

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
MINUTES**

Date: July 9, 2007
Meeting Type: Board of Education Regular Meeting
Present: Susan Hiscock, Elizabeth Kotz, James Walker, Joseph Conti, Joseph Berhalter,
Carol Kalish, Rick Delano
Dr. Dianne B. Youngblood, Superintendent
John Pryor, Principal, Michelle Romanosky, Business Administrator
Tom Volz, School Attorney

I. ROUTINE MATTERS:

- A) Call to Order by the President upon his/her having ascertained the presence of a Quorum and Roll Call at 8:35 P.M.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated July 9, 2007.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Regular Meeting of the Board of Education dated June 11, 2007 and Special Meetings of the Board of Education dated June 15, 2007 and July 2, 2007 with noted changes.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- D) Invitation to visitors to address the Board of Education – Nicki Hemby, PTO President spoke about the PTO's interest in working on parent to parent contact book this fall. She asked the Board if there was a way to put the upcoming meetings on the website so that more community members would be aware of the all meetings of the Board. Lastly, she asked if the district would consider sending out announcements via e-mail to the parents of the district.

E) Communications

F) Board of Education Items

- G) Consideration of additional items for the Agenda – Mr. Walker asked Dr. Youngblood, what was going on with the Food Program for this fall. Dr. Youngblood directed the question to Michelle Romanosky, who said that the bid notice was published in two newspapers of record – the East Hampton Star and the Southampton Press last Thursday but that she has also made phone calls to other vendors and the bid opening was scheduled for July 31, 2007.

II. ANNOUNCEMENTS

- A. NYSSBA 2007 Board Officers Academy, August 10-11, 2007
- B. Summer Symposium on No Child Left Behind, August 13, 2007, 7:00 p.m., Sherwood ISC, Holbrook, N.Y.
- C. SCOPE's Annual Dinner Meeting for New School Board Members, August 16, 2007, 5:00 p.m., St. John's University, Oakdale Campus

- D. NYSSBA 2007 Fiscal Oversight Fundamentals for School Board Members, August 2007
- E. NYSSBA 88th Annual Convention, New York, NY, October 25-28, 2007
- F. Monday, August 13, 2007, Next BOE Meeting at 7:00 p.m.

III. REPORTS:

- A) Superintendent's Report - Dr. Youngblood spoke about several items:

- She requested a meeting with the Board to discuss and clarify district policy # 5152 (Non-Resident Policy). Mr. Conti requested a list of the names of those students
- Dr. Youngblood reported that she received a letter from the American Red Cross to request use of the main building in case of an emergency, especially during hurricane season. She said she would respond to them after our Counsel took a look at their proposal. She said she was concern because of the glass in the gym ceiling. Mr. Walker added that the halls were very safe, but only that it would be really dark.

- B) Principal's Report Mr. Pryor spoke primarily about the building of the master schedule and that he thought it was looking good, especially on the elementary level. He continues to look for ways to stretch the elementary day to 2:40 p.m. by implementing programs like working with Mr. Zaykowski in Technology, and having combined Music classes at the end of their day. Mr. Pryor stated that because it looks like the 5th and 6th grade classes were going to be combined, there would be an extra teacher that would be available to have computer classes in the extra classroom for the elementary students. Mr. Pryor said that he expected to have the master schedule completed and on the Superintendent's desk by July 19, 2007.

Mr. Pryor introduced Henry Meyer, the Social Studies teacher who was on hand to give a presentation on a proposed new history course for the fall entitled American History in Film. Mr. Meyer shared with the board the course curriculum and spoke about the films that would be shown and how the course would focus on history of the 21st Century (American Empire). This course is designed to explore the role in film history and the historical accuracy of the films themselves. Mr. Berhalter asked Mr. Meyer if this course would assist students to advance their placement in their education. Mr. Meyer replied, "absolutely, the research work that is required for the course would definitely strengthen the students knowledge of history."

- C) Continued discussion of Dowling College proposal to contract with the district for the 2007-2008 school year.

RESOLVED that the Board of Education of the Bridgehampton UFSD accepts the Dowling College Proposal for the 2007-08 school at a rate of \$29,350.

Motion: Hiscock Seconded: Kalish Vote: 5-2
(Nay-Berhalter & Conti)

- D) Audit Committee Report – Mrs. Phyllis Davis, Chair of the Audit Committee, reminded the Board that the results of the last two independent audits showed that the primary areas requiring improvements were the need to segregate approvals and oversight within the financial duties in the District. The Management has made substantial progress in implementing the new processes recommended by the auditor. Mrs. Davis also restated that the District had no "significant findings" reported in these two audits and it's the

District's objective to maintain this finding. In order to do so, the District must comply with a recent New York State requirement that all Districts use their own Certified Public Accountant to close their financial books each year. The District will use its current part-time Treasurer, Deirdre Herzog to close the June 30, 2007 fiscal year. In order to ensure there will be no conflict of interest with her role as Treasurer, she will turn over certain responsibilities to Michelle, Bus. Admin. as outlined by our independent auditor. Mrs. Davis then informed the Board that the Audit Committee will recommend that the District's agreement with its current external auditor be extended by two years. There is some question on what steps are required by the State to implement this extension. Tom Volz, School Attorney and Mrs. Davis will clarify and bring the facts to the Board at the August meeting.

E) Discussion of American History in Film course syllabus for 2007-2008

IV. **OLD BUSINESS:**

A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves changes to the Graduation Requirements Policy #4770 and 4770-R.

Motion: Kotz Seconded: Kalish Vote: 7-0

B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the final reading to rescind the following policies:

Policy #0400	(School Improvement Plans)
Policy #1150	(School Budget and Bond Referenda Information)
Policy #1200	(Community Involvement)
Policy #1510	(Public Sales on School Property)

Motion: Kotz Seconded: Delano Vote: 7-0

C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the final reading to delete the following policies:

Policy #1240 & 1240-R	(Visitors to the School)
Policy # 1520 & 1520-R	(Public Conduct on School Property)
Policy # 1610	(Involvement of Local Police)
Policy # 1612	(Relations with BOCES)
Policy # 1740	(Relations with Non-Public Schools)

Motion: Kotz Seconded: Kalish Vote: 7-0

D) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the final reading of the School Board Elections Policy #2120 and 2120.1.

Motion: Kotz Seconded: Kalish Vote: 7-0

E) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the final reading of the Smoking and other Tobacco Use on School Premises Policy #1530.

Motion: Kotz Seconded: Conti Vote: 7-0

F) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised 2007-2008 school calendar.

Motion: Kotz Seconded: Kalish Vote: 7-0

G) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the district to engage the services of HealthCorps, free of charge to the district, for the 2007-2008 school year.

Motion: Kotz Seconded: Hiscock Vote: 7-0

V. **NEW BUSINESS:**

A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the new course entitled: *American History in Film* to be offered to secondary students during the 2007-2008 school year.

Motion: Kotz Seconded: Hiscock Vote: 7-0

B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Eastern Suffolk BOCES for the Public Information Services of Zimmerman/Edelson Inc. for the 2007-2008 school year at a total annual cost of \$49,200.

Motion: Kotz Seconded: Hiscock Vote:
Resolved that the Board of Education motions to table the above resolution for further discussion.

Motion: Conti Seconded: Delano Vote: 7-0

VI. **INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**

VII. **SUPERINTENDENT’S RECOMMENDATIONS:**

A) **Finance Matters (Consent Agenda for Items VIIA 1-6)**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #24 with 112 claims in the amount of \$435,623.32; warrant #1 with 4 claims in the amount of \$69,950.72; warrant #2 with 21 claims in the amount of \$17,725.80; warrant # 8-Fund-T with 4 claims in the amount of \$70,799.81; and warrant # 9-Fund-T with 23 claims in the amount of \$372,094.58.

Motion: Hiscock Seconded: Kalish Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/06-06/30/07.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/06-06/30/07.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the month of May & June 2007.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activities Report for May 2007.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Budget Transfers in the amount of \$39,131.61.

Motion: Hiscock Seconded: Kalish Vote: 7-0

B) Personnel

- 1) **Resignations**

- 2) **Leaves**

- 3) **Assignments (Consent Agenda for Items VIIB 3a-f)**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Mr. John A. Bennett, who holds a New York State Permanent Certification in Music, to the .5 position of Music Teacher effective September 4, 2007, pending fingerprint clearance, at a salary of \$33,259.00.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Ms. Ashley Ullman as a 1.1 aide for a Special Education classified student in the State approved (4408) summer program, at the Springs School, that runs from July 2, 2007 to August 10, 2007 at a stipend of \$18 per hour.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Mrs. Ninfa Boyd, Bilingual School Teacher Aide, as a part-time 1.1. summer school aide for a Kindergarten student between July 2 – July 26, 2007 at a stipend prorated on her hourly rate.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves six (6) hours each for 2007 Summer Curriculum Writing for Nancy Moloney, Aleta Parker, Nina Merkert and Daisy Bowe, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, to develop a Parent Night Program.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves thirty (30) hours for 2007 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Tom Kelly to develop an Advanced Placement English course.

Motion: Hiscock Seconded: Kotz Vote: 7-0

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Deirdre Herzog, Certified Public Accountant, to close the district's financial books for June 2007 at a rate of \$80.00 per hour.

Motion: Hiscock Seconded: Kotz Vote: 7-0

4) Other

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2007-2008 wage adjustment for Yvonne Jackson, Superintendent's Secretary to \$36,313 (3.75% increase).

Motion: Kotz Seconded: Kalish Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2007-2008 wage adjustment for Michelle Romanosky, School Business Administrator to \$116,282 (3.5% increase)

Motion: Kotz Seconded: Kalish Vote: 7-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2007-2008 wage adjustment for Dr. Dianne B. Youngblood, Superintendent, to \$168,525 (5% increase)

Motion: Hiscock Seconded: Kalish Vote: 7-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2007-2008 wage adjustment for John Pryor, Principal, to \$127,357 (3.5% increase)

Motion: Hiscock Seconded: Kalish Vote: 7-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2007-2008 wage adjustment for Joyce Manigo, Guidance Secretary, to \$48,646 (3.75%)

Motion: Hiscock Seconded: Kalish Vote: 7-0

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints East End Turf, Inc. for district landscape and lawn maintenance for the 2007-08 school year at the rates quoted in their bid submitted on June 27, 2007.

Motion: Hiscock Seconded: Walker Vote: 7-0

- g) **WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Bridgehampton UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Membership Committee consisting of one (1) representative from each Participant shall be formed. The Participant shall accordingly appoint one (1) representative to the Membership Committee. Said representative shall be provided with a list of bids. A meeting of the Membership Committee shall be held annually. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program. These services should not exceed the amount of \$1000.

Motion to be accepted as amended.

Motion: Kotz Seconded: Kalish Vote: 7-0

- h) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts and authorizes the Board President to sign the Shared Service Contracts from Eastern Suffolk BOCES in the amount of \$332, 215.91 for the 2007-2008 school year

Motion: Hiscock Seconded: Kalish Vote: 7-0

C) **Use of Facilities**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the gymnasium submitted by Coach Carl Johnson, Mondays through Thursdays, Saturdays and Sundays from July 10, 2007 through Aug.1, 2007 between the hours of 3 p.m. and 5 p.m.

Motion: Kalish Seconded: Hiscock Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of a designated area submitted by Nicki Hemby (PTO) on Sundays through Saturdays, from July 10, 2007 through Nov. 15, 2007 between the hours of 8 a.m. and 6 p.m.

Motion: Kalish Seconded: Hiscock Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the front lawn and the Middle School Room submitted by Nicki Hemby (PTO) on Friday, Saturday and Sunday, August 3,4,5, 2007 between the hours of 8 a.m. and 4 p.m. (Cost of the Custodians is to borne by PTO)

Motion: Kalish Seconded: Hiscock Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the use of the school café and kitchen room submitted by Susan Lazarus-Reimen from the Children’s Museum of the East End on July 11, 18, 25, 2007, August 1 &, 2007 between the hours of 9 a.m. and 10:15 a.m. for a cooking in the garden workshop.

Motion: Kalish Seconded: Hiscock Vote: 7-0

D) Committee on Special Education

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through the administration, arrange for the provision of appropriate special education programs and services for students’ #1 – 22 enumerated in the Committee on Special Education annual review report at meetings dated May 2, 3, 4, 10, 2007 and June 1, 5, 20, 2007.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through administration, arrange for the provision of appropriate special education programs and services for student #1 enumerated in the Committee on Special Education report at a meeting dated June 19, 2007.

Motion: Hiscock Seconded: Kalish Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves and authorizes the Board President to sign the contract agreement for the provision of Occupational Therapy Services for the 2007-2008 school year with Southampton Hospital.

Motion: Hiscock Seconded: Kalish Vote: 7-0

Resolved that the Board of Education convenes into an executive session to discuss Personnel, Legal Concerns and Negotiations at 10:30 PM

Motion: Hiscock Seconded: Conti Vote: 7-0

Susan Hiscock and Rick Delano left the meeting at 10:30 P.M.

The Board of Education returns to public session at 11:40 PM.

RESOLVED that Joyce Crews-Manigo, is hereby appointed District Clerk of the Bridgehampton Union Free School District during the 2007-2008 school year at a stipend of \$6800.

Motion: Kotz Seconded: Kalish Vote: 5-0

BE IT RESOLVED, that the Board of Education hereby approves the settlement agreement of the 3020-a proceeding referenced as SED File No. 4,976 with regard to the employee discussed in executive session and referred to herein as Employee A: and authorizes the Superintendent and President of the Board of Education to execute such agreement after review and approval of District Counsel.

Motion: Kotz Seconded: Kalish Vote: 5-0

RESOLVED that the Board of Education adjourns the meeting at 11:45 PM

Motion: Seconded: Vote: 5-0