

**Bridgehampton School District  
Board of Education Business Meeting  
August 28, 2013  
Cafe at 7:00 PM  
Minutes**

**I. ROUTINE MATTERS**

**A)** Call to Order by the President upon his having ascertained the presence of a Quorum and Roll Call. (In attendance: Ron White, Lillian Tyree-Johnson, Elizabeth Whelan Kotz, Jen Vinski, Dr. Lois R. Favre, Superintendent, Thomas M. Volz, attorney, Tammy A. Cavanaugh, District Clerk. Absent: Gabriela Braia, Robert Hauser, Business Administrator)

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated August 28, 2013.

Motion: L. Tyree-Johnson                      Second:              E. Kotz                      Vote: 4-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 14, 2013 Board Meeting.

Motion: L. Tyree-Johnson                      Second:              E. Kotz                      Vote: 4-0

**D)** Invitation to visitors to address the Board of Education on agenda items

**E)** Board of Education Items

**F)** Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

- A)** September 3 & 4, 2013: Superintendent Conference Day
- B)** September 9, 2013: First day of school
- C)** September 16, 2013: ASPIRE begins
- D)** September 11, 2013: BOE Workshop
- E)** September 25, 2013: BOE Meeting

\*Larry LaPointe arrived at 7:07PM

\*Doug DeGroot arrived at 7:12PM

**III. REPORTS**

**A)** Superintendent/Principal's Report

- Mr. Hauser is on vacation this week, but all is under control in the building as we get ready for Superintendent's Conference day on September 3<sup>rd</sup> and 4<sup>th</sup>; and to welcome students back on the 9<sup>th</sup>.
- I am meeting with the BTA tomorrow, Thursday, September 29<sup>th</sup> to review the APPR. As required to assure our state aid, we will be filing a certification indicating that we are negotiating tomorrow morning.

- Student and staff packets have been circulated. Superintendent Conference days are in order. The major focus for the opening will be on PBIS / expectations of the new Superintendent/Principal: review of data and next steps; areas for growth will be in questioning techniques, use of learning style profiles to plan for differentiation, and moving our positive discipline program into each classroom.
- Aleta has arranged training for teachers in Math, beginning in September, and is working to assure training in ELA. She has also reviewed data and assured that students requiring Academic Intervention Services have been scheduled to receive it. In addition she is working closely with Chris Milian, our data person, to assure state reporting is completed in a timely fashion – a big part of the summer months.
- Since our last meeting we have interviewed purchasing technicians, teachers and assistants – and we believe we are all set for the school year.
- Would like to suggest the Board of Education does a walk through prior to our next meeting to see all the work that has been done. Suggested time to meet: 6:40pm on Wednesday, September 11, 2013.
- We are looking forward to a terrific opening!

#### IV. NEW BUSINESS

- A) Resolved** that the Board of Education of the Bridgehampton UFSD approves John Perricone as a professional development speaker, grant funded (REAP) not to exceed \$3,000.00 (includes speaking fee, transportation, food and lodging).

Motion: L. Tyree-Johnson                      Second:      L. LaPointe                      Vote: 6-0

- B) Resolved** that the Board of Education of the Bridgehampton UFSD hereby authorizes the student named in Schedule “A” to attend grade 12 in the District without the payment of tuition in accordance with District Policy #5152.

Motion: L. Tyree-Johnson                      Second:      E. Kotz                      Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated August 21, 2013 submitted by Robert Hauser.

Motion: L. Tyree-Johnson                      Second:      J. Vinski                      Vote: 6-0

#### V. OLD BUSINESS

- A) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of Policy #5100, Attendance Policy and #5100R, Attendance Regulation.

Motion: L. Tyree-Johnson                      Second:      L. LaPointe                      Vote: 6-0

**VI. SUPERINTENDENT’S RECOMMENDATIONS**

\*Consent agenda on Items A #1-10

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**A) Financial Matters**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 5 Fund A with 29 Claims in the amount of \$34,993.85.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 4 Fund H with 4 Claims in the amount of \$56,257.10.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**3) Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2250.400 Programs-Students with Disabilities Contractual	\$37,754.00	A2250.150 Programs-Students with Disabilities Instructional Salaries	\$37,754.00	Appointment of a .6 Teacher
2110.160 Teacher Aides	\$28,828.00	A2250.150 Programs-Students with Disabilities Instructional Salaries	\$28,828.00	Appointment of a full time Teacher Assistant

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 4) **Resolved** the Board of Education of the Bridgehampton UFSD awards the 2013-2014 Occupational Therapy and Physical Therapy Contract with Comprehensive Therapy Services, PLLC in accordance with Request for Proposal issued on August 15, 2013 as follows:

Treatment	OT Fees	PT Fees
30 minute individual	\$55.00	\$55.00
45 minute individual	\$82.50	\$82.50
60 minute individual	\$110.00	\$110.00
30 minute Group (per student)	\$37.50	\$37.50
30 minute Consultations	\$55.00	\$55.00
Evaluation	\$320.00	\$320.00
30 minute CSE or IST Meeting	\$55.00	\$55.00
45 minute CSE or IST Meeting	\$82.50	\$82.50
60 minute CSE or IST Meeting	\$110.00	\$110.00

Type of Service	OT/PT
Individual Screen	\$110.00
One full Classroom Screening using standardized testing tool (I.e. The Dial for Pre-School Classroom)	Flat fee of \$1000 or \$100 per student
One Full Classroom Screening (using grade specific OT tool, developed in 2012)	Flat fee of \$1000 or \$100 per student
30 Minute Focus Group Activity (OT/PT run)	\$120.00 fee is per day; supplies included
Focus Group Activity (Teacher run, OT/PT supported)	Flat fee of \$400.00
Morning Movement Experience	\$150.00 per day

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CDCH contract for the 2013-2014 school year services and authorizes the Superintendent to sign the contract.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD to approve Hawkins, Delafield & Wood LLP as our Bond/TAN counsel at a fee of \$3,875.00 and to authorize the Board President to sign the Letter of Engagement.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the registration for the following non-resident student and authorizes the Superintendent to advise family of acceptance, and set up billing as per Board Policy.

Eddie Dawson IV - Grade: PreK 3 full day (\$4,000)

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for July 2013.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/13-06/30/14.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

## B) PERSONNEL

\*Consent agenda on Items B #1-9; 11. Item #10 was pulled for discussion.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton approves Ninfa Boyd for additional translation hours not to exceed 15 hours at her hourly rate. (\$22.49).

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves John Daniels for a temporary increase in his weekly Maintenance Mechanic hours from 17.5 to 40 for the period of September 3 to October 31, 2013 at his hourly rate of \$18.00.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Meredith McArdle to a .6 teacher position at an annual salary of \$37,754 (Master's step 1) according to the BTA contract, effective September 3, 2013.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Anthony Dragone as Purchasing Technician at an annual rate of \$39,000 as per the CSEA contract, effective August 29, 2013.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Tom House for \$1,000 stipend for production of summer newsletter and school calendar.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Tammy Cavanaugh as Records Retention Officer effective August 29, 2013 at no additional compensation.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifir Cunningham as Attendance Officer effective August 29, 2013 at the CSEA stipend rate of \$721.09.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Beatrice Gholson, Food Service Worker to work 5 additional days from Thursday, August 29 through Friday, September 6 at her daily rate of \$105.00

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dan Pacella, School Cook Manager to work 9 additional days from Monday, August 26<sup>th</sup> through September 6<sup>th</sup> at his daily rate of \$188.73.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves professional development hours for DASA for Jeffrey Neubauer, Laura Keenan, Patrick Aiello, Jessica Rodgers and Ken Giosi, grant funded, not to exceed 15 hours each at the curriculum rate of \$61.37 per hour.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 11) **Resolved** that the Board of Education of the Bridgehampton Union Free School District approves Brian Cunningham as a Teacher Substitute at a rate of \$150 per day; and as a Teacher Assistant Substitute at a rate of \$100.00.

Motion: L. Tyree-Johnson                      Second: E. Kotz                      Vote: 6-0

## C) BUILDING USE FORM

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ron White for the use of the gym for adult open gym on Mondays and Wednesdays from September 2013 through January 2014 when the gym is not in use.

Motion: L. Tyree-Johnson

Second: E. Kotz

Vote: 5-0; 1 abstain

- V. **ADJOURN at 7:25PM** to Executive Session to discuss personnel issue and contract negotiations with counsel.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

- VI. **Motion to return to Regular Session** at 8:31PM

Motion: L. Tyree-Johnson

Second: E. Kotz

Vote: 6-0

- V. **ADJOURN** at 8:32 PM

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk