

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

Date: July 7, 2008
Meeting Type: Board of Education Regular Meeting
Present: Elizabeth Kotz, James Walker, Joseph Berhalter, Rick Delano, Nicki Hemby
Dr. Dianne B. Youngblood, Superintendent
John Pryor, Principal, Philip Kenter, Business Administrator
Tom Volz and Jeff Mongelli School Attorneys
Absent: Susan Hiscock and Carol Kalish

I. ROUTINE MATTERS:

- A) Call to Order by the President upon his having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 8:09
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated July 7, 2008.

Motion: Kotz Seconded: Berhalter Vote: 5-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Regular Meeting of the Board of Education dated June 9, 2008, a Workshop Meeting of the Board of Education dated June 23, 2008, and a Special Meeting of the Board of Education dated June 26, 2008.

(Mr. Berhalter commented that at the June 9, 2008 meeting, he voted against resolution IV-F (third reading of the Admission of Non-Resident Students Policy #5152), with comments that he wanted included in the minutes. He wanted it noted in the records that the Board was voting on this for this policy against Council's recommendation, and he wanted to remind the Board that they had been sited by the State Comptroller's Office for not charging tuition at the Seneca Falls rate.

Mr. Berhalter also commented that at the June 23, 2008 meeting, he voted against resolution III-E (third reading of the Meal Policy #8505) and it was not noted in the minutes. He stated that the Board voted against Council's recommendation and that the Board was violating the New York State Constitution. Mr. Berhalter suggested that the Policy Committee take another look at the original suggested policy from NYSSBA. (The audio tape of the June 23, 2008 BOE Meeting does not reflect Mr. Berhalter voting against the resolution.) The Board suggested that a verbatim script of the audio tape be made of Mr. Berhalter comments before the clerk should alter the minutes.

Motion: Kotz Seconded: Berhalter Vote: 5-0

- D) Invitation to visitors to address the Board of Education on agenda items
- E) Communications
- F) Board of Education Items
- G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A. NYSSBA 2008 Fourteenth Annual School Law Conference, July 25, 2008 in Islandia
- B. NYSSBA 89th Annual Convention, New York, NY, October 16-19, 2008
- C. Tentative: Wednesday, August 11, 2008, Next BOE Meeting at 7:00 p.m.
- D. Wednesday, July 23, 2008, Board of Education Workshop Meeting at 7:00 p.m.

III. REPORTS:

- A) Update on Food Service Contract for 2008-09 – Dr. Youngblood gave the BOE Members a memorandum from Christine Kunnmann, a representative from Whitson’s food service that showed three scenarios of what they could offer Bridgehampton UFSD. Dr. Youngblood shared that regardless of what option the district is going to take they would either have to go out to BID through a request of proposals or the committee has entertain the notion of doing a shared services agreement with another district.
- B) Superintendent’s Report – Dr. Youngblood and Mr. Pryor presented the 2007-08 Grades 3-8 ELA and Math Test Scores. The scores showed continued improvement for some students while highlighting the continued work to be done. She shared, as they compared the scores with those of the two previous test years 2006 and 2007 it is noticeable that where instructional practices have become more aligned with the academic needs of students and where specific interventions have been consistently implemented, the students have successfully demonstrated either an understanding (level 3) or thorough understanding (level 4) of the ELA and Math knowledge and skills expected at this grade level. On the state level, 68.5% of students scored levels 3 and 4 on the Grades 3-8 ELA test; and 80.7% scored level 3 and 4 on the Grade 3-8 Math test. By comparison, our percentage of students in grade 3-8 scoring at levels 3 and 4 on these statewide exams are 76.2% for ELA and 93.7% for Math.
- C) Principal’s Report – In further explanation of the ELA scores, Mr. Pryor broke down the data available by individual students. Of the 14 students in grades 3-8 that received level 1 and 2 on the exam, they missed making 3’s by a total of 162 points. There were 5 students that missed by a total of 14 points. For the entire school to be competent at level 3 we would need to increase our scores by $\frac{1}{2}$ of 1%. Of the 14 students that did not reach level 3 only 2 were regular ed. Students, 7 were special ed. And 5 were ESL students. In further explaining the 8th grade scores which showed a 60% passing rate, it should be noted that of the 10 students took the exam; each student represents 10%; 2 students each missed the cut off for level 3 by 1 point. Had these 2 students each gotten 1 additional point of a possible total of 720 points, the 8th grade would have reached an 80% passing rate.

IV. OLD BUSINESS:

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the Public Participation Policy #1230.

Motion: Kotz Seconded: Hemby Vote: 5-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the district to engage the services of HealthCorps, free of charge to the district, for the 2008-2009 school year.

Motion: Kotz Seconded: Delano Vote: 5-0

V. NEW BUSINESS:**VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**

VII. SUPERINTENDENT'S RECOMMENDATIONS:**A) Finance Matters**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant # 32 Fund A, with 58 claims in the amount of \$370,566.90; warrant #33 Fund A with 71 claims in the amount of \$113,510.78; warrant #7, Fund C with 1 claim in the amount of \$199.95; warrant #6, Fund F with 8 claims in the amount of \$14,291.78.

Motion: Delano Seconded: Kotz Vote: 5-0
(Note: It was requested by Elizabeth Kotz that based on the Internal Auditor's recommendation; the Policy Committee should work to establish policy to present to the Board which addresses the purchasing of food for school functions.)

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/07-06/30/08.

Motion: Delano Seconded: Kotz Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/07-06/30/08.

Motion: Hemby Seconded: Berhalter Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Extra-Curricular Classroom Activities Report for June 2008.

Motion: Hemby Seconded: Berhalter Vote: 5-0

B) Personnel**1) Resignations****2) Leaves****3) Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Mrs. Ninfa Boyd as leave replacement Confidential Secretary for Yvonne Jackson during her medical leave of absence during the month of August 2008 at the substitute secretary rate of \$15 per hour.

Motion: Berhalter Seconded: Kotz Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves fifteen (15) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Lenore Wright to develop the 8th Grade English Curriculum (with 12th Grade to follow if time permits), pending approval of the BTA.

Motion: Berhalter Seconded: Kotz Vote: 5-0

(Consent Agenda on Resolutions VII, C-K)

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves thirty (30) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Tom Kelly to develop the 8th Grade English Curriculum (with 12th Grade to follow if time permits).

Motion: Delano Seconded: Kotz Vote: 5-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Henry Meyer to develop an Advanced Placement History Curriculum.

Motion: Delano Seconded: Kotz Vote: 5-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Aleta Parker to align the third and fourth grades English Language Arts, Math, Social Studies and Science Curriculums.

Motion: Delano Seconded: Kotz Vote: 5-0

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Daisy Bowe to align the third and fourth grades English Language Arts, Math, Social Studies and Science Curriculums.

Motion: Delano Seconded: Kotz Vote: 5-0

- g) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Carolyn Lindiakos to align the third and fourth grades English Language Arts, Math, Social Studies and Science Curriculums.

Motion: Delano Seconded: Kotz Vote: 5-0

- h) **Resolved** that the Board of Education of the Bridgehampton UFSD approves fifteen (15) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Biana Stepanian to develop a matching grant proposal with the Bridgehampton Historical Society.

Motion: Delano Seconded: Kotz Vote: 5-0

- i) **Resolved** that the Board of Education of the Bridgehampton UFSD approves fifteen (15) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Robin Gianis to develop a matching grant proposal with the Bridgehampton Historical Society.

Motion: Delano Seconded: Kotz Vote: 5-0

- j) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for Ken Giosi to develop a Response to Intervention Curriculum.

Motion: Delano Seconded: Kotz Vote: 5-0

- k) **Resolved** that the Board of Education of the Bridgehampton UFSD approves twenty (20) hours for 2008 Summer Curriculum Writing, as per the negotiated agreement between the Bridgehampton Board of Education and the Bridgehampton Teachers' Association, for David Elliott to develop a Recording Tech. II Curriculum.

Motion: Delano Seconded: Kotz Vote: 5-0

4) **Other**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2008-2009 4% wage adjustment for Yvonne Jackson, Superintendent's Secretary from \$36,313 to \$37,766.

Motion: Kotz Seconded: Berhalter Vote: 5-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2008-2009 6% wage adjustment for Dr. Dianne B. Youngblood, Superintendent, from \$168,525 to \$178,637.

Motion: Kotz Seconded: Delano Vote: 5-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2008-2009 6% wage adjustment for John Pryor, Principal, from \$127,357 to \$134,998.

Motion: Delano Seconded: Berhalter Vote: 5-0

- d) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2008-2009 4% wage adjustment for Joyce Manigo, Guidance Secretary, from \$48,646 to \$50,592.

Motion: Hemby Seconded: Berhalter Vote: 5-0

(Resolution approved as presented)

- e) **WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Bridgehampton UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with Other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Membership Committee consisting of one (1) representative from each Participant shall be formed. The Participant shall accordingly appoint one (1) representative to the Membership Committee. Said representative shall be provided with a list of bids. A meeting of the Membership Committee shall be held annually. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion: Kotz Seconded: Hemby Vote: 5-0

- f) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts and authorizes the Board President to sign the Shared Service Contracts from Eastern Suffolk BOCES for the 2008-2009 school year.

Motion: Delano Seconded: Hemby Vote: 5-0

C) Use of Facilities

D) Committee on Special Education

RESOLVED that the Board of Education of the Bridgehampton U.F.S.D. shall, through the administration, arrange for the provision of appropriate special education programs and services for students # 1-6 enumerated in the Committee on Special Education annual review report in a meeting dated April 30, 2008; students 7-11 in a meeting dated May 1, 2008; students 12-17 in a meeting dated May 2, 2008; students 18-21 in a meeting dated June 3, 2008; students 22 and 23 in a meeting dated June 4, 2008; students 24-28 in a meeting dated June 5, 2008; student 29 in a meeting dated June 6, 2008; student 30 in a meeting dated June 9, 2008; students 31-33 in a meeting dated June 10, 2008; students 34-39 in a meeting dated June 11, 2008; student 40 in a meeting dated June 19, 2008; and students 41 and 42 in a meeting dated June 24, 2008.

Motion: Kotz Seconded: Hemby Vote: 5-0

E) Other

- 1) **RESOLVED** that the Board of Education of the Bridgehampton UFSD accepts the donation of a complete set of 2005 World Book Encyclopedias from the Hampton Library.

Motion: Hemby Seconded: Berhalter Vote: 5-0

- 2) **RESOLVED** that the Board of Education of the Bridgehampton UFSD authorizes the surplus of the following: World Book Encyclopedia 1994 edition, set is missing one volume; the World Book Encyclopedia 1994 edition, complete set; and the U.S. History Inventory as per the attachment.

Motion: Hemby Seconded: Kotz Vote: 5-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss Personnel and Negotiations matters at 8:50 PM.

Motion: Delano Seconded: Hemby Vote: 5-0

Resolved that the Board of Education resumes back into public session and adjourns the meeting at 10:00 PM.

Motion: Kotz Seconded: Hemby Vote: 5-0

Respectfully submitted,
Joyce Crews-Manigo
District Clerk