

**Bridgehampton School District
Board of Education Business Meeting
June 27, 2012
Middle School at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order at 7:00PM by Nicki Hemby, President, with the following people present: Larry LaPointe, JoAnn Comfort, Doug DeGroot (7:10PM), Ron White, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser (School Business Administrator), Jeannine Stallings (District Clerk), Tom Volz (Attorney), Michael Vigliotta (Attorney).

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated June 27, 2012.

Motion: JoAnn Comfort Second: Lillian Tyree-Johnson Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 30, 2012 and June 13, 2012 Board Meetings.

Motion: JoAnn Comfort Second: Ron White Vote: 5-0

D) Invitation to visitors to address the Board of Education on agenda items
Community members were present and requested the Board discuss the possible change in bussing to Our Lady of the Hamptons School. Mrs. Kelly addressed the Board asking if (1) the \$32,000 savings in transportation costs could be applied to the transportation cost to bus the district students to McGann-Mercy in Riverhead and (2) if it was at the Boards discretion to apply some of the savings to the McGann-Mercy district students.
Mrs. Hemby stated that the Board does not have the authority to allocate the savings to the transportation in question.
Mrs. Hagerman asked if the issue can be presented to the tax payers.
Mr. Volz stated that the school district operates student transportation based on the law. Currently 15 miles is the radius that the Bridgehampton District transportation operates within.
Mrs. Hagerman questioned as to why the District transports students to BOCES.
Mrs. Hemby stated that the District provides transportation to BOCES for those students with special needs.
Mrs. Hagerman stated that their kids have special needs and require religion.
Mr. Volz explained that the district was acting upon the recommendations of the Committee on Special Education, which required specific students to attend BOCES for a variety of reasons.
Mrs. Hagerman questioned the transportation being provided by East Hampton and what time the students would be picked up for Our Lady of the Hamptons school.
Mrs. Hemby stated that transportation will be voted on at the Reorganization meeting, July 11, 2012.

E) Communications
1) BOCES communications

F) Board of Education Items

- 1) Update from the Audit Committee
Mr. Hauser stated that the committee agreed to keep Cullen and Danowski as the Districts external auditors.
- 2) Update from the Policy Committee (6/13/12)
Mrs. Hemby stated that since the entire Board was present, no update was needed.
- 3) Update from the Strategic Planning Committee (6/19/12)
Dr. Favre expressed that the Committee will be handling the action goals
- 4) Discussion of School Calendar
Dr. Favre asked the Board about printing a school calendar. She stated that in last year we had an abundance of calendars left. The law mandates that announcements are available to the public but the method of notification is up to the discretion of the District.
Mr. White states that the calendar should be distributed to the community.
Mr. DeGroot suggested saving on the printing cost by only printing in black and white.
Mrs. Comfort stated that the kids as well as the parents use the calendar and to print the legal minimum, place them in the library and a stack in the post office.
Mrs. Hemby and Mrs. Comfort both stated that sending the calendar to every community member via the post office, is a waste of money based on the number of calendars that end up in the garbage.
Dr. Favre stated that she would provide printing costs, distribution costs, etc. to the next meeting.

G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A)** July 4, 2012: Independence Day - District Closed
- B)** July 6, 2012: District Closed – Friday's through-out summer
- C)** July 11, 2012: Reorganization Meeting
- D)** July 25, 2012: BOE Meeting

III. REPORTS

A) Superintendent's Report

Dr. Favre reported on the following:

- Graduation: was a wonderful day of celebration. Thank you notes are being sent out through the Administration Office.
- Summer Camp: Bridgehampton is now offering tennis camp, thanks to the generosity of Mr. DeGroot. A list of the summer programs/camps are available on the website and include: Drama, Conversational Spanish, Young Farmers Initiative, Marimba, and Jump Start.
- Ms. Parker and Ms. Stallings have been busy preparing the numbers and data to submit to the State.
- Estimated enrollment at present is lower than at this time last year. Special Education enrollment is higher and may indicate the need to add an additional aid.
- Shakespeare HIT Fest: there is a building use form for approval on the agenda and she wanted to state that Mr. House is involved with the production and would be

present on campus. Dr. Favre will create a calendar and distribute it to the Board, so everyone will know when to expect cars on campus.

B) Principal's Report

Mr. Pryor reported on the following:

- Closing ceremonies and Moving Up Day were great success and well received.
- Baccalaureate dinner was a great night and Mr. Pryor wanted to thank the Manino Family for their generosity.
- Graduation speeches were on point and well received.
- Regent exams were successful with trigonometry having the highest scores ever.
- Greenhouse is planning for future growth. Ms. Fayyaz would like to have the greenhouse become self-sustaining, by possibly introducing a farm stand and corresponding work study program.

C) Business Administrator's Report

Mr. Hauser reported on the following:

- Tennis Courts: the courts have been weeded, cleaned and the surrounding tree stumps have been ground down.
- Deer fence has been installed
- Fire alarm system is scheduled to be upgraded
- Payroll clerk has transferred back to BOCES. She will train the new person to do the payroll.
- A custodian has retired and a new candidate has been selected to fill the position.
- Transportation was discussed. Only one (1) RFP was received. Discussion ensued with regard to use of Sag Harbor busing.
- Ben Chaleff updated the Board on the following:
 - Window project: air conditioner tubes on the front of the building will be covered with custom copper covers and recommended the Board to pay the balance to ThermoTech. Discussion ensued.
 - Café: building permit has been received. Approval from food control was pending. Health Department approval was pending. They re-submitted a design for the waste trap system. Demolition is scheduled to start next week. There needs to be a demolition contractor hired and not use the current staff. They are almost finished with the middle school kitchen project drawings and are scheduled to meet with the new school carpenter.

IV. OLD BUSINESS

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the second and final reading of the following policies: Policy #4526: Computer Use In Instruction; Policy #4526-R: Computer Use In Instruction Regulation; Policy #4526.1: Internet Safety; Policy #4526.1R: Internet Safety Regulation.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

V. NEW BUSINESS

A) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Ocean Electric Corporation to provide electrical services as needed for the 2012-2013 school year, at the same rate as the previous year, hourly rate of \$115/ emergency rate \$165 per man hour, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted Harold McMahon for plumbing services, as needed for the 2012-2013 school year, at the hourly rate of \$118/ emergency rate \$177 per man hour, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted RJ Painting Inc. for painting services, as needed for the 2012-2013 school year, at the hourly rate of \$61.14 per man hour, and authorizes the Superintendent to execute a contract.

Discussion: Mrs. Comfort questioned if there is a cap on the total amount being authorized. Mrs. Hemby questioned if the custodians can do the painting. Mr. Volz replied that depending on the contract, the custodians can be assigned touch-up painting jobs, but not jobs that would normally be assigned a painter.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

D) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by RJ Painting Inc. for Cupola Repair and Refinishing for \$36,900, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

E) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Bar Boy Products, Inc. for new cafeteria Exhaust Hood and Ansul System Installation for \$27,150, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

F) Resolved that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Bar Boy Products, Inc. for new cafeteria Food Service Equipment for \$15,450, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

G) Resolved that the Board of Education of the Bridgehampton UFSD accepts the NYS OGS bid submitted by Protective Management Systems, Inc. for the Fire Alarm System Replacement for \$24,632.34, and authorizes the Superintendent to execute a contract.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

H) Resolved that the Board of Education of the Bridgehampton UFSD approves transportation expenses for the summer program at \$295.15 per day, and authorizes the Superintendent to contract with the bus company.

Discussion: Mrs. Comfort asked how many days the program was going to run. Dr. Favre answered 34 days. Mr. DeGroot stated the cost would be \$10,000.

Motion: Ron White

Second: Lillian Tyree-Johnson

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2012-2013 school year recommendations of the Committee on Special Education for the following students: #1111, #10016, #966, #501, #28, #525, #1133, #85, #1104, #6015, #6021, #1057, #1059, #156, #978, #10047, #10058, #013, #005, #1052, #10048, #1121, #10054, #10051, #1050, #493, #10044, #1080, #844, #1036, and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White

Second: Lillian Tyree-Johnson Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2012-2013 school year recommendation of the Committee on Preschool Special Education for Students #10062 and #10066, and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White

Second: Lillian Tyree-Johnson Vote: 6-0

D) **BUILDING USE FORM**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Ninfa Boyd and David Holmes on behalf of the 2013 Senior Class for use of the grounds in front of the main building and the bathrooms in the Special Education building from 8:00am – 12:00pm on June 30, July 7, 14, 21 and 28, 2012 for a car wash to raise money for the Senior Trip.

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Joshua Perl on behalf of HITFest for use of a room from 6:00pm – 10:00pm on Weekdays and 6:00pm – 10:00pm on Saturdays on July 9 – 14, 16 – 21, and 23 – 28, 2012 for rehearsal for A Midsummer Night's Dream.

Discussion: Mrs. Tyree questioned what room was going to be used and what method of security/ who is going to be here? Dr. Favre replied that the room is not confirmed but possibly the Middle School room and Mr. House would be on campus.

Motion: Ron White

Second: Lillian Tyree-Johnson

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Dorothy White on behalf of the Church of God in Christ for use of the Pre-K building and grounds from 12:00pm – 6:00pm on July 14, 2012 for a Family and Friends Day Celebration.

Motion: Ron White

Second: Lillian Tyree-Johnson

Vote: 6-0

VII. **ADJOURN to Executive Session at 8:11PM to confer with counsel on personnel and contractual matters.**

Motion: Ron White

Second: JoAnn Comfort

Vote: 6-0