

**Bridgehampton School District
Board of Education Business Meeting
March 28, 2012
MINUTES**

I. ROUTINE MATTERS:

- A)** Call to Order at 7:04 by the Nicki Hemby, President with the following people present:

Elizabeth Kotz, Lillian Tyree-Johnson, Larry LaPointe, Doug DeGroot, JoAnn Comfort, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser (School Business Administrator), Tom Volz (attorney)

- B)** Resolved that the Board of Education of the Bridgehampton UFSD appoint Laura Spillane as District Clerk pro-temp for the March 28, 2012 Board Meeting.

Motion: Elizabeth Kotz Second: Ron White Vote: 7-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated March 28, 2012.

Motion: JoAnn Comfort Second: Ron White Vote: 7-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 29, 2012 Board Meetings.

Motion: JoAnn Comfort Second: Ron White Vote: 7-0

- E)** Invitation to visitors to address the Board of Education on agenda items

- F)** Communications

1) Eastern Suffolk BOCES provided a copy of the 2012-2013 budget

- G)** Board of Education Items

1) Committee Updates

a) Audit Committee: Met with Jill Sanders of Cullen and Danowski, our External Auditors. Will provide minutes.

b) Facilities Committee: Updates on the punch list items from the building project

c) Safety Committee: Updates to fire escapes and front doors, as well as cameras discussed.

d) Strategic Planning Committee: Bob Hauser reviewed the Budget to date with the group. We worked to brainstorm the makeup of the team and how we will assure attention to our goals.

e) Policy Committee: Met to review/update policies as needed. Those policies are in tonight's agenda. Still on for discussion are the eligibility policy and the spectator code of conduct.

- H)** Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A)** April 4, 2012: NYSSMA Competition West Hampton Beach
- B)** April 5, 2012: Third Quarter Ends
- C)** April 6, 2012 District Closed (Spring Recess)
- D)** April 9-13 No Classes (Spring Recess- District Offices open)
- E)** April 17-19 New York State ELA testing Grades 3-8
- F)** April 20 Parent Teacher Conferences Early Dismissal
- G)** April 25-27 New York State Math testing Grades 3-8
- H)** April 18, 2012: Board of Education Business Meeting
- I)** May 9, 2012: Kindergarten Screening

III. REPORTS:

- A) Superintendent's Report**
 - 1) PreK and Kindergarten Registration Packets available in District Office
 - 2) May 9, 2012 Kindergarten Screening
 - 3) Marimba Band in Hampton Bays Parade
- B) Principal's Report**
 - 1) Thanks to Pierson for opening their doors to our students to be included in their performance of "Anything Goes"
 - 2) 7-8-9 YAWP program at Southampton College- Maddie Koral's play
 - 3) Elementary Fun night was well received
 - 4) Students received certificates from Southampton Youth Court:
 - Genevieve Kotz
 - Jessica Perez
 - Jacob Hostetter
 - Josh Hostetter
 - 5) Bobby Petrocelli presentation on bullying, it was a phenomenal presentation.
 - 6) Wednesday, April 25th presentation on Cyber bullying.
 - 7) Friday, April 27th Internet safety presentation Grades 5-8 and 9-10
 - 8) Thursday, March 29th Patty Burke will present a forum on the Death March of Bataan.
 - 9) Friday, March 30th Budding Authors program
 - 10) BULA trailer is operational and ready to go to Fiji. We are looking for donations to fill the space in the trailer.
- C) Business Administrator's Report**
 - 1) Response to Requests For Proposals
 - External Auditor: 3 were received (\$28,400, \$30,500, & \$36,500).
 - Transportation: 1 was received
 - 2) Minibus: we are in contact with salvage companies to get prices
 - 3) Building Updates
 - Café cost analysis shows cost has gone up \$50,000
 - Air Conditioning Units are being worked on to get them working
 - Johnson Controls has placed energy monitors throughout the buildings and was given copies of our energy bills to see if they can reduce costs

4) Technology Plan- New computers are in place. We have replaced color printers with black and white and are updating the Main Building to wireless this summer

IV. NEW BUSINESS

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the memorandum of agreement, with the CSEA, reflecting a wage agreement for the term of one year (July 1, 2012 through June 30, 2013) reflecting a wage adjustment of zero (0%) percent.

Motion: Ron White Second: JoAnn Comfort Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies: Policy #4430: Student Schedules and Course Loads; Policy #4710: Grading Systems; Policy #5140- Entrance Age.

Motion: Ron White Second: JoAnn Comfort Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD suspends Policy #2410 (in order to expedite the adoption of certain policies) and approves the following policies and deems them acceptable as written: Policy #4511- Textbook Selection and Adoption; Policy #4513- Library Materials Selection.

Motion: Ron White Second: JoAnn Comfort Vote: 6-0

D) Resolved that the Board of Education of the Bridgehampton UFSD terminates the contract with Whitson's for Food Service, effective June 30, 2012 and authorizes the Superintendent and Business Administrator to move forward with a plan for a self-operating cafeteria program effective July 1, 2012, to be presented at an upcoming Board meeting.

Motion: Ron White Second: Elizabeth Kotz Vote: 6-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves Milburn flooring for the resurfacing of the gymnasium floor and stage area at a rate not to exceed \$15,000 and authorizes the Superintendent to execute the contract.

Motion: Elizabeth Kotz Second: JoAnn Comfort Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS:

A) Financial Matters

1) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 19 Fund A with 43 Claims in the amount of \$254,437.95.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 15 Fund H with 4 Claims in the amount of \$27,261.15.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 1 Claim in the amount of \$2,494.73.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund C with 2 Claims in the amount of \$16,450.55.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund A with 40 Claims in the amount of \$213,742.82.

Motion: Lillian Tyree-Johnson Second: JoAnn Comfort Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 2 Claims in the amount of \$21,768.73.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund H with 1 Claim in the amount of \$2,258.92.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/11-6/30/12.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/11-6/30/11.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the February's Monthly Treasurer's Report.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the February Claims Auditor Report.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

12)Resolved that the Board of Education of the Bridgehampton UFSD approves the following budget transfers:

From Account Code	Account Title	To Account Code	Account Title	Amount	Reason
A2010.490	Contractual Expense	A1310.160	Non-instructional Salaries	\$11,700.00	For Account Clerk
A1240.151	Administrator Salary	A2010.151	Administrator Salary	\$79,933.90	For Administration Salary
A2250.490	BOCES SERVICES	A2630.400	Contractual Expense	\$30,000.00	Main building wireless hardware, configuration and installation.

B) Personnel

11)**Resolved** that the Board of Education of the Bridgehampton UFSD accepts the retirement of Linda Kenney, effective May 19, 2012.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

12)**Resolved** that the Board of Education approve Christine Harrison as Clerk Typist (principal/guidance secretary) effective April 30, 2012, at an annual salary of \$32,000.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

13)**Resolved** that the Board of Education approve the abolishment of the Head Custodian position, effective June 30, 2012.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 7-0

C) Committee on Preschool Special Education

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Preschool Special Education for Student #10019 and Student # 10056 and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

D) Building Use Forms

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ken Giosi on behalf of SEPTO for use of the Middle School Large Room from 6:30-9:00pm on Wednesday April 18, 2012 for a SEPTO Meeting, Transition after High School.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ninfa Boyd on behalf of the PTO for use of the Gymnasium from 7:00pm to 9:00pm on Tuesday April 3 and Tuesday April 17, 2012 for dance rehearsal for the International Dinner.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Joanne Palisi on behalf of the Senior Class for use of the Front of the School on March 30, April 5, from 2:45-6PM and on April 13 from 11AM to 6PM and April 20 from 2PM to 6PM for car washes to benefit the senior class.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

VI. A. Adjourn to Executive Session at 8:17 pm to discuss personnel history of certain individuals.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

B. Resolved that the Board of Education of the Bridgehampton UFSD approves an increase of .2 FTE for Corinne Neubauer, making her a full time teacher effective April 2, 2012, at a total annual salary of \$74,231.00.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 7-0

C. Resolved that the Board of Education of the Bridgehampton UFSD authorize a one-time round-trip transportation expense to the airport for the Senior Field Trip not to exceed \$1500.00.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 7-0

D. Resolved that the Board of Education of the Bridgehampton UFSD authorizes an additional \$500.00 stipend each to JudiAnn Carmack Fayazz and Tom House for the Newsletter/Calendar for the 2011/2012 school year as part of the shared Public Relations Stipend as per the BTA contract.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-1

E. Resolved that the Board of Education of the Bridgehampton UFSD establishes Special Education rates for the School District contracts as follows:

- **\$55,000** Resource Room only (same as Charter School rate)
- **\$62,000** Resource Room and up to 2 related services or full inclusion class
- **\$69,000** Special class, resource room and related services (or any

combination with 3 or more related services)

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

F. Resolved that the Board of Education of the Bridgehampton UFSD approves Paul Rabito as a non-certified substitute teacher at a rate not to exceed \$100 per day pending fingerprint clearance.

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

VII. Adjourn at 9:20 pm

Motion: Ron White Second: JoAnn Comfort Vote: 7-0

Respectfully submitted:

Laura Spillane
District Clerk pro-temp