

**BRIDGEHAMPTON U.F.S.D.  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

Date: November 9, 2009  
Meeting Type: Board of Education Regular Meeting  
Present: Elizabeth Kotz, Nicki Hemby, Lillian Tyree, Carol Kalish, Joe Berhalter, Douglas DeGroot, Ronnie White  
Dr. Dianne Youngblood, Superintendent, Dr. Chesterton, Business Administrator, John Pryor, Principal, Joyce Manigo, District Clerk, Tom Volz & Jeff Mongelli, School Attorney

**I. ROUTINE MATTERS:**

- A) Call to Order by the President upon her having ascertained the presence of a Quorum and Roll call, saluting the Flag at 6:30 P.M.

**Resolved** that the Board of Education of the Bridgehampton UFSD convenes into an executive session to meet with Board Consultants to discuss the process of the Superintendent's Search at 6:31 P.M.

Motion: Kotz                      Seconded: Hemby                      Vote: 7-0

**Resolved** that the Board of Education resumes back into public session at 8:20 PM

Motion: Hemby                      Seconded: Tyree                      Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda dated November 9, 2009.

Motion: Tyree                      Seconded: Kalish                      Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Workshop Meeting of the Board of Education dated on October 28, 2009.

Motion: Kalish                      Seconded: Tyree                      Vote: 7-0

- D) Invitation to visitors to address the Board of Education on agenda items

E) Communications

F) Board of Education Items

G) Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS:**

- A. Veterans Day, November 11, 2009, District Closed  
B. First Quarter Ends, November 13, 2009  
C. New York State 5<sup>th</sup> Grade Social Studies Exam, November 16 & 17, 2009  
D. Strategic Planning Council Meeting, November 18, 2009 at 6 PM  
E. First Quarter Report Card Distribution, November 20, 2009; Parent/Teacher Conferences, Early Dismissal at 11:00 AM  
F. Board Of Education Workshop Meeting, November 23 2009 at 7:00 PM  
G. Annual Thanksgiving Feast, November 24 2009, Early Dismissal from the Bridgehampton Community House  
H. Thanksgiving Recess; November 25, 2009 (District Open) through 26, 27, 2009 (District Closed)  
I. Winter Concert, Wednesday December 9, 2009- Grades Pre K -2 will perform at 7:00 PM  
J. Winter Concert, Thursday December 10,2009- Grades 3-12 will perform at 7:00 PM  
K. Next Board of Education Regular Meeting, December 14, 2009 at 7:00 PM

**III. REPORTS:**

- A) Update on the Window Replacement Project and use of Excel Aid - Ben Chaleff from Chaleff and Rogers Architects, gave a brief report on the window survey that was done by WJE Engineers. He shared that WJE observed a lot of problems with the window replacement project, mainly due to the rusting of the steel lintel. He added that it was noted that the windows on the east side was worse than the windows on the west. WJE recommended that they or Chaleff and Rogers go through every window case by case and decide what condition the lintel is and whether it needed to be removed and replaced. At this rate a time line was still impossible to put into place, but he assured the Board he would get back to them as soon as possible with some final information on the window project and recommendations for spending the Excel Aid money.

**Resolved** that the Board of Education of the Bridgehampton UFSD appoints Phyllis Davis as Audit Committee Chairperson for the 2009-2010 school year.

Motion: Hemby                      Seconded: Kalish                      Vote: 7-0

**Resolved** that the Board of Education of the Bridgehampton UFSD appoints Joseph Berhalter as Audit Committee Recording Secretary for the 2009-2010 school year.

Motion: Hemby                      Seconded: Tyree                      Vote: 7-0

- B) Discuss Whitsons' proposal to increase the cost per bottle of water by ten (10) cents due to the new requirement by New York State to charge a deposit fee for each bottle of water – The Board approved the 10 cents increase after a brief discussion.
- C) Superintendent's - Dr. Youngblood reported on several topics:
- Dr. Youngblood talked about the second Superintendent's conference day (November 3, 2009) of the 2009-2010 school year. Professional development workshops were planned throughout the day providing teachers, staff and administrators with the opportunity for rich dialogue on many topics such as, electronic grading, current and future honors programs etc.
  - Strategic Planning Council met on October 28, 2009, to discuss the three Middle States Accreditation "protocols" by which districts are evaluated for the Middle States Accreditation. Six sub-committees were identified around the goals for the current year. The committees are: Formalization of the Strategic Planning Council; Curriculum Alignment; Career Academy; Technology across the Curriculum; Middle States Accreditation; and Wellness. A group leader was selected to facilitate their committee's reflective evaluation of their goal for 2008-09 and setting of benchmarks for 2009-2010. The next Strategic Planning Council meeting will next on Wednesday, November 18, 2009 at 6:00 PM.
  - Dr. Youngblood shared the creative work being done by Judiann Carmack-Fayyaz, by our Environmental Design Career Academy teacher. She has completed writing and submitting a grant application for national Grid's Cinderella Project. National Grid is interested in funding community projects that incorporate economic and energy efficient uses to serve local communities.

Dr. Youngblood, added, the grant that she and Judiann submitted focuses on our Environmental Design Academy as a means of providing hands-on learning for growing food and teaching the connection between good food and nutrition and health. The ultimate goal is to take the school cafeteria to a self-operating level.

- Lastly, Dr. Youngblood informed the Board of a donation from Slow Food East End Convivium Chapter of a check in the amount of \$1500 to be used for the Slow Food Greenhouse Project, along with a book: Grow It Cook It, by DK Publishing, 2008.

**Resolved** that the Board of Education of the Bridgehampton UFSD accepts a check in the amount of \$1500 from Slow Food East End Convivium to be used for the Slow Food Greenhouse Project.

Motion: White                      Seconded: Tyree                      Vote: 7-0

- D) Principal’s Report – Mr. Pryor shared that Dr. Youngblood and he had been talking with Matt Malone, Principal from Sag Harbor Elementary about joining Pre-K Programs in some way. Mr. Pryor shared that he was looking into having more drug and abuse awareness programs, to be held here or with other districts. Any suggestions were welcomed.
- E) Interim Business Administrator’s Report – Dr. Chesterton presented on the cost of lunch per student and the general cost of the school’s lunch program. He explained, even with the cutting the cost the program would still run at a deficit. Dr. Chesterton said he is trying to reduce the cost by talking to other districts about a shared program. By combining the programs the cost per student may go down. Mr. Berhalter continued to share that he feels it is necessary for the district to go out to BID.

**IV. OLD BUSINESS:**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of a Christmas wreath from the PTO to be used as part of the District’s holiday display.

Motion: Tyree                      Seconded: Hemby                      Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the employment contract for Mr. John L. Pryor , Principal, for 2009-2010 and authorizes the Board President to sign it.

Motion: Tyree                      Seconded: Hemby                      Vote: 6-1 (Nay-Berhalter)

**V. NEW BUSINESS:**

- A) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the request submitted by Helen Wolfe and Judiann Carmack-Fayyaz, Senior Class Advisors, for the District to cover the cost of transportation, \$450.54 roundtrip, to and from McArthur Airport for the seniors traveling to Disney World in Florida for their Senior Class trip.

Motion: Tyree                      Seconded: Hemby                      Vote: 7-0

- B) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to the District Budget Advisory Committee for the 2009-2010 school year.

**Kathryn DeGroot**

**Joe Berhalter**

**Nicki Hemby**

**Elizabeth Kotz**

Motion: Tyree      Seconded: Kalish      Vote: 7-0

- C) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2010-2011 budget calendar.

Motion: Tyree      Seconded: Hemby      Vote: 7-0

- D) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Regional Transportation Program and Technical/Occupational Transportation Program contracts for the 2009-2010 school year, at a cost of \$33,640 and \$103,480 respectively, and authorizes the Board President and Superintendent to sign them.

Motion: Hemby      Seconded: Kalish      Vote: 7-0

- E) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of \$59.03 from Ohiopyle Prints, Inc.

Motion: Hemby      Seconded: Kalish      Vote: 7-0

**VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**

**VII. SUPERINTENDENT'S RECOMMENDATIONS:**

**A) Finance Matters (Consent Agenda VIIA 1-5)**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #9 Fund A with 4 claims in the amount of \$7,336.03; warrant #11 Fund A with 61 claim in the amount of \$180,914.27; and warrant #5 Fund C with 3 claim in the amount of \$14,477.52 and warrant #5 Fund F with 1 claim in the amount of \$2,333.

Motion: Tyree      Seconded: Kalish      Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/09-06/30/10.

Motion: Tyree      Seconded: Kalish      Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/09-06/30/10.

Motion: Tyree      Seconded: Kalish      Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the month of October 2009.

Motion: Tyree      Seconded: Kalish      Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts a check in the amount of \$30,000 from the Southampton Colony Chapter of the National Society of the Daughters of the American Revolution (DAR) to be held and administered by the Bridgehampton School District subject to and in accordance with the same terms and conditions as the \$20,000 gift made on August 23, 2002. Therefore, the total sum of \$50,000 shall be held and administered by the Bridgehampton School District subject to and in accordance with the terms and conditions as outlined in a letter dated October 26, 2009.

Motion: Tyree            Seconded: Kalish            Vote: 7-0

## B) Personnel

### 1) Resignations

### 2) Leaves

### 3) Assignments

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the salary increment for David Elliott from M40/21 with an annual salary of \$120,690 to M50/21 with an annual salary of \$123,182, effective September 2009 based on the BTA contract with the Bridgehampton School District.

Motion: Hemby            Seconded: Kalish            Vote: 7-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD amends the resolution passed on September 14, 2009 appointing Nancy Karlebach as a private provider for consultant services to parentally placed students with disabilities within the Bridgehampton School District boundaries, from September 15, 2009 through June 25, 2010 at a rate of pay of \$62.89 per hour, to read "as a consultant to provide home instruction as needed from September 15, 2009 through June 25, 2010 at a rate of pay of \$62.89 per hour".

Motion: Hemby            Seconded: Kalish            Vote: 7-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Nancy Karlebach, who holds a N.Y.S. Teaching Certificate in N, K-6; French; and Special Education, as a Certified Substitute Teacher for the 2009-2010 school year at a rate of \$150 per day.

Motion: Hemby            Seconded: Kalish            Vote: 7-0

## C) Use of Facilities

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the application for use of the gym, submitted by Carl Johnson, to hold pre-season basketball workouts, November 10-18, 2009, 5:00 – 8:30 PM, open to all students.

Motion: Hemby            Seconded: Tyree            Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the application for use of the gym/café, submitted by Judiann Carmack Fayyaz on behalf of the Senior Class, on Saturday, December 5, 2009, 8:00 AM to 5:00 PM for a Holiday Craft Fair.

Motion: Hemby      Seconded: Tyree      Vote: 7-0

**D) Committee on Special Education**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through the administration, arrange for the provision of appropriate special education programs and services for student #1, enumerated in the Committee on Special Education report at a meeting dated October 27, 2009.

Motion: Hemby      Seconded: Kalish      Vote: 7-0

**Resolved** that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss a prospective non-resident Student concern at 9:35 P.M.

Motion: White      Seconded: DeGroot      Vote: 7-0

**Resolved** that the Board of Education resumes back into public session at 10:09 PM

Motion: Kalish      Seconded: Tyree      Vote: 7-0

**Resolved** that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves Kristofer Bennett as a nonresident student for the 2009-2010 school year, commencing November 16, 2009, pursuant to and in accordance with a contract between the Bridgehampton Union Free School District and the Springs Union Free School District, as approved by the Bridgehampton School Attorney.

Motion: Tyree      Seconded: Hemby      Vote: 7-0

Resolved that the meeting adjourned at 10:10 PM

Motion: Tyree      Seconded: Hemby      Vote: 7-0