

MINUTES
Bridgehampton UFSD
Board of Education Business Meeting
July 27, 2011

Called to order in the Music Room at 7:00 P.M., by the Board President, Nicki Hemby with the following people present:

JoAnn Comfort, Elizabeth Whelan Kotz, Douglas DeGroot (arrived 7:10), Lawrence LaPointe (arrived 7:05), Nicki Hemby, Ron White, Lillian Tyree, Dr. Lois R. Favre, Superintendent of Schools, Mr. John L. Pryor, Principal, Mr. Robert Hauser, Business Administrator, Judiann Fayyaz, Paul Rogers, Ben McLaughlin

I. ROUTINE MATTERS:

- A)** Call to Order by the President upon her having ascertained the presence of a Quorum and Roll Call.
- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated July, 27, 2011.

Motion: JoAnn Comfort Second: Lillian Tyree Vote: 5-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 6, 2011 Reorganization Meeting and Business Meeting.

Motion: JoAnn Comfort Second: Lillian Tyree Vote: 5-0

- D)** Invitation to visitors to address the Board of Education on agenda items
E) Communications
F) Board of Education Items

1) Policy Committee Update

- Reviewed Policy #6700 – Purchasing and deemed acceptable as written.
- Reviewed Policy #6700- Purchasing Regulations and made the following recommendations: Section VB1a- Committee made recommendation to read: “Contracts from \$100 to \$1,000 \$501.00 to \$999.99: Verbal quotes”; and Section VB1b- Committee made recommendation to read: “Contracts ~~in excess of~~ from \$1,000 to \$20,000: Written quotes.”
- Committee agreed to the 3rd reading of Policy #1130- Media Relations; #1000- Community Relations; #4311.1R-Display of Flag; #6600-Fiscal Accounting & Reporting; #8115- Pesticides & Pest Management.

2) Buildings and Grounds Update

- Reviewed the second floor windows
- Nurse’s office is almost done
- Main office is being divided into two rooms and the dividers are in place

- G)** Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) NYSSBA 90th Annual Convention, Buffalo, NY October 27-30, 2011
- B) Policy Review Committee Meeting August 10th at 6:00pm
- C) BOE Business Meeting August 31st at 7:00pm
- D) First day for Teachers, September 6th
- E) First Day for Students, September 7th

III. REPORTS:

- A) Superintendent's Report
 - 1) Dr. Favre reported that she, Ms. Parker, Ms. McDermott and Ms. Rogers attended the International Learning Styles Institute in Oklahoma.
 - 2) Building improvements are ongoing
 - 3) Drama program ends with a performance at the Community House on Saturday August 6th at noon.
 - 4) Jumpstart will be held in the Middle School
 - 5) Dr. Favre will be meeting with Mr. Volz to discuss the requirements for the Annual Professional Performance Review as required by the State
 - 6) Solar Energy Proposal
 - 7) Vegetables from Greenhouse to School
- B) Principal's Report
 - 1) Powerschool is on schedule for the targeted mailing date of August 17th.
- C) Business Administrator's Report
 - 1) Building projects are on schedule

IV. NEW BUSINESS:

- A) **Resolved** that the Bridgehampton UFSD approves the surplus (removal or donation) of items delineated on the attached list (Stevenson) dated July 13, 2011.

Motion: Ron White

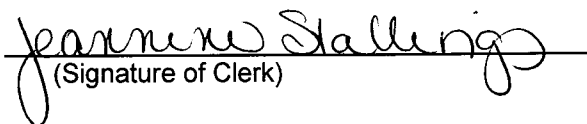
Second: Lillian Tyree

Vote: 7-0

- B) **Resolved** that the Bridgehampton UFSD hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State Local Retirement System based on the record of activities maintained by these officials to the clerk of this body:

Title	Name	Social Security # Last 4 digits	Registration Number	Standard Work Day	Term	Participates in Employers Time Keeping System	Days/Month
District Clerk	Jeannine Stallings	XXXX	XXXXXXXX	8 hours daily	07/01/2011-06/30/2012	Y	20 days a month
District Treasurer	Norine Monti	XXXX	XXXXXXXX	6 hours daily	07/01/2011-06/30/2012	Y	16 days a month

On this 27th day of July, 2011


(Signature of Clerk)

Date enacted 7/27/11

I, Jeannine Stallings, clerk of the governing board of the Bridgehampton UFSD, of the state of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such Board at the legally convened meeting held on the 27th day of July, 2011 on file as part of the minutes of such meeting, and that the same is a true copy hereof and the whole of such original.

I further certify that the full board consists of seven (7) members, and that 7 of such members were present at such meeting and that 7 of such members voted in favor of the above resolution.

Motion: Ron White

Second: Elizabeth Kotz

Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD adopts the following overarching goals for the 2011-2012 school year, and authorizes the Superintendent and Administrative Team to work with BOE Committees to develop annual plans for attainment of goals:

1. **Academic Achievement:** Bridgehampton offers state of the art programs, ongoing support to students, and a rigorous academic program that includes increasing opportunities for students to take Advanced Placement Courses in the core academic areas. For the 2011-2012 school year the Board of Education remains committed to:
 - a. Continued improvement in student achievement through Response to Intervention, Use of Data to Inform Instruction, and Learning Styles and complete the Middle States Process
 - b. Evidence of improved Behavior management through Positive Behavioral Intervention Supports
 - c. Using evidenced based data to monitor ongoing improvement in sub-categories such as Free/Reduced Lunch, Special Education, and English Language Learners
 - d. Assure that programs are offered for athletics and enrichment and the arts that meet the needs of our students
2. **Fiscal Responsibility:** This remains a time of great financial concern and uncertainty. The academic picture within the district is bright, and the Board is committed to maintaining current programs, with the understanding that state mandates will require great financial restraint. For the 2011-2012 school year the Board of Education remains committed to:
 - a. Ongoing review of finances in an effort to continue to maximize efficiencies in energy, materials and supplies.
 - b. Continued transparency in the development of a fiscally sound budget that adheres to requirements of the state cap processes, and delivers to the community a budget that is sustainable over time.
 - c. Assuring that transportation remains under review, particularly as we move forward within this era of the property tax cap.
3. **School Facilities:** The district is extremely proud of the community and its support of the school over time. A five year plan has been developed to assure the upkeep of the facilities and ground of the Bridgehampton UFSD. We have looked to maximize space, update classrooms with

technology, and maintain the facilities in a way that makes the community proud of its school. For the 2011-2012 school year the Board of Education remains committed to:

- a. Attention to the 5-year plans for building and grounds, and technology.
 - b. Attention to enrollment, projections, and required programs to assure that space does not become an issue
 - c. Continued maintenance of the facilities, considering safety, energy efficiency and upkeep
4. Personnel:
- a. Participate with the State Education Department in the development of Annual Professional Performance Reviews for the Principal and Teachers and implement new evaluation documents as required
 - b. Negotiate in good faith with our bargaining units through the development of contracts in these difficult economic times
 - c. Remain committed to staff development for our staff to continue to offer a rigorous curriculum aligned to state standards

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

V. INVITATION TO VISITORS TO ADDRESS THE BOARD OF EDUCATION ON TOPICS DISCUSSED ABOVE.

VI. SUPERINTENDENT'S RECOMMENDATIONS:

A) Finance Matters

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the June 2011 Treasurer's Report.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/10 – 6/30/11.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 7/1/10-6/30/11.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund A 38 Claims in the amount of \$53,496.64

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H 1 Claim in the amount of \$1,125.00.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the June 8, 2011 resolution which read "Resolved that the Board of Education of the Bridgehampton UFSD approves an increase in hours for Sylvia Fridle, at her current rate, to 25 hours per week, for 90 days, to close the 2010-2011 books, and complete the financial audit."

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Tax Anticipation Note as follows:

Section 1. Tax Anticipation Notes (herein called "Notes") of Bridgehampton Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$2,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 9.00 of the Local Finance Law, constituting Chapter -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2011 and ending June 30, 2012, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage

A5540407 Extra Curricular Transportation	\$23,060.38	A5540405 BH Public Transportation	\$23,060.38	McCoy Invoice
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Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

B) Building Use Forms

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Judiann Fayyaz for the Edible School Gardens of the East End's September 14th and October 1st, 2011 fundraisers.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

C) Committee on Special Education

- 1) **Resolved** that the following persons be appointed to serve on the Sub-Committee for the 2011-2012 school year.

Chairperson: Ken Giosi

Student's General Education Teacher

Special Education Teachers: Jeff Neubauer, Patrick Aiello, Julie Waller, Laura Keenan, Corrine Liscio

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

- 2) **Resolved** that Corrine Liscio be appointed to serve on the Committee for Special Education for the 2011-2012 school year.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD shall, through the administration, arrange for the provision of appropriate special education programs and services for Student #01152 as determined at the Committee on Special Education Meeting held on July 18, 2011.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

- VII. Adjourn** at 8:43pm to Executive Session – To discuss the personnel history of a particular individual.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

VIII. Returned to General Session at 9:15pm

- IX. Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the resolution from the November 10, 2010 meeting terminating the employment of Winston George.

Be it further resolved that the Board of Education of the Bridgehampton UFSD approves the settlement agreement with CSEA on behalf of Winston George and authorizes the Board President and the Superintendent to sign the agreement.

Motion: JoAnn Comfort

Second: Elizabeth Kotz

Vote: 7-0

X. Adjourn at 9:20pm