

**Bridgehampton School District  
Board of Education Business Meeting  
Tuesday, August 2, 2016  
Café – 5:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:07, followed by the Pledge of Allegiance.

**Present:** Ron White, Board President; Lillian Tyree-Johnson, Board Vice President; Kathleen McClelland, Michael Gomberg; Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Thomas M. Volz, Counsel and Tammy A. Cavanaugh, District Clerk

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 2, 2016.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 4-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 19, 2016 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 4-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 6, 2016 Reorganization Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 4-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 6, 2016 Business Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 4-0

- F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 22, 2016 Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 4-0

- G) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- H)** Invitation to visitors to address the Board of Education on agenda items

- I)** Communications  
(a) 2016-2017 Board of Education Meeting Dates (in folders)

- J) Board of Education Discussion Items
  - (a) Update from Facilities Committee on space concerns
- K) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- (a) August 24 Board of Education Meeting – 7PM
- (b) August 31- September 1 Superintendent’s Conference Days
- (c) September 6 First Day of Classes for Students

## III. REPORTS

### A) Superintendent/Principal’s Report

- Moving along with our summer work.
- Together with Christine and Vanessa, we have our student annual packet ready to go out sometime next week.
- We have completed the elementary and secondary teaching and duty schedules – along with room assignments – not a task for the weak!
- The administrative team has met to begin delineating roles and responsibilities, so we can present to the staff at Superintendent’s Conference Days - it aligns with our annual review of job descriptions.
- The Superintendent’s Conference Day draft was sent to the administrators, PBIS coordinators and to Sean Sharp to assure that we have everything covered.
- We have training by Michele Witman on the reader/writer workshop model – reviewing data and assuring next steps, as well as a presentation on Creating a Supportive, Helping Environment – to kick the year off to a good start – we also do secondary data meetings, review goals, and hope to energize the staff for a great year.
- Testing data has arrived as to the overall school performance on 3-8 testing – in math we went down from 36% - 31% of 3-9 students scoring proficient, and in ELA we went up from 21% proficient to 38% proficient – so what you pay attention to does make a difference – goals will be to continue good work in ELA and focus on math – hard to make a lot of determinations based on the numbers, when more than half did NOT take the tests.
- We will continue crunching numbers, review cut scores and determine the AIS needs for math. I may need to add staffing to accomplish this – we are able to do level 1 and 2 interventions in the classroom – but there are many who need more than that – and we are able to provide it for ELA and need to find a way to do it for Math – may need staffing – but further review of data is needed – so I may come back to the board in September, after benchmarking with a full needs assessment.
- Getting ready to open – it’s sneaking up, once again, very quickly!

\*5:13PM – Doug DeGroot arrived

## B) School Business Administrator Report

### Finance:

- In the process of closing 15/16 books.
- Audit scheduled for week of 8/15.

### Facilities:

#### Main Building Facilities Projects

- Foyer - Hall of Fame
- Exterior Masonry Sealer
- Rooftop Greenhouse (70) glass panels to be replaced.
- Gym Floor to be refinished.
- Electronic 1st & 2nd floor Classroom/Office Door Locks approx. (30) new locks & software.
- Cafe new hot/cold serving stations

## IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of policies and regulations: #1500 Public Use of School Facilities; #2120 School Board Elections; #5220 School-Sponsored Student Expression; #6240 Investments; #8505 Meal Policy.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the July 19, 2016 Surplus List submitted by John Daniels.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the August 1, 2016 Surplus List submitted by John Daniels.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*Consent Agenda, Items A1-A27; pulling Items A1 and A8

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 1) **RESOLVED** that the Board of Education of the Bridgehampton UFSD extends the 2013-14 Transportation Contracts with McCoy Bus Company in accordance with the Request for Proposal issued on April 3, 2013 with a 0.9% SED approved CPI increase for the 2016/17 school year as follows:

	<u>Contract Amount</u>
BH Regular Day Route 1 (including afternoon late runs)	\$66,884.59
BH Regular Day Route 2 (including afternoon late runs)	\$66,884.59
BH Regular Day Route Bus Monitors	\$38,531.69
Ross School	\$54,534.43
Ross School late run	\$26,449.93
Extra Curricular/Athletic \$79.00 for (3) hour mini bus	
Extra Curricular/Athletic \$82.83 for (3) hour bus	

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contracts for shared sport services with East Hampton for the 2016-2017 school year and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund A with 46 Claims in the amount of \$237,828.61.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #34 Fund A with 6 Claims in the amount of \$615.39.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund C with 3 Claims in the amount of \$3,905.57.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund T with 2 Claims in the amount of \$222,900.51.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund T with 11 Claims in the amount of \$20,472.06.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund A with 4 checks in the amount of \$6,562.42.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund A with 1 check in the amount of \$112,024.78.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund A with 21 checks in the amount of \$30,351.97.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund A with 4 checks in the amount of \$6,769.56.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 1 check in the amount of \$937.20.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 1 check in the amount of \$7,194.55.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund T with 3 checks in the amount of \$16,365.42.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund A with 15 checks in the amount of \$99,149.49.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund A with 35 checks in the amount of \$111,234.79.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund A with 20 checks in the amount of \$21,173.82.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund A with 1 check in the amount of \$1,000.00.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund C with 1 check in the amount of \$805.00.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**20) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund F with 1 check in the amount of \$267.39.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund F with 1 check in the amount of \$80.00.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 1 check in the amount of \$600.00.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**23) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund T with 9 checks in the amount of 21,118.00.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for June 30, 2016.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**25) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated June 30, 2016.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**26) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 6/30/16.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**27) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 6/30/16.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby accepts the resignation of Evelia Nunez from a part-time custodial worker position in the District, effective July 25, 2016.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Jennifer Maldonado as a Teacher Aide, effective August 31, 2016.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Maldonado who maintains a Teaching Assistant certificate, to serve as a Teaching Assistant in the teaching assistant tenure area, whose probationary term shall commence on September 1, 2016 and expire on August 31, 2020 at an annual salary of \$29,117, per the BTA contract.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Susan A. Conklin who maintains an Early Childhood, Childhood, Teaching Students with Disabilities, Birth through Grade 12 Education certificates, to serve as a Teaching Assistant in the teaching assistant tenure area, whose probationary term shall commence on August 31, 2016 and expire on August 30, 2020 at an annual salary of \$29,117, per the BTA contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD approves Jessica Evans as a Substitute Teacher for the 2016-2017 school year at a daily rate of \$125.00.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

**6) Resolved** that the Board of Education of the Bridgehampton UFSD approves John P. McAlonan as a Substitute Teacher and a Substitute Teacher Aide for the 2016-2017 school year at a daily rate of \$125 and \$100, respectively.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Dan Pacella and Beatrice Gholson for 58 additional hours and 50 additional hours, respectively, between August 22 and September 6, 2016 to prepare the Café for the 2016/2017 school year and to prepare Superintendent's Conference Days' meals (breakfast & lunch) on August 31<sup>st</sup> and September 1<sup>st</sup>, 2016 at their respective hourly rates of \$34.586 and \$15.523. Dan's hours will include reviewing and finalizing food bids for the 2016/17 school year.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Lauren Sebor, and Ken Giosi for Special Education summer hours, to be paid in addition to their contractual 10 month salary, out of a federal grant out of the Special Aid F Fund, effective July 1, 2016, at their hourly rates.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the transfer of funds from the reserve fund for compensated absences to payout \$61,403.53 for unused sick days for Nancy Moloney.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the transfer of \$131,579.00 from the Unassigned Fund Balance for the retirement /resignation incentive payments for one (1) employee, Nancy Moloney, and to modify the 2015/2016 budget.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

### C) COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10103, #10367, #1057, #10341, #493, #10322, #10297 and #10433 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **ADJOURN at 5:30PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

VIII. **MOTION TO RETURN TO REGULAR MEETING** at 6:18PM.



- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves payment of the following Teacher Aides: Ava Mack, Carl Johnson, Ninfa Boyd, Simone Sooklal, Cheryl Nordt, Rachel Radtke and JohnAnn Credle should they choose to attend the non-mandatory Superintendent's Conference Day program scheduled for Thursday, September 1, 2016 at their individual per diem rate.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves payment of the following Teacher Aide, Jennifer Maldonado, should she choose to attend the non-mandatory Superintendent's Conference Day program scheduled for Wednesday, August 31, 2016 at her individual per diem rate.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Board Member, Michael Gomberg to serve on the Facilities & Grounds Committee for the 2016-2017 school year.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Board Member, Kathleen McClelland to serve on the Policy Review Committee for the 2016-2017 school year.

Motion: L. Tyree-Johnson                      Second: M. Gomberg                      Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Board Member, Michael Gomberg to serve on the Safety Committee for the 2016-2017 school year.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

- 6) **NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Bridgehampton UFSD as follows:**

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**IX. MOTION TO ADJOURN at 6:19PM.**

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 5-0

Respectfully submitted,

A handwritten signature in black ink, reading "Tammy A. Cavanaugh". The signature is written in a cursive style with a large, decorative initial 'T'.

Tammy A. Cavanaugh  
District Clerk