

**BOARD OF EDUCATION
WORKSHOP MEETING MINUTES**

Date: December 15, 2010
Meeting Type: Board of Education Workshop Meeting
Present: Nicki Hemby, Lillian Tyree, Elizabeth Kotz, JoAnn Comfort, Doug DeGroot, Lawrence LaPointe
Dr. Lois Favre, Superintendent, John L. Pryor, Principal, Mr. Robert Hauser, Business Administrator, Joyce Manigo, District Clerk
Absent: Ronnie White

I. ROUTINE MATTERS:

- A) Call to Order by the President upon her having ascertained the presence of a Quorum, Saluting the Flag and Roll Call at 7:05 PM.
- B) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Proposed BOE Agenda, dated December 15, 2010.

Motion: Tyree Seconded: Comfort Vote: 6-0

- C) Invitation to visitors to address the Board of Education on agenda items
- D) Communications – Nicki Hemby reminded the Board members of the urgency to complete the audit report forms for the external auditors. She also read a thank you letter from the Bridgehampton Child Care & Recreational Center for the donation of the soccer nets. Lastly, she read a letter from the Hampton Library regarding the success of the Read-a-thon which was held on December 3, 2010 with the Bridgehampton School students, parents and teachers.
- E) Board of Education Items
- F) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) Second Quarter Progress Report Period Ends, Friday, December 17, 2010
- B) Student Council Luncheon, Wednesday, December 22, 2010
- C) District Closed for Christmas Holiday, December 23, 24, 2010 & December 30, 31, 2010
- D) District Open, (School Closed for Students) December 27, 28, 29, 2010
- E) Classes Resume, Monday, January 3, 2011
- F) Next BOE Business Meeting, Wednesday, January 12, 2011 at 7:00 PM

III. REPORTS:

- A) Superintendent's Report
 - Senior Class Fundraising Information and Senior Trip Information
 - Board Meeting Procedures (Policy #2350)
 - Paul Rodgers has submitted all the necessary paperwork to New York State Education Dept. for the window project
 - Winter SAT Project is scheduled for January 5, 2011 for all sophomores and juniors
- B) Business Administrator
 - Budget Calendar Review
 - State Auditors have completed their review of the district financial status. A final report will be given to Administration sometime in June 2011.

IV. OLD BUSINESS:

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the third reading of the following policies:

- Policy #5150 (School Admissions)
- Policy #5695 (Students and Personal Electronic Devices)
- Policy #6800 (Payroll Procedures)
- Policy #8410(Student Transportation)

Motion: Tyree Seconded: Comfort Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies:

- Policy #0115 & 0115-R (Student Bullying Prevention and Intervention & Regulations)
- Policy #1050 (Annual District Election and budget Vote)
- Policy #2520 (Board Member Training)
- Policy #4850 (Animals In The School)
- Policy #5500 & 5500-R(Student Records & Regulations)
- Policy #6685(Medicaid Compliance)

Motion: Tyree Seconded: Kotz Vote: 6-0

V. NEW BUSINESS:

1) **Resolved**, that the Board of Education of the Bridgehampton UFSD approves the election to extend NYSHIP health insurance coverage to a specific class of employees titled “All Non-Represented Employees” with a State-mandated minimum employer contribution of 50 percent of the premium for Individual coverage. For Family coverage, the employer must pay a minimum of 50 percent of the enrollee premium plus 35 percent of dependent coverage regardless of the number of dependents.

Motion: Tyree Seconded: Kotz Vote: 6-0

VI. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.**VII. SUPERINTENDENT’S RECOMMENDATIONS:****A) Finance Matters**

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #15 Fund A with 85 claims in the amount of \$457,165.15.

Motion: Kotz Seconded: Comfort Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #7 Fund C with 2 claims in the amount of \$20,562.63.

Motion: Kotz Seconded: Tyree Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts warrant #14 Fund A with 1 claim in the amount of \$119.00.

Motion: Kotz Seconded: LaPointe Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/10-06/30/11.

Motion: LaPointe Seconded: Tyree Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/10-06/30/11.

Motion: LaPointe Seconded: Tyree Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the month of October 2010.

Motion: LaPointe Seconded: Tyree Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Budget Vote and Election Calendar for the 2010-11 school year.

Motion: LaPointe Seconded: Tyree Vote: 6-0

B) Personnel

- 1) **Resignations - None**

- 2) **Leaves - None**

- 3) **Assignments**

- a) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Joseph Jenkins, as Custodial Worker II, effective January 3, 2011, at an annual salary of \$35,000, prorated, pending fingerprint clearance.

Motion: Tyree Seconded: Kotz Vote: 6-0

- b) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Marianne Finnerty, who holds a New York State Certification in Elementary Education; English and Social Studies, to the position of Substitute Teacher, at a pay rate of \$150 per day, effective December 16, 2010.

Motion: Tyree Seconded: Kotz Vote: 6-0

- c) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Brittnee Sabatino, who holds a New York State Certification in Early Childhood, Grade 1-6, to the position of Substitute Teacher, at a pay rate of \$150 per day, effective December 16, 2010.

Motion: Tyree Seconded: LaPointe Vote: 6-0

- d) **Resolved**, that the Board of Education of the Bridgehampton UFSD appoints Laura Spillane to the position of part-time Account Clerk, at a pay rate of \$25 per hour, not to exceed 17.5 hours per week (or 35 hours per bi-weekly pay period), until June 30, 2011, effective December 15, pending fingerprint clearance.

Motion: Tyree Seconded: Comfort Vote: 6-0

- e) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jean Isidore, as a Non-Certified Substitute Teacher, effective December 16, 2011, at a pay rate of \$100 per day, pending fingerprint clearance.

Motion: Tyree Seconded: DeGroot Vote: Postponed

C) **Use of Facilities**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of Building submitted by Ninfa Boyd to use the cafeteria to prepare and sell food during all the Junior High Basketball home games on the following dates: December 20, 2010; January 6, 10, 2011 between the hours of 3:30 – 5:00 PM for the senior class trip.

Motion: Tyree Seconded: Kotz Vote: 6-0

D) **Committee on Special Education**

- 1) **Resolved** that the Board of Education of the Bridgehampton U.F.S.D. shall, through the administration, arrange for the provision of appropriate special education programs and services for the student #1 enumerated in the Committee on Special Education Meeting held on December 13, 2010.

Motion: Tyree Seconded: Comfort Vote: 6-0

Resolved that the Board of Education of the Bridgehampton UFSD convenes into an executive session to discuss a particular employee history at 7:25 P.M.

Motion: Tyree Seconded: Kotz Vote: 6-0

Resolved that the Board of Education resumes back into public session at 8:15 PM.

Motion: Tyree Seconded: Kotz Vote: 6-0

Resolved that the Board of Education of the Bridgehampton UFSD approves Jean Isidore, as a Non-Certified Substitute Teacher, effective December 16, 2011, at a pay rate of \$100 per day, pending fingerprint clearance.

Motion: Tyree Seconded: Kotz Vote: 6-0

Resolved that the Board of Education of the Bridgehampton UFSD authorizes the establishment of an Employee Benefits Supervisor position through CSEA Bargaining Unit for 25 hours per week at a rate of \$25 per hour.

Motion: Tyree Seconded: Kotz Vote: 6-0

Resolved that the meeting is adjourned at 8:30 PM.

Motion: Tyree Seconded: White Vote: 6-0

Respectfully submitted,

Joyce Crews-Manigo
District Clerk