

**Bridgehampton School District
Board of Education Business Meeting
November 20, 2013
Cafe at 5:30 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order by the President upon his having ascertained the presence of a Quorum and Roll Call. (In attendance: Ron White, Lillian Tyree-Johnson, Jennifer Vinski, Elizabeth W.Kotz, Gabriela Braia, Dr. Lois R. Favre, Superintendent, Robert Hauser, Business Administrator, Attorneys Thomas Volz and Michael Vigliotta and Tammy A. Cavanaugh, District Clerk. Absent: Doug DeGroot)

B) Pledge of Allegiance

II. Adjourn to Executive Session at 5:32 PM to discuss negotiations with counsel.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 5-0

** Larry LaPointe arrived at 5:45PM

III. Motion to return to Regular Session at 7:02 PM

Motion: E.W. Kotz Second: L. Tyree-Johnson Vote: 6-0

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed BOE Agenda, dated November 20, 2013.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the October 30, 2013 Board Meeting.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

C) Invitation to visitors to address the Board of Education on agenda items

D) Board of Education Discussion Items

- 1) Budget Advisory Committee
- 2) District Wellness Committee – While reviewing minutes attached in Board Packet, Lillian Tyree-Johnson volunteered to join the committee as a Board Member.

E) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

- A) November 22, 2013: PBIS Rewards Day
- B) November 25, 2013: Parent/Teacher Conferences – Early Dismissal
Report Cards Mailed Home
- C) November 26, 2013: Joyce Manigo Thanksgiving Feast
- D) November 28, 2013: Thanksgiving Day/Hanukkah Begins – District Closed
- E) November 29, 2013: District Closed

V. REPORTS

A) Superintendent/Principal's Report:

- Grades 7 ,8 and 9 attended the Bay Street Theater presentation of Anne Frank today – which aligns with their curriculum
- Next week we host our annual Joyce Manigo Thanksgiving feast – Ms. Parker, with help from the PTO, is coordinating events
 - It is also the day we practice our go home early drill – this year, following the luncheon, we will dismiss from the community center – as by regulation, we are supposed to evacuate and not return for this drill.
 - I will do a Rapid Notify next week – notices as in your folders, have already been sent home
- I attended two professional development opportunities in recent weeks regarding the change needed in schools, Ray McNulty – former commissioner of Vermont Ed. Dept., and the implementation of the new Common Core – the pitfalls, with Diane Ravitch – I will share my notes with the board – it was validating to hear them speak, confirming that we are on the right path here at Bridgehampton – keeping our focus on our students
- Pierson Bridgehampton took the state championship in Field Hockey last week in Syracuse, and I was extremely excited to be at both games. Our own India Hemby played superbly, as did her teammates from Sag Harbor – the game was well attended by the Sag Harbor and Bridgehampton communities and it was a delight to see them win.
- We have been speaking about the importance of keeping up with career academy -- particularly with the focus on college and career readiness, and academically I believe it would be good for students. Rick Delano shared a program with me that is going on in Nashville. I would like to go and visit it... I would be willing to pay for my flights, if the district would approve the conference. I need to decide soon as the event fills up quickly – any objections to my attending if there are conference monies to support it?
- Basketball practice for the season begins today for the high school team – younger students have already begun to practice
- The PBIS Team presented at a regional conference last month, as I reported to the board. They received rave reviews, and have now been asked to present at the Northeast PBIS Network Regional Forum in May- representing Long Island. I believe it is in Connecticut and will have more information shortly.
- I will be attending state superintendent meetings in Albany on Thursday and Friday – the admin team is aware and will cover all that is going on in the building.
- Dr. Carrie McDermott's Virtual Enterprise Class – asked me to have Board Members virtually purchase tee shirts during their Black Friday Sale. Virtual checks were given out and collected to be return to Dr. McDermott.

B) School Business Administrator Report

- Discussed Five Year Plan Capital Reserve resolution which sets a public vote on January 14, 2014 to appropriate funds from the reserve. If approved, the funds will be expended on projects identified in the Architect's Five Year Plan.
- Discussed the recent Budget Advisory Committee (BAC) meeting and advised the BOE of the current tax levy cap projection of 1.54%
- Discussed the recent Facilities & Grounds Committee meeting. In particular, the installation of the new vestibule door and security system, the new door access control system, gym floor repair, and classroom and office window identification labels.

VI. NEW BUSINESS

- A) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated November 7, 2013 submitted by John Daniels.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of #3230, Organization Chart Policy with updated Chart; Policy #3240, Line and Staff Relations; #5300.40, Disciplinary Penalties, Procedures and Referrals; #5300.45, Alternative Instruction.

Motion: L. Tyree-Johnson Second: G. Braia Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves parent/community member, James Kapon, to serve on the District Wellness Committee for the 2013/2014 school year.

Motion: L. Tyree-Johnson Second: E.W. Kotz Vote: 6-0

VII. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

* Consent agenda on Items A # 1-16

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund A with 56 Claims in the amount of \$619,086.50.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund C with 10 Claims in the amount of \$3,091.40.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #40 Fund T with 14 Claims in the amount of \$82,211.62.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 44 Claims in the amount of \$188,387.26.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund C with 6 Claims in the amount of \$2,654.78.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #39 Fund T with 20 Claims in the amount of \$90,100.18.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 7) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A2110.470 Tuition	\$14,500.00	A2815.400 Health Services Contractual	\$14,500.00	Health Services provided by Southampton, Riverhead and Sag Harbor for Bridgehampton resident students attending Our Lady of the Hamptons, Mercy HS, and Our Sons & Daughters preschool
C2860.16 Cafeteria Salaries	\$66,030.00	C2860.160 Cafeteria Salaries	\$66,030.00	To allocate budget to proper account code

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 8) **Resolved** the Board of Education of the Bridgehampton UFSD approves the health services agreements between the District and the non-public school listed below for the purpose of providing health services for children residing outside the Bridgehampton School District and attending the non-public schools located in the District for the 2013-14 school year and authorizes the Superintendent to execute and sign the contract.

- Ross Lower School
- Hayground School

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2013/14 snow removal contract with Mickeys Montauk Mowing, Inc. for the plowing and salting of the parking areas and driveways and authorizes the Superintendent to sign the contract. Pricing for these services are detailed in the attached contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for October 2013.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13-06/30/14.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the October 31, 2013 Monthly Treasurer's Report.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the establishment of the 8th Grade Class account as part of the Extraclassroom Activity Fund.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves a Notice of a Special District Meeting to be held on Tuesday, January 14, 2014 for the purpose of voting upon a proposition to appropriate money from the Five Year Capital Reserve Account, and be it further resolved, the District Clerk is authorized to publish such notice and takes steps as are necessary to call the Special District Meeting.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD appoints Michael Gottfried as a contractor to assist with the District's newsletter at a fee of \$300 per newsletter and authorizes the Superintendent to execute and sign the contract.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Kelly Farnbach as a Certified Substitute Teacher at a rate of \$150.00 per day.

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Cindy N. Sales as a Substitute Nurse at a rate of \$25.00 per hour.

Motion: L. Tyree-Johnson

Second: G. Braia

Vote: 6-0

V. ADJOURN at 7:43PM to return to Executive Session to continue negotiation/legal issue discussions with counsel.

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

VI. ADJOURN at 8:05PM.

Motion: L. Tyree-Johnson

Second: E. W. Kotz

Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk