

**Bridgehampton School District  
Board of Education Business Meeting  
January 29, 2014  
Gymnasium at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Call to Order by the President upon his having ascertained the presence of a Quorum and Roll Call at 7:06pm, followed by the Pledge of Allegiance.

In attendance: Elizabeth W. Kotz, Gabriela Braia, Lillian Tyree-Johnson, Jennifer Vinski, Larry LaPointe, Dr. Lois R. Favre, Superintendent; Robert Hauser, Business Administrator; Tammy A. Cavanaugh, District Clerk

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated January 29, 2014.

Motion: E. Kotz                      Second: L. LaPointe                      Vote: 5-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 18, 2013 Board of Education Meeting.

Motion: E. Kotz                      Second: J. Vinski                      Vote: 5-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the Special Meeting of the Board of Education on January 15, 2014.

Motion: E. Kotz                      Second: G. Braia                      Vote: 5-0

\*\* Doug DeGroot arrived at 7:08 pm.

- E)** Invitation to visitors to address the Board of Education on agenda items

**F) Communications**

- 1) Technology Class – Robotics Presentation
- 2) Senior High Class – Class Trip
- 3) Two letters from two law firms regarding two different Subdivision Maps in Bridgehampton; both requesting a letter of acknowledgement from the Bridgehampton UFSD. Copies in Board Members' folders.

## **G) Board of Education Discussion Items**

- 1) Facilities & Grounds Committees Update
- 2) Budget Advisory Committee Update
- 3) Audit Committee Update
- 4) District Wellness Committee Update
- 5) Policy Review Committee

\*\* Ron White arrived at 7:42pm

- 6) Shared Sports Updates
- 7) NYSSBA School Board Service PR Campaign – Do You Know Who I Am?

## **H) Consideration of additional items for the Agenda**

## **II. ANNOUNCEMENTS**

- A) January 27 – 30 Winter Regents Exams
- B) January 31 – PBIS Rewards Day
- C) January 31 – Second Quarter Report Cards mailed home
- D) February 1 – SCMEA – Day of Percussion
- E) February 9 – East End Arts Festival Guild Hall – High School Marimba Band performing
- F) February 17 – 21 Winter Recess
- G) February 26 – BOE Business Meeting
- H) February 28 – PBIS Rewards Day

## **III. REPORTS**

### **A) Superintendent/Principal's Report**

- January Regents exams were this week. A number of our students sat for the exams in English/Alg2Trig/Geometry and Integrated Algebra
- Second semester grades will be mailed on Friday – we will do an honor roll assembly, and an excellent attendance award ceremony in the next week or two –perhaps during our Spirit Week, which is scheduled for February 3-7 - the CIA (our student government) – has a nice week planned generating school spirit
- Hampton Music Educators Assoc. – HMEA concerts were this month. I had the opportunity to attend the middle school performance on January 18<sup>th</sup> – area students were terrific, and our students really shined.
- SCMEA Day of Percussion is this Saturday .The work that Sanchez and Elliott accomplish with and for our student is outstanding
- JV basketball worked exceptionally well this year. Despite a few injuries, they delivered a great season, and really came together as a team. Varsity needs three wins to get to the playoffs, and we wish them well moving forward.
- We are working to put together our staff development day in April (provided the weather doesn't require us to use it as a student day)

- March 14<sup>th</sup> (our first inclement weather day on the calendar) will be a day that students and staff will report to work (due to the snow day last week)
- Beginning February 3 through February 28<sup>th</sup> grades K-5 will be Walking to Montauk, daily, by doing laps in lunch and recess, counting steps and mapping their journey – Montauk will be walking to Bridgehampton. We are hoping it will be a terrific activity to keep the students moving for the winter.
- Swiss Chef's is a no go – despite how wonderful it sounded. Immediately following my visit, we received a visit from the Health department on a complaint that we were allowing our kitchen to be used by the chefs. I explained that they had inquired, but had not submitted any paperwork. According to the health department, we would not be able to use our café in that way – so we will be advising the group.
- Hayley Lund – a junior- came to me with an idea for secondary students to be involved with our after school program, in a way to garner community service hours, gain some experience for those interested in teaching or careers with children – and to help students with homework, and perhaps provide an opportunity for even more students to be part of ASPIRE – we are going to work together to get a system in place for next year that will allow this. It will teach student responsibility to someone else, and a myriad of skills that will be great for our students to experience.
- The winter newsletter is going to print as we speak – the back page article is written by a student, Rachel Hoyt – this is an exciting move, hoping to gain more interest in getting our students writing – it is well done, as is the whole newsletter – coordinated by Tom House – who does a superb job.
- The Winter break is fast upon us – and we know the rest of the year goes swiftly – all in all, things are going very well at the school.
- Superintendent updates
  - The vote for the use of funds to remain on our five year plan was approved at our vote this month. Thanks to the community for that support. Bob is working tirelessly to get the work arranged.
  - I attended a school safety seminar on January 9<sup>th</sup> hosted by BOCES – we are on the right track with the changes to our safety plan and the updates to our building in terms of safety – the committee needs to meet to approve our plan so we can assure that BOCES and our first responders have it.
  - Tonight is the first night of a look at next year's budget- it is a wish list budget that includes all known increases, as well as items that we would love to see to continue work on improving both program and processes here at Bridgehampton – we will provide you with the roll over numbers, and we will need to discuss piercing or not piercing the cap – that being said – we need to decide on a date for our community forum. I'm looking at March 5<sup>th</sup> – currently on our calendar as a Board Workshop – so with your approval, I would like to put that on as the community forum. That gives us plenty of time to review input before making final decisions on the budget.
  - Approval for many dates for the ROCK camp so that we have some flexibility – but ultimately they will have two weeks for the camp again this week – Bob will ultimately let them know the best dates by the end of February.
  - Attended a One Island, One Voice meeting at BOCES on Saturday – the focus is on the elimination of the Gap Elimination Adjustment moving forward. Billions

have been lost on Long Island since its inception that could have offset property taxes. We lose approximately 67,000 a year – at Bridgehampton since it was implemented – they are calling for letter writing campaigns to encourage our representative to push for its elimination

- Continue to work on the changes to the APPR plan – none of which change in any way the plan or how we do it – it is semantics in how it is written – taking many hours of my time – I hope to complete it this week

## **B) School Business Administrator Report**

### **FISCAL STRESS TEST**

OSC released a new tool for school districts “Fiscal Stress Ratings” under the Fiscal Stress Monitoring System.

Examine seven financial indicators to evaluate the fiscal well being of a district. The range is 0% to 100% with a low score being best. **Bridgehampton scored 10%.**

A high score between 65% - 100% suggests significant fiscal stress.

Scores between 45% - 64.9% indicate moderate fiscal stress.

Districts receiving a score between 25% - 44.9% are vulnerable to fiscal stress.

Finally, Districts with a score of 0% - 24.9% are in good financial condition, “No Designation”.

### **MILITARY VETERANS SCHOOL PROPERTY TAX PARTIAL EXEMPTIONS**

Under NYS Property Tax Law, certain veterans are entitled to town and county Property tax exemptions, but must pay school taxes.

Governor Cuomo signed a new law into effect in December, making veterans entitled to a school tax exemption if school districts opt in, following a public hearing.

The law states that veterans who served during a time of war are entitled to a 15% reduction in assessed value and those who served in a combat zone can receive an additional 10% reduction. Veterans who have a service-related disability could also receive an additional exemption.

Veterans already get the same % in tax cuts for town and county portions of their taxes.

School Districts must pass a resolution on or before March 1, 2014 in order for the exemption to affect the December 2014 tax bill.

## **C) First Budget Draft Presentation by Dr. Favre and Robert Hauser**

#### IV. NEW BUSINESS

\* Consent agenda on Items A, B, C & D

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 7-0

**A) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated January 8, 2014 submitted by John Daniels.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 7-0

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated January 14, 2014 submitted by Robert Hauser.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 7-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated January 29, 2014 submitted by Sean Sharp.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 7-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the first readings of Policies: #1120, School District Records; #1120-R, School District Records Regulation; #1120-E.1, School District Records Exhibit; #1120-E.2, Request for Records by Email; 1120-E.3, Agency Response to Request for Records; #5500, Student Records; #5500-R, Student Records Regulation; #5500-E.1, Family Educational Rights and Privacy Act (FERPA) Notice Regarding Access to Student Records and Student Information; #9520.2, Family and Medical Leave; #9520.2-R, Family and Medical Leave Regulation.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 7-0

\*\* Doug DeGroot stepped out of the meeting.

#### V. SUPERINTENDENT'S RECOMMENDATIONS

\* Consent agenda on Items A # 1-15

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 6-0

##### A) Financial Matters

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund A with 18 Claims in the amount of \$21,444.38.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #43 Fund T with 20 Claims in the amount of \$84,579.54.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund C with 12 Claims in the amount of \$2,575.72.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund A with 35 Claims in the amount of \$195,638.29.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #45 Fund T with 14 Claims in the amount of \$86,981.28.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund C with 2 Claims in the amount of \$99.80.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund A with 45 Claims in the amount of \$335,817.11.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund H with 3 Claims in the amount of \$15,425.44.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #46 Fund T with 14 Claims in the amount of \$89,498.77.

Motion: E. W. Kotz                                  Second: J. Vinski                                  Vote: 6-0

**10) Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2013/2014 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	
A1620.482 Electricity	\$ 10,000.00	A1620.481 Fuel Oil	\$20,000.00	Fuel Oil Purchase
A1620.483 Gas	\$ 5,000.00			
A1620.400 Maint. of Plant Contractural	\$ 5,000.00			

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 2013.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**12) Resolved** that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 -- 06/30/14.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 06/30/14.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated December 31, 2013.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD approves the donation of \$1,000.00 from Dr. Dianne B. Youngblood towards the Dr. Dianne B. Youngblood Scholarship Fund.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

\* Consent agenda on Items A # 16, 17, 19 & 20

Motion: E. W. Kotz

Second: G. Braia

Vote: 6-0

**16)WHEREAS**, that the Board of Education of the Bridgehampton UFSD desires to enter into a contract with Toshiba Financial Services to lease one photocopier/scanner/printer; and

**WHEREAS**, the Board of Education believes that such lease is in the best financial interest of the District because it is the cost effective means for combining two obsolete pieces of equipment into one more efficient unit; and

**WHEREAS**, the Board of Education has determined that such lease is an ordinary contingent expense.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Bridgehampton UFSD approves the 36-month Toshiba Financial Services lease for one photocopier/scanner/printer at a total monthly cost of \$199.21\* and authorizes the Superintendent to sign the contract.

Motion: E. W. Kotz

Second: G. Braia

Vote: 6-0

\*There was a typo on the Board agenda that had the monthly cost of \$388.10. The President and Vice President of the Board were advised via phone on 1/30/14 and authorized the notation in the minutes to reflect the typo.

**17)Resolved** that, in addition to payments approved in Resolution (V) (A) (26) at the October 30, 2013 Board Meeting, the Board of Education of the Bridgehampton UFSD appoints Mike Davies as a contractor for the Driver Education Classroom Instructor at a rate of \$95.00 per hour not to exceed \$3,200.00 plus travel expenses not to exceed \$750.00 for the Spring Semester of the 2013-2014 school year and authorizes the Superintendent to execute the Contract.

Motion: E. W. Kotz

Second: G. Braia

Vote: 6-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Madonna Heights School for the provision of special education services for placed Student # 10061 for the term October 15, 2013 through December 2, 2013 and authorizes the Board President to sign the contract.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 6-0

**19)Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Sag Harbor UFSD regarding the provision of special education services to students parentally placed at nonpublic schools located in the District for the 2013-2014 school year and authorizes the Board President to execute the contract.

Motion: E. W. Kotz

Second: G. Braia

Vote: 6-0



**20) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Service Agreement between the District and the Sag Harbor UFSD for 1 student residing in the Bridgehampton school district and attending Our Sons and Daughters in the Sag Harbor UFSD for the 2013-14 school year at a total cost of \$1,096.00 and authorizes the Superintendent and Board President to execute the contract.

Motion: E. W. Kotz

Second: G. Braia

Vote: 6-0

\*\* Ron White stepped out.

\* Consent agenda on Items A # 21 & 22

Motion: E. W. Kotz

Second: J. Vinski

Vote: 5-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Little Flower UFSD for the provision of special education services for the placed student for the 2013-2014 school year and authorizes the Superintendent to execute the contract.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 5-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD hereby authorizes Student #523 to attend grade 12 in the District without the payment of tuition in accordance with District Policy #5152.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 5-0

## **B) PERSONNEL**

\* Consent agenda on Items B # 1-9

Motion: E. W. Kotz

Second: J. Vinski

Vote: 5-0

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves John S. Herman as a Certified Substitute Teacher for the 2013-2014 school year at a rate of \$150.00 per day.

Motion: E.W. Kotz

Second: J. Vinski

Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves April Nill-Boitano as a Certified Substitute Teacher for the 2013-2014 school year, at a rate of \$150.00 per day and as a Teacher Aide Substitute at a rate of \$100.00 per day.

Motion: E. W. Kotz

Second: J. Vinski

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Tameka Lachelle Pinckney as a Teacher Aide Substitute for the 2013-2014 school year at a rate of \$100.00 per day.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Patrick Aiello to teach an extra hour for the 4/5 Resource Room Class, effective December 9, 2013 at a rate of \$37.66 per class (calculated as yearly rate divided by 200 divided by 6 hours, divided by 60 minutes (to determine a minute rate) times 38 minutes for each class, for the 2013-2014 school year.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approve JudiAnn Carmack Fayyaz to teach an extra hour for the Digital Photography Class, effective January 27 – June 26, 2014 at a rate of \$49.45 per class (calculated as yearly rate divided by 200 divided by 6 hours, divided by 60 minutes (to determine a minute rate) times 38 minutes for each class, for the 2013-2014 school year.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves all Board-approved Substitute Teachers and Teacher Aide Substitutes to sub as needed for the ASPIRE program at a rate of \$45.00 per session.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves staff for clubs and advisory positions (stipends as indicated on the attached list) as per BTA contract, for the 2013-2014 school year.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 8) **Resolved** that upon the recommendation of the Superintendent of Schools, the Board of Education of the Bridgehampton UFSD approves the settlement with CSEA for a collective bargaining agreement covering the period of July 1, 2013 to June 30, 2016 in accordance with the Memorandum of Agreement dated November 21, 2013.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approve Laura Spillane for a 1.5% increase in salary effective July 1, 2013.

Motion: E. W. Kotz                      Second: J. Vinski                      Vote: 5-0

## C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students #10016 and #10061 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson    Second: E. W. Kotz    Vote: 5-0

\*\* Ron White returned to the meeting.

## D) BUILDING USE REQUESTS

\* Consent agenda on Items D # 1 & 2

Motion: L. Tyree-Johnson    Second: J. Vinski    Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Ninfa Boyd and Mrs. McClelland for Friday, March 21 (and rain/snow date of Friday, March 28) from 3:30pm – 8:30pm, for the use of the gym and café for the Bridgehampton PTO Elementary Spring Dance (K-5<sup>th</sup> grades).

Motion: L. Tyree-Johnson    Second: J. Vinski    Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Stephen Hudson, Supervisor of the Rock Camp – Hudson Music Studios/Grooveaholic Music LLC for one of the following three date options (date range to be determined based on scheduled work to be done in the main building over the summer): July 21-25; July 28-Aug. 1 **OR** July 7-11; July 14-18 **OR** August 4-8; August 11-15 for the use of five classrooms and grounds for the Music Camp for Students, ages 6-17. Activities to include: Concerts each Friday, lessons, bands, music technology, film scoring, songwriting, short games of soccer, kickball; and short games of soccer, kickball after lunch outside.

Motion: L. Tyree-Johnson    Second: J. Vinski    Vote: 6-0

## E) OTHER

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the District Clerk to issue legal notices for public hearings associated with tax exemptions for veterans pursuant to real property tax law 458-A on February 26, 2014.

Motion: E. W. Kotz    Second: L. Tyree-Johnson    Vote: 6-0

**V. ADJOURN at 9:04 PM** to Executive Session to discuss contract negotiations with counsel.

Motion: L. Tyree-Johnson                      Second: E.W.Kotz                      Vote: 6-0

\*\* Doug DeGroot returned to the meeting.

**VI. MOTION to return to Regular Session at 10:10PM**

Motion: E. W. Kotz                      Second: L. Tyree-Johnson                      Vote: 7-0

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves Simone Sooklall as a member of the Wellness Committee for the 2013-2014 school year.

Motion: E. W. Kotz                      Second: L. Tyree-Johnson                      Vote: 7-0

**VII. MOTION to adjourn at 10:11PM**

Motion: L.Tyree-Johnson                      Second: E. W. Kotz                      Vote: 7-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk