

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, March 25, 2020
6PM – Via: Teleconference
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:04PM, followed by the Pledge.

Present: Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Doug DeGroot, Jennifer Vinski, Kathleen McClelland, Mark Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Dr. Angela Austin, Director of PPS & ENL; Melisa Stiles, School Business Administrator; Sean Sharp, Director of Technology

Guests: Christopher Patrick of Christopher Patrick Creative; John M. Grillo, of JAG Architect

B) Resolved that the Board of Education of the Bridgehampton UFSD approves suspending Policy #1230 Public Participation at Board Meetings for purposes of the March 25, 2020 meeting and adopts the Proposed Board of Education Agenda.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 16, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 11, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 26, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

F) Communications (will be mailed to Board members)

- a) ES BOCES – Dialogue Newsletter – 2019/2020 – Issue 2
- b) SCOPE Newsletter – Winter 2020
- c) ES BOCES – 2020/21 Administrative Budget Brochure

6:47PM – Michael Vigliotta, Esq. arrived

G) Board of Education Discussion Items

- 1)** Christopher Patrick – Creative re: logo design
- 2)** John Grillo – JAG Architect
- 3)** Wellness Committee Meeting (3/5)

- 4) Safety Committee Meeting (3/9)
- 5) Facilities & Grounds Committee Meeting (3/9)
- 6) Budget Advisory Committee Meeting (3/11) – Community Forum

H) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- (a) April 3 End of 3rd Quarter
- (b) April 6-9 Spring Break
- (c) April 10 Floating Holiday – District Closed
- (d) April 20 Early dismissal – Parent/Teacher conferences
- (e) April 22 Board Meeting – 6pm

III. REPORTS

A) Superintendent Report

- Several agencies telling us how to comply with guidelines. We are following the written guidelines set forth by the governor as a district.
- BOCES helpful and a direct line of communication to Albany, SED, governor's office – dispenses accurate information to the District level
- Awaiting final decision of whether we are to return to school on April 1st. Anticipate hearing by the end of this week whether there will be an extension.
- Mr. Miller's newsletters and daily announcements with assistance from staff are great at keeping the line of communication open. As are all the rapid notify calls to the district families.
- A tremendous thank you to the Administration/Instructional and Support staff for all stepping up to the plate to assist in any way they can during this difficult time.
- Chrome book donation from Mr. Donovan. Our district as well as Springs' benefitting from his generosity. Many thanks to Melisa, Simone, Sean and admin team for making all the necessary arrangements so quickly - 115 already have arrived at our school.
- Bridgehampton Child Care Center has been given chrome books to give out to Bridgehampton students as well as other students from neighboring districts.

Government Order: Instructional Days:

- Calendar clarification: Monday & Tuesday, March 16 & 17 – used as snow days. We closed due to Suffolk County Supervisor Bellone ordering all districts to close.
- Next scheduled inclement weather day of April 13 to be used as well. Three out of our four days will be utilized. As of now, spring break week remains intact.
- Governor's orders: March 18-31 are instructional days

Government Order: Meals to Students:

- Program updated for families to pick up weekly packages on Monday at the church. Many thanks to Melisa, Dan, volunteers: Milena White, Ron White, Aleta Parker, Simone Sooklall, Olivia Kotz and John Daniels.

Government Order: Continuity of Learning

- Limited guidance on this – the 6 bullets provided last week. The Admin team working tirelessly on plans that will work for all. Key is to be flexible, improvise; be creative.
- Dr. Austin is working with ENL/Special Education students/teachers and is providing meaningful and practical materials. Planning for preparation for an anticipated 2-week extension before we return.

Government Order: Childcare

- Presently have two families in need of childcare and that is being provided in the Prek classroom with two staff volunteers. If this should extend beyond or through the end of the school year, alternative plan will be necessary. Need to research what other districts are doing. SCOPE is an option, but because of the limited number of people that can gather in one place, their space is also limited. The closest SCOPE location is in East Hampton.

Finances:

- People are experiencing cash-flow problems due to loss of jobs, etc. Our district depends primarily on receipt of taxes in Bridgehampton and if all cannot pay, plans will need to be in place on how to offset the shortfall. All hands are on deck to come up with alternative plans.

B) Principal Report

- Ms. Peterson on maternity leave- Music position
- PBIS Assembly- Ned- Thank You Ms. White
- Brain Freeze Challenge- 2 separate pizza parties.
- SAT School Day Testing- March 5
- Faculty Meeting- March 9th- Discussion on Google Hangouts
- New York State English as a Second Language Achievement Field Test Administered- 3rd & 4th Grade
- Cancelled All External Activities on March 12
- Student Government Meeting- March 13th morning
- Admin Team- Meeting with elementary and secondary staff on March 13th
- All classes cancelled until March 30th- Governor extended to April 1st.
- Two Virtual Faculty Meeting- March 20th- Elementary & Secondary
- Word document template- documenting teaching method along with office hours
- Faculty Meeting- Friday- Further discussion and clarification- new instruction, Chromebook, and supplies.

C) Director of PPS & ENL Report

- Annual Review update - being conducted in a virtual platform
- Remote Special Education remote learning is underway
- Related services are being delivered via teletherapy
- Cross contract with neighboring district will be moving forward
- Parent contact and team meetings are being held (ENL & Special Education)

D) School Business Administrator Report

- Third Draft of Preliminary Budget Presentation (posted on website)

IV. NEW BUSINESS

Consent Agenda, Items 1 & 2

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #4531 Field Trips & Excursions; #5020.3 Students with Disabilities Pursuant to Section 504; #5030 Student Complaints; #5130 Compulsory Attendance Ages; #5162 Student Dismissal Precautions; #5162-R Student Dismissal Precautions Regulation; #5200 Cocurricular & Extracurricular Programs;

#5205 Eligibility for Cocurricular & Extracurricular Programs; #5205-R Eligibility for Cocurricular & Extracurricular Programs Regulation; #5210 Student Organizations; #9646 Breastfeeding at the Workplace.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Legal Notice dated April 2, 2020, including any propositions, terms, dates and provisions set forth therein, and directs the District Clerk to publish the Legal Notice in accordance with Education Law Section 2004.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the February 26, 2020 meeting accepting the donation from Palace Electrical Cont., Inc. in the amount of \$1,500 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the February 26, 2020 meeting accepting the donation from Central Air Corporation in the amount of \$2,000 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD rescinds the previously approved resolution from the February 26, 2020 meeting accepting the donation from Michael and Leslie Kapon in the amount of \$1,500 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of Palace Electrical Cont., Inc., Central Air Corporation, Michael Kapon, Toni Ross, Robert & Anne Marshall and Ann Sanford in the amount of \$5,450.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: Tabled

***Upon seconding the motion there was some discussion after which the following motion was made:**

Resolved that the Board of Education of the Bridgehampton UFSD tables the following Items pending legal clarification from Counsel: A4, A 6, A 8, A9 & A10

Motion: D. DeGroot Second: L. Tyree-Johnson Vote: 7-0

5) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of an anonymous donor in the amount of \$2,500.00 earmarked for the 2019-2020 Robotics Club.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of American Pie in the amount of \$500.00 earmarked for the 2019-2020 Robotics Club.

Motion: Tabled Second: Vote:

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation on behalf of Michael Donovan in the amount of \$41,000 for the purpose of purchasing Chrome Books for all elementary students.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from Ambrosio & Company, Inc. in the amount of \$1,000 earmarked for the 2019-2020 Robotics Club.

Motion: Tabled Second: Vote:

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts the donation from School Construction Consultants, Inc. in the amount of \$1,000 earmarked for the 2019-2020 Robotics Club.

Motion: Tabled Second: Vote:

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts the 2020 Senior Scholarship donation from Riverhead Building Supply in the amount of \$500.00.

Motion: Tabled Second: Vote:

***CONSENT AGENDA, ITEMS A11-A29**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 29, 2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/19- 02/29/2020.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/19 – 02/29/2020.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund A with 40 Claims in the amount of \$251,205.89.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 12 Claims in the amount of \$4,056.62.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund F with 6 Claims in the amount of \$5,643.43.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #31 Fund H with 1 Claim in the amount of \$1,094.52.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund H with 2 Claims in the amount of \$48,964.00.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 19) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund T with 18 Claims in the amount of \$125,082.69.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 20) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund A with 48 Claims in the amount of \$143,028.48.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 21) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 3 Claims in the amount of \$1,231.51.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0
- 22) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #34 Fund H with 3 Claims in the amount of \$43,972.73.
- Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

23)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #33 Fund H with 4 Claims in the amount of \$71,824.25.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

24)Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund T with 14 Claims in the amount of \$116,265.84.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 7-0

25)Resolved that the Board of Education of the Bridgehampton UFSD approves the Joint Municipal Cooperative Bidding Program for 2020-2021 as follows:

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Bridgehampton UFSD, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the CSEA dated March 25, 2020 regarding Employees Paid Leave, subject to review by counsel and authorizes the Board president to execute the document.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #2 between the District and Michael Miller, Principal/Director of Physical Education and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #2 between the District and Michael Cox, Assistant Principal and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Amendment #2 between the District and Dr. Angela Austin, Director of PPS and ENL and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

C) BUILDING USE REQUEST

***CONSENT AGENDA, ITEMS C1 & C2**

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approved the Building Use Request from Lou Liberatore for use of the gym on April 1, 15, 22, 29 and May 6, 2020 from 3:00PM to 4:15PM for baseball practice for grades 3-5, pending school returning to normal operation.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Student Government for use of the gym for a movie night on Friday, April 24, 2020 from 3:00PM to 4:30PM, pending school returning to normal operation.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

- VI. MOTION TO ADJOURN at 8:48PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

VII. MOTION TO RETURN TO REGULAR SESSION at 9:38PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

1) Resolved that the Board of Education of the Bridgehampton UFSD removes the table from Items A4, A6, A8, A9 and A10 and accepts all donations as written.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 7-0

VIII. MOTION TO ADJOURN at 9:41PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 7-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk