

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, August 28, 2019  
Cafe – 6PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge.

**Present:** Ronald White, President; Trustees: Doug DeGroot, Jennifer Vinski, Kathleen McClelland, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal, Melisa Stiles, School Business Administrator; Dr. Angela Austin, Director of PPS/ENL; Tammy A Cavanaugh, District Clerk

**Excused:** Lillian Tyree-Johnson, Vice President; Mark Verzosa, Trustee

**Guests:** Robert Caliendo and Chuck Quinn of School Construction Consultants; Nancy Robbins, grandparent of student

**Press:** Christine Sampson, The Sag Harbor Express  
Elizabeth Vespe, The Southampton Press

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 28, 2019.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 20, 2019 Special Meeting of the Board.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 8, 2019 Special Meeting of the Board.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 30, 2019 Special Meeting of the Board.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 24, 2019 Business Meeting.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

- G) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.
- H)** Invitation to visitors to address the Board of Education on agenda items
- I)** Communications
- J)** Board of Education Discussion Items
  - 1)** Robert Caliendo and Chuck Quinn - School Construction Consultants – Update of expansion project
  - 2)** Curriculum Committee Meeting – August 27, 2019
- K)** Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                    |  |
|--------------------|--|
| (a) August 28 & 29 | Superintendent's Conference Days   |
| (b) August 29      | Middle School Orientation 6-6:45pm   |
| (c) September 2    | Labor Day – District Closed  |
| (d) September 4    | Faculty & Students Return  |
| (e) September 10   | Rachel's Challenge – Parents' Night – 6pm  |
| (f) September 12   | Back to School Night -- 6:00PM Grades PreK – 5 <sup>th</sup><br>6:30PM Grades 6-12 |
| (g) September 16   | ASPIRE Begins  |
| (h) September 20   | Back to School BBQ   |
| (i) September 25   | BOE Meeting 6PM – Café   |

## III. NEW BUSINESS

### A) Superintendent Report

- Special thank you to all staff for preparing the school for September 4
- Superintendent Conference Days - Instructional staff welcomed back today with second day tomorrow.
- Students first day is Wednesday, September 4
- Current Student Enrollment status
- New Curriculum Committee update
- Michelle Lopez (recent graduate) received the Suffolk County Student Worker Award for Summer Work
- Technology - email conversion from Microsoft to Gmail

#### Facilities Review:

- Vestibule / Security Window - Advance Door - Update on sliding glass window
- Locker Room Project Update

### B) Principal Report

- Hall of fame nominations
- New Hires- Psychologist, 2<sup>nd</sup> grade Co-Teach, Special Education Secretary, Pre-Kindergarten, 12:1:1 teacher, 7<sup>th</sup> grade, Math Teacher, Science Teacher, Secondary Special Education Teacher, Music Teacher, Aide-12:1:1 Classroom
- Curriculum Committee- Two meetings





**10)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund H with 3 Claims in the amount of \$360,819.51.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**11)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund C with 1 Claim in the amount of \$56.60.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**12)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund T with 11 Claims in the amount of \$29,114.76.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**13)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund T with 7 Claims in the amount of \$27,044.32.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**14)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 1 Claim in the amount of \$500.00.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**15)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund A with 60 Claims in the amount of \$262,570.27.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 4 Claims in the amount of \$35,317.00.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund H with 4 Claims in the amount of \$424,952.00.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**18)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund A with 22 Claims in the amount of \$46,679.30.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**19)Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #6 Fund H with 1 Claim in the amount of \$7,370.00.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**20) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund H with 3 Claims in the amount of \$847,840.57.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund F with 2 Claims in the amount of \$12,620.00.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund T with 11 Claims in the amount of \$20,720.38.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**23) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Special Education Services Agreement with the Tuckahoe Common School District for the 2019-2020 school year and authorizes the Board President to sign the contract.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the provision of a continental breakfast to staff in attendance at Superintendent's Conference Day on August 28, 2019 so as to enable the District to deliver professional development to staff in the most beneficial fashion and with minimal disruption to such professional development.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**25) Resolved** that the Board of Education hereby approves the Easement Agreement dated August 28, 2019 between the Bridgehampton UFSD and KeySpan Gas East Corporation d/b/a National Grid and authorizes the Board President to sign the Agreement.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**26) Resolved** that the Board of Education hereby approves the software agreement with Zearn for the 2019/20 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the updated Summer Curriculum Writing for 2019 as per the attached list and paid per the BTA contract.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves staff for clubs and advisory positions (Stipends as indicated on the attached list) as per the BTA contract for the 2019-2020 school year.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Michael Miller, Principal/Director of Physical Education and authorizes the Board President to sign the contract.

Motion: K. McClelland

Second: J. Vinski

Vote: \*

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Michael Cox, Assistant Principal and authorizes the Board President to sign the contract.

Motion:

Second:

Vote: \*

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Dr. Angela Austin, Director of PPS/ENL and authorizes the Board President to sign the contract.

Motion:

Second:

Vote:\*

**\*After discussion of Resolution #3, the following motion was made:**

**Resolved that the Board of Education of the Bridgehampton UFSD tables Resolutions #3, 4 and 5 for further discussion in Executive Session.**

**Motion: J. Vinski**

**Second: K. McClelland**

**Vote: 5-0**

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves paternity leave for Michael Cox beginning approximately October 7<sup>th</sup> through November 15, 2019, with the intent to return to work on Monday, November 18, 2019.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Emily Barletta, as part-time office assistant in the Special Education Department, effective end of day Tuesday, August 27, 2019.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association, dated August 22, 2019, concerning the appointment of Caitlin Hansen to serve as a 0.6 FTE teacher in the Elementary Special Education tenure area and a 0.4 FTE teacher as a permanent substitute teacher and authorizes the Board President to sign the agreement.

Motion: K. McClelland

Second: J. Vinski

Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD rescinds resolution No. 2 from the August 20, 2019 Special Meeting and appoints Caitlin Hansen as a 0.6 Elementary Special Education Teacher and a 0.4 permanent substitute teacher to serve as a 1.0 FTE teacher at an annual salary of M Step 1 per the BTA contract, effective August 28, 2019.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association concerning the appointment of five Teacher Curricular Chairpersons positions.

Motion: K. McClelland                      Second: J. Vinski                      Vote: \*

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nina Merkert, Christina Guastella, Henry Meyer, Kelly Sharp and Jessica Rodgers for the Teacher Curricular Chairpersons stipend for the 2019-2020 school year.

Motion:    Second:    Vote: \*

**\*After discussion of Resolution #10, the following motion was made:**

**Resolved that the Board of Education of the Bridgehampton UFSD tables Resolutions #10 & #11 for further discussion in Executive Session.**

**Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0**

V. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VI. **MOTION TO ADJOURN at 7:17PM** to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 5-0

**\*Ron White left at 10:21PM.**

VII. **MOTION TO RETURN TO REGULAR SESSION at 10:43PM.**

Motion: K. McClelland                      Second: C. Lillie                      Vote: 4-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Michael Miller, Principal/Director of Physical Education and authorizes the Board President to sign the contract.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Michael Cox, Assistant Principal and authorizes the Board President to sign the contract.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #1 between the District and Dr. Angela Austin, Director of PPS/ENL and authorizes the Board President to sign the contract.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers' Association concerning the appointment of five Teacher Curricular Chairpersons positions.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Nina Merkert, Christina Guastella, Henry Meyer, Kelly Sharp and Jessica Rodgers for the Teacher Curricular Chairpersons stipend for the 2019-2020 school year.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Nicole M. Payne as a part-time Office Assistant to the Special Education Department at an hourly rate of \$19.78, not to exceed 17.5 hours per week, per Civil Service regulation, effective August 29, 2019, pending fingerprint clearance and completion of HR paperwork.

Motion: K. McClelland                      Second: C. Lillie                      Vote: 4-0

**VIII. MOTION TO ADJOURN AT 10:45PM.**

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk