

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, April 19, 2017
Café – 7PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:03PM, followed by the Pledge.

Present: Ron White, President; Trustees: Kathleen McClelland, Mike Gomberg, Jeff Mansfield, Jennifer Vinski; Dr. Lois R. Favre, Superintendent; Bob Hauser, Assistant Superintendent of Finance & Facilities; Tammy A. Cavanaugh, District Clerk

Counsel: Michael Vigliotta

Excused: Lillian Tyree-Johnson, Vice President

Guests: Aleta Parker, Melisa Stiles

Press: Christine Sampson, *The Sag Harbor Express*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated April 19, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 5, 2017 Special Meeting of the Board of Education.

Motion: J. Vinski Second: J. Mansfield Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 15, 2017 Meeting of the Board of Education.

Motion: J. Vinski Second: M. Gomberg Vote: 5-0

E) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications

- (a) Eastern Suffolk BOCES – Administrative Budget 2017-2018 (in folders)
- (b) Eastern Suffolk BOCES Highlights Newsletter Issue 2 2016/2017 (in folders)
- (c) Eastern Suffolk BOCES – Dialogue Publication Issue 2 2016/2017 (in folders)
- (d) Marimba Ensemble Project – Community Service Challenge Grant 2017 (in folders)
- (e) Thank you from the Girl Scouts, Cadette Troup 299 (in folders)

H) Board of Education Discussion Items

- (a) Wellness Committee Meeting (March 14, 2017)
- (b) Strategic Planning Committee Meeting (March 21, 2017)
- (c) Policy Review Committee Meeting (April 5, 2017)
- (d) Facilities & Grounds Committee Meeting (April 17, 2017)

I) Consideration of additional items for the Agenda

***7:17PM – Doug DeGroot arrived.**

II. ANNOUNCEMENTS

- | | |
|-----------------|--|
| (a) April 21 | End of Quarter 3 |
| (b) April 28 | Quarter 3 Report Cards are mailed home |
| (c) May 3 | Budget Hearing – 7PM Gym |
| (d) May 5 | Kindergarten Registration & Screening 8am-12pm |
| (e) May 6 | Marimba Band – CMEE Open House |
| (f) May 9 | Grades 9-12 visit the Elizabeth Morton Wildlife Refuge |
| (g) May 9 | Voter Registration, 4PM-8PM District Office |
| (h) May 11 | “Bring It On” – Spring Musical – 2PM |
| (i) May 11 | Elementary Spring Concert 7PM |
| (j) May 12 & 13 | “Bring It On” – Spring Musical – 7PM |
| (k) May 14-17 | 8 th Grade Trip to Washington, DC |
| (l) May 16 | Budget Vote & Election, 2PM-8PM |
| (m) May 18 | Secondary Spring Concert 7PM |
| (n) May 20-25 | Senior Class Trip |
| (o) May 24 | Board of Education Meeting 7PM Cafe |

III. REPORTS

A) Superintendent/Principal’s Report

- Young Farmer’s Institute at Cornell University was an amazing program and a great opportunity for our student Amoy to see Cornell, and take part in presenting scientific research – we are hoping to have more participants next year – and could, perhaps turn it into another opportunity to see upstate colleges.
- Working on the completion of informal observations, all formals have been completed- anticipating completion by the end of the month
- Working on the staffing assignments, and the elementary schedule, such that Danielle can then work on arranging the secondary schedule in PowerSchool – the goal is to have it set so we can review with staff prior to them leaving for the summer
- Working with Rosanna Maione on Friday to schedule NYSESLAT testing – this impacts scheduling as well, as the score determines the level of service
- Summer camp registrations are under way – we will have a more firm number by our May meeting
- Aleta Parker will once again take the lead on organizing the summer tennis courts – with student workers this summer
- We have also received notification on the county positions for our students this summer – through the Suffolk County Department of Labor
- We received our first delivery from Island Harvest for the Food Pantry- and Friday backpacks to families- special thanks to Bob, Aleta and John Reilly and now Mike is

involved... and the student government for helping us to see this through to fruition – it will be a wonderful help to our students and families.

- Great progress is being made by the student government on a prom – the first one in 20 years!!! At Topping Rose House on Thursday June 1st from 7pm-11pm. The prom is open to grades 9-12. If a BH student would like to bring a student from another school they will need to get a permission slip signed by that student's principal. Everyone is getting very excited!

B) School Business Administrator Report

Finance

- 17/18 Budget - \$14,356,463 which is a \$578,024 or 4.20% increase - May 7 Public Budget Hearing & May 16 Budget Vote.
- Bond Anticipation Note (BAN) - financed \$1,500,000 at 1.472% (tax exempt interest rate).
- New Construction Project Bond - anticipate financing the \$24+ million on or about March 31, 2018. Bond proceeds will pay off the outstanding BAN.
- Finance Manager > nVision Accounting/Payroll/HR software conversion successfully completed in March.

Facilities

- New Construction Project
 - Construction Management Services - Initial interviews scheduled for April 24, 2017.
- New outdoor electronic sign - to be installed on or before June 30, 2017.

IV. NEW BUSINESS

1. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of policies and regulations: #2000 Board Operational Goals; #2100 School Board Legal Status; #2110 Policy & Exhibit School Board Powers & Duties; #2111 Board Member Authority, #2122 Board Member Oath of Office, #2130 School Board Member Resignation, #2140-Board Member Removal from Office, #2150 Unexpired Term Fulfilment, #2160 School District Officer & Employee Code of Ethics, #2170 Board Member Conflict of Interest.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

2. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation on behalf of the Robotics Program from EDT Solutions, Inc. in the amount of \$500.00.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

3. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Riverhead Building Supply in the amount of \$500.00 for the 2017 Scholarship Awards for the Senior Class.

Motion: J. Vinski Second: J. Mansfield Vote: 6-0

4. **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation on behalf of the Environmental Club from Whole Kids Foundation in the amount of \$2,000.00.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

5. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List from Sean Sharp, submitted on April 17, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

6. **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Eastern Suffolk BOCES Administrative Budget for the 2017-2018 school year.

Motion: J. Vinski Second: M. Gomberg Vote: 5-1

7. **Resolved** that the Board of Education of the Bridgehampton UFSD cast the following votes for the following candidates running for the Eastern Suffolk BOCES Board for the term of July 1, 2017 through June 30, 2020. **(vote for up to five)**

- a) Walter Denzler; Three Village CSD
- b) Susan Lipman; West Islip UFSD
- c) Anne Mackesey; Sag Harbor UFSD
- d) William Miller; Longwood CSD
- e) Catherine Romano; Islip UFSD

Motion: J. Vinski Second: K. McClelland Vote: 5-1

V) SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2017-2018 budget in the amount of \$14,356,463.00 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

*CONSENT AGENDA, ITEMS A2-A16

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Munistat Services, Inc. for municipal finance advisory services regarding a Bond Anticipation Note for the 2016/2017 school year at a fee of \$2,500.00 and authorizes the Board President to sign the Contract.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund A with 3 Claims in the amount of \$6,499.55.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund A with 59 Claims in the amount of \$385,384.85.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund C with 15 Claims in the amount of \$3,026.45.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund F with 2 Claims in the amount of \$458.69.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund T with 15 Claims in the amount of \$106,899.12.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #29 Fund A with 33 Claims in the amount of \$46,130.61.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund C with 7 Claims in the amount of \$2,000.95.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund F with 1 Claim in the amount of \$127.32.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund H with 2 Claims in the amount of \$503,406.45.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 20 Claims in the amount of \$114,249.82.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 31, 2017.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0
- 14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the monthly Treasurer's Report dated March 31, 2017.
- Motion: J. Vinski Second: M. Gomberg Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/16 – 3/31/17.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/16 – 3/31/17.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive AM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 8:00AM through 11:30AM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Fulbia Garcia, Ninfa Boyd, Lindsey Sanchez, Jen Suarez, Kelly Sharp, Simone Sooklall.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the 2017 Summer Camp at the Hive PM Program, Monday-Thursday, beginning July 5 through August 10, 2017 from 11:30AM through 3:00PM and the following personnel at the MA Step 1 hourly rate as per the BTA Contract: Jen Suarez and Simone Sooklall.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Students #10056; #966; #10114; #1104; #1052; #493; #10322; #10075; #972; #10341 and authorizes the Superintendent to arrange for appropriate services.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Student #10343 and authorizes the Superintendent to arrange for appropriate services.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

D) BUILDING USE REQUESTS

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Edible School Garden for use of the Garden/Greenhouse on April 22, 2017 from 9am – 5pm for an Earth Day event: garden clean up and spring planting.

Motion: J. Vinski Second: M. Gomberg Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Henry Meyer for use of the parking lot for a 8th Grade Washington DC Car Wash fundraiser from 9:00AM – 12:00PM on Saturdays, April 22 and April 29, 2017.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Downtown United Soccer Club for the use of the fields for a soccer camp during the week of July 24-28, 2017 from 9AM – 3PM.

Motion: J. Vinski Second: J. Mansfield Vote: 6-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ninfa Boyd for use of Classrooms #24 & #28 to continue the ESL Classes for Bridgehampton School Parents every Thursday, April 20 through June 15, 2017 from 6:30PM to 8:30PM.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

VI) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII) MOTION TO ADJOURN at 8:17PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski Second: J. Mansfield Vote: 6-0

***8:25PM – Doug DeGroot left the meeting**

VIII) MOTION TO RETURN at 8:35PM to General Session.

Motion: J. Vinski Second: J. Mansfield Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the retirement of Linda Murphy pursuant to the incentive 2016-2017 MOA with the BTA.

Motion: K. McClelland Second: J. Mansfield Vote: 5-0

IX) MOTION TO ADJOURN at 8:36PM.

Motion: J. Vinski Second: J. Mansfield Vote: 5-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk