

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, April 22, 2015
Café - 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02PM, followed by the Pledge of Allegiance.

Present: Ron White, Lillian Tyree-Johnson, Kathleen McClelland, Jeff Mansfield, Dr. Lois R. Favre, Superintendent; Robert Hauser, Assistant Superintendent of Finance & Facilities; Thomas Volz, Counsel; Tammy A. Cavanaugh, District Clerk

Excused: Doug DeGroot

Press: Tessa Raebeck, The Sag Harbor Express
Alyssa Melillo, The Southampton Press

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated April 22, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 4-0

*7:03 PM Jennifer Vinski arrived.

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 25, 2015 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

D) Invitation to visitors to address the Board of Education on agenda items

E) Communications – Copies in Board folders

1. Invitation to Nassau-Suffolk School Boards Association 56th Annual Dinner Meeting
2. ES BOCES – 2015-16 Administrative Budget
3. ES BOCES – Liaison Connection –April 2015 Newsletter
4. Postcard from The Madoo Conservancy
5. SCOPE Education Services Forum Newsletter, Winter 2015

*7:06 PM Larry LaPointe arrived.

- F) Board of Education Discussion Items**
1. Strategic Planning Committee
 2. Safety Committee
 3. Facilities & Grounds Committee
 4. Policy Committee
 5. District Wellness Committee

G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

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|--------------------|--|
| a. April 22-26 | Robotics Trip to St. Louis |
| b. April 22 | Board of Education Meeting 7pm |
| c. April 30 | PBIS Rewards Day |
| d. May 1 | Physics Field Trip to Great Adventure |
| e. May 2 | Marimba Band at Children’s Museum of the East End
10am-12pm |
| f. May 6 | NYSSMA Competition – Southold HS – 3pm-6pm |
| g. May 7 | Elementary Spring Concert |
| h. May 9 | Marimba at Longhouse Reserve 10am – 4pm |
| i. May 14 | Secondary Spring Concert 7pm
4 th Quarter Progress Report Grades Due |
| j. May 15-18 | Culinary Trip to Disney |
| k. May 17-20 | 8 th Grade Trip to Washington DC |
| l. May 19 | Budget Vote & Election |
| m. May 20 | Kindergarten Screening |
| n. May 22 | Go Home Early Drill – Students dismissed at 2:10pm |
| o. May 24 | Bridgehampton School Foundation Fair – 10am-2pm |
| p. May 24 | Marimba Band at Mosaic Street Fair in Riverhead 1-6pm |
| q. May 25 | Concert Band Performance – 9am – BH Monument
District Closed |
| r. May 27 | Honor Society Induction Ceremony – 9AM-10AM
Day of Achievement – 10AM – 12:40PM
Board of Education Meeting 7pm |
| s. May 28 – June 1 | Senior Trip |
| t. May 29 | PBIS Rewards Day |

III. REPORTS

A) Superintendent/Principal's Report

- ELA and Math tests past two weeks for grades 3-8 – many more opt outs, as compared to last year
- Since our last meeting the Robotics Team did extremely well in the contest at Hofstra University, and I had the opportunity to see it all first hand; it was very exciting. They came in 3rd going into the finals, and then 8th overall – qualifying them as a Rookie Team to go on to St. Louis – through generous community support and some field trip monies (as this is a club and a class) they left today to go on to the Competition in St. Louis – we look forward to hearing about their success there.
- Elementary students took part in the Budding Authors program at Hampton Library – always a wonderful opportunity for our young readers and writers
- We hosted a wellness fair for students in grades 6-12 with the help of the East Hampton Wellness Foundation, and the Retreat – it was terrific, students and staff really enjoyed opportunities to learn about healthy eating, reducing stress, Zumba and the importance of movement – nicely organized by JudiAnn Carmack at the encouragement of the Wellness Committee
- I attended the Josh Levine Memorial Foundation in Sag Harbor on Sunday the 12th - it was a terrific event, also partnered by Slow Foods – all proceeds help us to have master farmers in our garden, and support the area school gardens.
- I attended the meeting on School mergers in Southampton last week, it was an overview of the process for schools to merge – it appears that there is a follow up committee forming – I'll provide information to the board as it is available.
- I have been in contact with the Sag Harbor Superintendent, in discussions about working on shared services to realize savings. I have advised that we are fine for the 1% additional savings we need this year, but would be more than willing to look for future savings with Sag Harbor and perhaps Shelter Island
- Tomorrow I will be attending a reception for educators at Long house in East Hampton –looking forward to learning more about the educational opportunities that are afforded our students there.
- I've completed the budget newsletter that will go out shortly and reviewed with Mr. Hauser all of the other official notifications for the budget, and we are ready for the roll out.
- Next week I will be attending a House of Delegates meeting in Albany on Thursday and Friday (opportunity to meet with the state education department, and secure useful information that assists us as we move forward
- The EH Wellness Center is working with our PreK students and families, and will begin with Kindergarten next week on healthy eating – 6 week program – grant funded – seems to be going well so far.

- A graduate of 1965's spouse has assisted us with gathering the names and addresses, so we've invited the 50 year class to this year's graduation – we did this for the 100th year, hoping to make it a part of graduation moving forward.

B) School Business Administrator Report

Finance:

- Approve 2015/16 Proposed Budget
 - \$12,818,345 or 3.99% increase which is under the tax cap
 - \$11,003,418 Levy or 3.51% increase
 - \$1,814,927 difference attributable to state aid, bill-backs, tuition, and misc. revenue
 - Tentative assessments are up \$262,000,000 or approx. \$100,000,000 more than last year.
- New Gov't Efficiency Plan a/k/a Tax Freeze
 - District must show a 1% operational efficiency for three future school years
 - Required annual savings = \$106,000
 - School Principal - savings of \$154,000
 - Head Custodian \$87,000
 - Total Annual Savings = \$242,000

Facilities

- Music / Science - rear deck
- District Office - handicap access rear deck / upgrade electric
- PPS - upgrade electric
- Basketball Court - final leveling & sealing. Paint lines next.
- Softball field - improvements planned
- Main Building - gymnasium improvements (scoreboard)

IV. NEW BUSINESS

**** Consent Agenda: Items 1-3**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the April 20, 2015 Surplus List submitted by Sean Sharp.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of Policies: #4326 Programs for English Language Learners Policy and Exhibits, 4326-E.1 and 4326-E.2; #5100 Attendance Policy & Regulation #5100-R; #6700 Purchasing Policy; #6700-R Purchasing Regulation; #6710 Purchasing Authority; #6730 Cooperative Purchasing; #6740 Purchasing Procedures Policy & Regulation, #6740-R; #6741 Contracting for Professional Services and #8520 Free and Reduced Price Meal Services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following policies to be rescinded as outdated and unnecessary: Policy #6700-E.1, Purchasing Exhibit; #6720 Bidding Requirements Policy & Regulation, #6720-R and #6731 State Contracts.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

V) SUPERINTENDENT'S RECOMMENDATIONS

A. Other

** CONSENT AGENDA: Items A1 – A2

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Eastern Suffolk BOCES Administrative Budget for the 2015-2016 school year.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD cast the following votes for the following representatives to the BOCES Board for the 2015-2016 school year.

- a) Stephen Dewey
- b) Stephen Gessner
- c) Theodore Imbasciani
- d) Joseph LoSchiavo
- e) Jeffrey Smith

And authorizes the District Clerk to report those results to ES BOCES.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

B. Financial Matters

** Consent Agenda: Items B1; B3 – B22

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2015-2016 budget in the amount of \$12,818,345 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract between Laura Spillane and the Bridgehampton UFSD as an independent contractor at an hourly rate of \$50.00 not to exceed 40 hours through the period of May 1, 2015 through July 31, 2015.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent and the Assistant Superintendent of Finance & Facilities to certify the submission of the attached Government Efficiency Plan on behalf of the Bridgehampton Union Free School District.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 4 students residing in the Bridgehampton school district and attending McGann-Mercy High School in the Riverhead CSD for the 2014-15 school year at a total cost of \$2,899.96.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 8 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2014-15 school year at a total cost of \$10,257.20.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes payment of bus transportation to and from the airport for the Senior Class Trip to St. Thomas, departing JFK on May 28, 2015 and returning on June 1, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 44 Claims in the amount of \$46,452.21.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund C with 12 Claims in the amount of \$4,016.76.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #35 Fund H with 2 Claims in the amount of \$8,045.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #36 Fund H with 1 Claim in the amount of \$230.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund T with 21 Claims in the amount of 105,824.66.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund T with 15 Claims in the amount of \$90,862.14.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 15 Claims in the amount of \$91,221.47.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund A with 41 Claims in the amount of \$212,753.99.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 9 Claims in the amount of \$3,914.03.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund F with 1 Claim in the amount of \$1,143.18.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #38 Fund H with 2 Claims in the amount of \$7,843.54.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #37 Fund H with 1 Claim in the amount of \$1,398.83.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 31, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated March 31, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

21) Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/14 – 3/31/15.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/14 – 3/31/15.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

C. PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Alyssa L. Hauser as a Teacher Aide Substitute for the 2014-2015 school year at a rate of \$100.00 per day.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Patrick Aiello, Ken Giosi, Jeff Neubauer and Jennifer Schwab as teachers for the purpose of home instruction at \$66.72 per hour for a student awaiting placement, effective Monday, April 20, 2015. Instruction will take place at the Bridgehampton School.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

D. COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Student # 10341 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

E. BUILDING USE REQUESTS

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Outdoor Club to have a fundraiser Dance-A-Thon in the Gym on Friday, May 8, 2015 from 2:45 – 4:30PM.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Bridgehampton School Greenhouse/Garden Committee to have a garden workday in the Greenhouse on Saturday, May 2, 2015 from 9am – 5pm.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

VI. ADJOURN at 7:50PM to Executive Session to discuss personnel issues with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

VII. MOTION at 8:54PM to return to Regular Session.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Corrine Neubauer as a Special Education Teacher effective August 25, 2015.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD grants tenure to Aleaze Hodgens as a Speech and Language Teacher effective August 25, 2015.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VIII. MOTION to Adjourn at 8:57PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk