

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, March 15, 2017
Café – 7PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02pm, followed by the Pledge.

Present: Ron White, President; Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Jeff Mansfield, Michael Gomberg; Dr. Lois R. Favre, Superintendent; Bob Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk

Excused: Doug DeGroot

Counsel: Michael Vigliotta

Guests: Judiann Carmack-Fayyaz, Jeff Neubauer, Meredith McArdle, Aleta Parker, Melissa Mapes from Share the Harvest Farm

Press: Christine Sampson, *The Sag Harbor Express*; Judy D'Mello, *The East Hampton Star*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 15, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 15, 2017 Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

***7:04PM – Jenn Vinski arrived.**

D) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

E) Invitation to visitors to address the Board of Education on agenda items

F) Communications

(a) Eastern Suffolk BOCES – Call of the ES BOCES Annual Meeting (Board folders)

G) Board of Education Discussion Items

- (a) Jonny DeGroot & Amoy Webley – NY Youth Institute Conference at Cornell
- (b) Update on Farm Stand - Judiann Fayyaz and Jeff Neubauer
- (c) Smart School Investment Plan Presentation – Sean Sharp
- (d) Elementary & Middle School Schedules
- (e) Health Curriculum – Dr. Favre

- (f) Safety (February 27, 2017)
- (g) Facilities & Grounds Committee (February 27, 2017)

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|-----------------------|--|
| (a) March 17 | St. Patrick's Day
Third Quarter Progress Report Grades Posted |
| (b) March 18 | Marimba at Hampton Bays St. Patrick's Day Parade |
| (c) March 22 | PSAT Exam |
| (d) March 24 | Marimba at Pierson International Festival – 7pm |
| (e) March 28 | ELA Exams (Grades 3-8) |
| (f) March 29 | ELA Exams (Grades 3-8) |
| (g) March 30 | ELA Exams (Grades 3-8) |
| (h) March 31 | Middle School Field Trip - Robotics Competition at Hofstra |
| (i) March 31- April 5 | ELA Exam – Make Up Days |
| (j) April 10 – 14 | Spring Break |
| (k) April 19 | BOE Meeting |

III. REPORTS

A) Superintendent/Principal's Report

- Secondary progress reports will be posted tomorrow for quarter three – delayed with the inclement weather
- The administrative team has scheduled appointments to review job descriptions as we prepare a transition plan as discussed – hoping to bring that to you in April for approval to move forward
- We are rescheduling required bus drill and lockdown drills due to the weather
- Robin Gianis is following through with Grade 5 on a project with the Watermill center- a group of artists in residence are preparing a workshop for our students:
"Class is focused on the mix of Sound, Choreography and Visual Arts for students of ages 10-12. We will show them the basics of art expression through our disciplines such as point, line, repetition, pattern, rhythm, sequence, transformation of two-dimensional into three-dimensional forms."
- Scott Hewett, local artist, is doing amazing work with our elementary students in an after school program on Tuesday's and Thursday's – wonderful to see what the students are accomplishing!
- We will begin working on the schedules for next year this month. I will work closely with Mike Miller – we will assure a longer lunch/recess period as promised
- Like to offer my congratulations to Jon DeGroot and Amoy Webley for being selected to attend the World Food Prize New York Youth Institute at Cornell University at the end of this month! They will be our first ever Borlaug Scholars at Bridgehampton – well done. I am truly looking forward to accompanying them to the competition at the end of the month.
- Thank you received to Doug for working with the PTO on the ice skating – always a favorite of students and families – thanks Doug
- Planning to have the summer programming ironed out next week for our camp – we also have the dates for the Rock Camp and I believe that Scott Hewett is interested in offering something as well, so should be a wonderful summer at the hive.

- Special thanks to our TESOL teachers and reading specialists and assistants for a wonderful evening for our Spanish speaking parents. We hosted our second meeting, assisting parents with helping their child with reading, and learning to work through the student portal.

B) School Business Administrator Report

Finance

- 17/18 Budget - in progress waiting for State Legislature to finalize State Aid numbers.
- OSC Audit - Internal Controls 07/01/2015 - 02/28/2017 (19 months) - begins 3/20
- Child Nutrition Audit - May 10 - Free & Reduced Breakfast & Lunch Program

Facilities

- New Construction Project
- Staff meetings with Architect, Site Survey, Soil/Asbestos/Lead Testing, Engineers (Mechanical, Electrical), LEED & Geothermal consultant.
- On schedule to submit drawings/ plans on or about June 1 to NYSED.

IV. NEW BUSINESS

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of policies and regulations: #1130 – Media Relations; #1400 – Public Complaints; #1925 – Interpreters for Hearing Impaired Parents; #3100 – Superintendent; #3120 – Duties of Superintendent; #1741 – Home-Schooled Students; #9260 – Emergency Conditional Appointment; #1511 – Advertising in School; #1220 – Relations with Community Organizations.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation on behalf of the Robotics Program from John A. Grillo Architect, PC in the amount of \$1,000.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from McCoy Bus Co., Inc. in the amount of \$100.00 for the 2017 Awards for the Senior Class.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from King Kullen in the amount of \$250.00 for the 2017 Awards for the Senior Class.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 5 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2016-2017 school year at a total cost of \$5,302.78.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the CSEA 2017 Summer Hours as per the Memorandum of Agreement and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

7. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the retirement incentive memorandum of agreement with the BTA dated March 15, 2017 and authorizes the Superintendent to sign the agreement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

V) SUPERINTENDENT’S RECOMMENDATIONS

A) FINANCIAL MATTERS

***CONSENT AGENDA, ITEMS A1 – A15**

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Annual Budget Vote and Election of the Bridgehampton UFSD to be held on Tuesday, May 16, 2017 between the hours of 2:00PM and 8:00PM in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 2) **Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2016/2017 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2110.470 Tuition	\$50,000.00	A2250.400 Special Education Contractual	\$50,000.00	Additional funds needed for Comprehensive Therapy OT/PT services.
A2110.470 Tuition	\$10,710.00	A2110.130 7-12 Teacher Salaries	\$10,710.00	Extra Class Salaries for Staff
A2110.470 Tuition	\$13,147.17	A9760.950 Interest on Tax Anticipatory Notes	\$13,147.17	Additional TAN Interest

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 27 Claims in the amount of \$227,401.17.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 8 Claims in the amount of \$2,027.34.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund F with 2 Claims in the amount of \$373.13.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund T with 19 Claims in the amount of \$118,128.04.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 43 Claims in the amount of \$165,143.72.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 11 Claims in the amount of \$2,556.32.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 2 Claims in the amount of \$233.29.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund H with 1 Claim in the amount of \$14,875.00.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund T with 15 Claims in the amount of \$106,037.89.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 28, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the monthly Treasurer's Report dated February 28, 2017.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/16 – 2/28/17.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/16 – 2/28/17.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD rescinds the February 15, 2017 previously approved resolution for Tom House and Helen Wolfe as instructors of the Spring SAT prep course from March 8 through May 17, 2017, at the curriculum writing rate of \$61.00 per hour not to exceed 10 hours each.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Tom House and Helen Wolfe as instructors of the Spring SAT prep course from March 8 through May 17, 2017, at the curriculum writing rate of \$61.00 per hour not to exceed 15 hours each to include prep time as well.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Anika Hochstedler as a Teacher Aide Substitute for the 2016/2017 school year at a daily rate of \$100.00, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Muriel W. Hanson-Falborn as a Certified Teacher Substitute and a Teacher Aide Substitute for the 2016/2017 school year at a daily rate of \$125.00 and \$100.00 respectively.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Aleaze Hodgens, as Chairperson Pro Tem of the Committee for Special Education for the remainder of the 2016/2017 school year.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Student #10115 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Preschool Special Education for Student #10462 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ronald White for use of the gym three-four days per week, based on availability beginning March 15 through June 30, 2017 for open gym.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

- VI) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- VII) MOTION TO ADJOURN at 8:33PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

VIII) MOTION TO RETURN TO REGULAR SESSION at 9:21PM.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton Union Free School District hereby approves the Legal Notice dated march 30, 2017, and all propositions, terms, dates and provisions set forth therein, and authorizes the District Clerk to take such steps as are necessary, in accordance with the provisions of the Education Law Section 2004, including publishing in the Legal Notice for the annual meeting and election, for the purpose of voting upon the 2017-2018 budget at the District's Annual meeting and election on May 16, 2017, subject to review by Counsel.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

IX) MOTION TO ADJOURN AT 9:23PM.

Motion: L. Tyree-Johnson Second: J. Mansfield Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk