3. Flyers home the following week

- v. **Holy Moses Cheesecake sale**—Nicki will check with Hank
- vi. **Secret Santa Workshop**—a request to the BOE on Oct 9<sup>th</sup> will give us a better idea if we have space to do this event

c. **Coat Drive**

- i. "One Warm Coat" starts approx. on Oct 22<sup>nd</sup>
- ii. A Storage pod has been donated and will be delivered around Oct 26<sup>th</sup> and picked up by Nov 16<sup>th</sup>. Already approved by BOE
- iii. Nicki plans to contact surrounding schools to solicit participation from our greater community i.e. Pierson, Ross, Hayground, Sag Harbor Elem, Stella Maris, etc.

**II. Calendar**

1. Sept 14<sup>th</sup>—BBQ/Softball game (Friday)
2. Sept 20<sup>th</sup>—Back to School Night (Thursday)
3. Sept 24<sup>th</sup>—Begins Gift wrapping paper drive
4. Oct 4<sup>th</sup>—Picture Day (Thursday)
5. Oct 8<sup>th</sup>—Columbus day/NO SCHOOL (Monday)
6. Oct 9<sup>th</sup>—set up for Book fair (Tuesday)
7. Oct 9<sup>th</sup>—BOE mtg (Tuesday)
8. Oct 10-11<sup>th</sup> Book Fair (Wednesday, Thursday)
9. Oct 13<sup>th</sup>—gift wrapping drive ends (Friday)
10. Oct 16<sup>th</sup>—PTO meeting (Tuesday)
11. Oct 22<sup>nd</sup>—Coat drive begins (Monday)
12. Oct 26<sup>th</sup>—MOVIE NIGHT 6-7:30 PM (Friday)
13. Nov 6<sup>th</sup>—Spaghetti night/possible "meet the BOE" forum (Tuesday)
14. Nov 12<sup>th</sup>—Veterans Day/NO SCHOOL (Monday)
15. Nov 13<sup>th</sup>—BOE mtg
16. Nov 16<sup>th</sup>—Coat drive ends
17. Nov 21, 22, 23—Thanksgiving recess
18. Nov 30<sup>th</sup>—MOVIE NIGHT

**8:15 PM** Adjournment—