

**BRIDGEHAMPTON U.F.S.D.
BOARD OF EDUCATION
SPECIAL MEETING MINUTES**

Date: August 18, 2009
Meeting Type: Board of Education Special Meeting
Present: Elizabeth Kotz, Nicki Hemby, Joseph Berhalter, Lillian Tyree, Carol Kalish
Douglas DeGroot (6:10 PM)
Dr. Dianne B. Youngblood, Superintendent; Mr. John Pryor, Principal; Reporter
Absent: Ronnie White

I. ROUTINE MATTERS:

- A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 5:15 PM

Dr. Chesterton, the Business Administrator of the District, began his presentation by asking the Board their goals for the district and to review the district mission statement. Some of the responses were:

1. Continue to advance the district in our State achievement by enhancing test scores
2. Improve instructional practice
3. Continue community outreach
4. Aggressively work on academic goals
5. Consultant Administrative Team
6. Increase enrollment
7. Enhancing academics

After a brief discussion about goals they wish to accomplish over the next two years he suggested that they reach a consensus of the three most important goals.

Dr. Chesterton then reviewed organizational option that would most likely align with the goals suggested:

1. Superintendent/Business official (State Academic Book)
2. Superintendent/Principal – under the law the Commissioner of Education must approve this.
3. Current Structure (3 separate positions: Superintendent, Principal and Business Administrator)

After a brief discussion about the job descriptions of the Superintendent, Business Administrator and the Principal Dr. Chesterton ask the Board to review the roles of each position. He suggested that they should consider what is not important because if they chose an option that consisted of a dual position some things would not get accomplished. After a short question and answer period, the Superintendent and the majority of the Board agreed that the current structure should remain in place. Mr. Berhalter did not agree and felt that the district should consider a dual option and combine Superintendent/Business or Superintendent/Principal for sake of tax payers.

DBY – Keep current structure

Eliz – agreed

Nicki – agreed

Carol – agreed

Doug - agreed

Lillian - agreed

Berhalter – did not agree

Once the organizational structure was determined, he asked the Board who they wanted to hire first and why. The majority of the Board agreed that the Superintendent should be hired first because the Superintendent is the ultimate Instructional Leader – Visionary of a School District. Mr. Chesterton agreed with the Board.

Next he asked the Board to consider the following information when they began the search:

- What are the desired qualifications of the person who would be hired?
- What process would be best used to hire the best Candidate available? Hire a search firm (which could include)?
 - Independent Consultant
 - BOCES
 - NYSSBA
 - Current Staff

- The Board needs to set up a target timeline.

The Board agreed that they should consider looking into a firm to do the Superintendent Search and will set-up some meetings with such firms, BOCES and NYSSBA before their next meeting.

Resolved that the Board of Education adjourns at 6:55 PM

Motion: Tyree Seconded: Kalish Vote: 6-0

Respectfully submitted,
Joyce Crews-Manigo, District Clerk