

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, January 23, 2019
Café – 5:30PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the Vice President called the meeting to order at 5:35PM, followed by the Pledge.

Present: Lillian Tyree-Johnson, Vice President; Trustees: Doug DeGroot, Kathleen McClelland, Mark Verzosa; Robert Hauser, Superintendent; Melisa Stiles, School Business Administrator; Mike Miller, Principal; Tammy Cavanaugh, District Clerk.

Counsel: Michael Vigliotta

Guest: Dr. Angela Austin, Tanya Philp, Lorraine Hughes, Appraiser

Faculty: Jeff Neubauer, Joe Pluta, Jenna Pluta, Olivia Kotz, Allison Mentuck

Senior Class Members: Aziza El, Autumn Coffey, Jalisa Hopson, Kwame Yirenkyi

Press: Christine Sampson, *The Sag Harbor Express*

II. MOTION TO ADJOURN at 5:36PM to Executive Session to discuss legal matter with counsel.

Motion: K. McClelland Second: M. Verzosa Vote: 4-0

* Jenn Vinski arrived at 5:36PM

III. MOTION TO RETURN TO REGULAR SESSION at 6:05PM.

Motion: K. McClelland Second: M. Verzosa Vote: 5-0

*Ron White arrived at 6:06PM

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated January 23, 2019.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 2, 2019 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 19, 2018 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0

E) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

F) Invitation to visitors to address the Board of Education on agenda items

G) Communications

(a) ES BOCES Dialogue Newsletter – 2018/19 – Issue 1

H) Board of Education Discussion Items

(a) Update from Councilman John Schiavoni and Thomas Neely, Southampton Town’s Director of Public Transportation & Traffic Safety to update on South Fork Commuter Connection.

(b) Senior Class Trip Presentation

(c) Rachel’s Challenge Presentation – Joe Pluta

(d) Wellness Committee Meeting – January 3, 2019

(e) Policy Committee Meeting Minutes - January 9, 2019

(f) Budget Advisory Committee Meeting Minutes - January 9, 2019

(g) Strategic Planning Committee Meeting Minutes - January 17, 2019

***Michael Gomberg arrived at 6:24PM**

I) Consideration of additional items for the Agenda

IV. ANNOUNCEMENTS

- | | |
|---------------------|--|
| (a) January 22 – 24 | Regents Testing |
| (b) January 25 | End of Second Quarter |
| (c) February 4 | Field Trip Poetry Out Loud-Stony Brook Univ, Stony Brook |
| (d) February 6 | Field Trip: HB Ward Technical Ctr, Riverhead |
| (e) February 9 | Sr. Class Fundraiser: Community Yard Sale 8am-2pm |
| (f) February 12 | Field Trip: Water Mill Center |
| (g) February 18 | President’s Day – District Closed |
| (h) February 19-22 | Mid-Winter Recess – No Students; District Open |
| (i) February 27 | BOE Meeting – 6PM - Cafe |

V. REPORTS

A) Superintendent Report

- Introduce Guests:
 - Tanya Philp, soon-to-be Special Education & ENL, Senior Office Assistant
 - Dr. Angela Austin, newly appointed Director of Pupil Personnel Services (PPS) and English As A New Language (ENL)

- 1st Business Advisory Council Meeting
 - Meeting Organized by Judiann Carmack-Fayyaz, CTE Program Teacher and Work Based Learning Coordinator, Jeff Neubauer, Special Education Department Teacher, and Michael Miller, Principal.
 - The Bridgehampton School Business Advisory Council provides faculty and administration with advice on relevant industry curriculum enhancements, suggestions for student placement in jobs and/or internships and an awareness of current skills required for success in today’s workplace.

- We had approximately eight representatives from local, regional, and international businesses as well as our NYS Assemblyman, Fred Thiele meet to discuss the challenges facing our students as they graduate as well as the characteristics and qualities the representatives would be looking for if they were hiring locally, regionally, nationally or internationally.
 - We also watched a great video presentation by Thomas Friedman, an American activist for globalism and author of “The World Is Flat.”
- Winter Newsletter
 - Highlights our new Career and Technical Education Program in agriculture.
 - Our student, James Fairchild - Cornell University scholarship Nutrition and Culinary students - SC Food Managers Certificate
 - New Construction Update

B) Principal Report

- PBIS Assembly- First Grade Presented-Stations for each grade level to create edible tree ornaments for the birds. High School Band played Christmas music.
- Holiday Luncheon
- Introduced Michael Cox and Angela Austin at the January 7th Faculty Meeting
- Code of Conduct Update- Absences-18- Excused absences, personal illness, and Detention protocols.
- Dancing Classrooms Meeting
- Math Department meeting to discuss additional math classes next year.
- I-TRI Meeting- met with 6th grade girls- parent meeting, January 28 at 5PM-Library
- Banners- Seniors – February 4th
- Bus Tour With Tom Jenkins
- Foreign Language Department Meeting- Discussion of adding Checkpoint A and Checkpoint B exam
- Music Department Meeting- Concerns over band and chorus going forward.
- Business advisory council meeting-
- ELA & Social Studies Department meeting- Adding an additional elective in the middle school, adding 9th grade global honors, and the course pathway two years from now.
- Curriculum Update- Template for pre-k-12th grade. Work with Angela Lalor who will attend three meetings per group, completing by the end of June.
- Rohan Murphy on Friday & 10AM.

C) School Business Administrator Report

- We invested \$25,000,000 on 12/19/18 and accrued \$19,539 from 12/19/18 through 12/31/18.
- The W-2s were created and delivered to all of our employees. The 1099s processed and mailed out as well.
- I have also included literature in your folders about Fiscal Stress in School Districts from the Office of the New York State Comptroller. For the Fiscal Year 2018 our Stress level for Fiscal Stress is no designation which the point range is 0-24.9 and the Bridgehampton UFSD is 0. For the Fiscal Year 2018 our Stress Level for Environmental Stress is Susceptible Environmental Stress. The point range is 30-44.9 and the Bridgehampton UFSD is 36.7. These results are based on environmental indicators which includes the measures of: economically disadvantaged students, class size, turn-over rate of teachers,

changes in property value, school budget vote approvals and the percentage of English Language Learners.

VI. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-3

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #4000 Student Learning Standards & Instructional Guidelines, #4326 Programs for English Language Learners, Policy and Exhibits 1 & 2; #4511 Textbook Selection & Adoption; #4513 Library Materials Selection; #4531 Field Trips & Excursions; #4750 Promotion and Retention of Students.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the following policy exhibit: #3230-E Bridgehampton UFSD Organizational Chart.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #8414.5 – Alcohol & Drug Testing of Drivers; #5405 – Student Wellness.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from Kathryn and Douglas DeGroot for rink time at Buckskill Winter Club for ice skating intramurals during January and February 2019.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

VII. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1 – A22; 24

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund A with 39 Claims in the amount of \$202,005.14.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund F with 3 Claims in the amount of \$154.96.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund H with 1 Claim in the amount of \$15,650.00.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 3 Claims in the amount of \$65,852.83.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund C with 10 Claim in the amount of \$2,835.72.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund T with 16 Claim in the amount of \$98,312.70.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund A with 37 Claims in the amount of \$337,315.50.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund C with 9 Claims in the amount of \$3,204.80.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund F with 1 Claim in the amount of \$696.57.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund H with 4 Claims in the amount of \$100,934.21.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund T with 22 Claims in the amount of \$101,678.89.
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0
- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund A with 46 Claims in the amount of \$490,701.33
- Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

13)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund F with 3 Claims in the amount of \$1,221.73.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

14)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund C with 9 Claims in the amount of \$5,683.27.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

15)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant # 26 Fund H with 3 Claims in the amount of \$2,075,601.04.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

16)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund H with 2 Claims in the amount of \$4,772.54.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

17)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund T with 15 Claims in the amount of \$103,368.32.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for December 31, 2018.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

19)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18-12/31/18.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

20)Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 12/31/18.

Motion: L. Tyree-Johnson Second: M. Verzosa Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an “extra class period” as per the revised BTA Memorandum of Agreement, dated September 14, 2018, effective January 24, 2019:

- Christopher Jackimowicz – 1 class every day
- Tom House – 1 class every day

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Tom House and Christopher Jackimowicz as instructors of the 2018-2019 SAT prep course at the curriculum writing rate of \$61.00 per hour not to exceed 15 hours each which includes prep time as well.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints the following individuals to serve on the Strategic Planning/Site-Based Council for the 2018-2019 school year:

Kathleen McClelland – School Board Trustee
Rosanna Maione – Teacher
Max Tiska – Student

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Tanya Philp to the position of Senior Office Assistant for the Special Education Department, effective February 4, 2019 at an annual salary of \$36,000, prorated to the start date.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Karen Rodriguez as a Substitute Certified Teacher for the 2018-2019 school year at the daily rate of \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Shannon P. Nunez as a Substituted Teacher Aide and Substitute Certified Teacher for the 2018-2019 school year at the respective daily rates of \$100.00 and \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Kathryn Odell-Hamilton as a Substitute Teacher Aide and as a Substitute Teacher, pending final certification as a Teacher Assistant for the 2018-2019 school year at the respective daily rates of \$100.00 and \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Molly Harry as a Substitute Teacher Aide and as a Substitute Teacher, pending final certification for the 2018-2019 school year at the respective daily rates of \$100.00 and \$150.00.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Janice Riley as a Substitute Teacher Aide for the 2018-2019 school year at the daily rate of \$100.00

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Daniel W. Kelly as a Substitute Teacher Aide for the 2018-2019 school year at the daily rate of \$100.00, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Christopher Flores Marin as a Substitute Teacher Aide for the 2018-2019 school year at the daily rate of \$100.00, pending fingerprint clearance.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD affirms that all substitute employees who have not provided any service to the District since January 1, 2018 shall be deemed no longer employed by the District, effective December 31, 2018.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

C) COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee for Special Education for Student #1052 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

D) BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the building use request from the Elementary Student Council for a Dance Marathon Fundraiser on Friday, January 18, 2019 from 2:50pm – 4:30pm in the gym.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the building use request from the Senior Class for the use of the gym for a community yard sale on Saturday, February 9, 2019 from 8:00am – 2:00pm.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

E) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VIII. MOTION TO ADJOURN at 8:53PM to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

IX. MOTION TO RETURN TO REGULAR SESSION at 9:50PM

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

1) Resolved that the Board of Education of the Bridgehampton UFSD hereby rejects the Level 3 Grievance by the CSEA.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

X. MOTION TO ADJOURN at 9:51PM.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk