

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
Wednesday, December 16, 2020  
6PM – Virtual Meeting via: Google Meet  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:04PM, followed by the Pledge.

**Present:** Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Carlos Bermudez, Director of PPS/ENL; Jennifer Coggin, School Business Administrator; Sean Sharp, Director of Technology; Tammy A Cavanaugh, District Clerk

**Absent:** Doug DeGroot, Trustee

**Staff:** Michael DeRosa, Athletic Director

**Counsel:** Josh Shteierman, Esq. and Michael Vigliotta, Esq.

**Guests:** John M. Grillo, JAG Architects; Nick Amoruso, Robert Caliendo and Chuck Quinn of School Construction Consultants

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated December 16, 2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the December 8, 2020 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the November 18, 2020 Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- E) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- F) Invitation to visitors to address the Board of Education on agenda items.**

- G) Communications (As needed, copies will be provided via email to Board members)**

## H) Board of Education Discussion Items

- 1) Nick Amoruso, Bob Caliendo & Chuck Quinn of School Construction Consultants – Project Update
- 2) John M. Grillo – JAG Architect
- 3) Michael DeRosa – Presentation of custom chairs for the gymnasium
- 4) Staff/Student Presentations
- 5) Wellness Committee Meeting (12/3)
- 6) Safety Committee Meeting (12/8)
- 7) Facilities & Grounds Committee Meeting (12/8)
- 8) Budget Advisory Committee (12/9)
- 9) Strategic Planning Committee (12/15)

## I) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                            |  |
|----------------------------|--|
| (a) December 24 & 25, 2020 | Christmas Holiday – District Closed          |
| (b) December 28 – 30, 2020 | Holiday Break – No Classes; District Open    |
| (c) December 31, 2020      | New Year's Eve – District Closed             |
| (d) January 1, 2021        | New Year's Day – District Closed             |
| (e) January 18, 2021       | Martin Luther King Jr. Day – District Closed |
| (f) January 21, 2021       | VE – 2 <sup>nd</sup> Long Island Trade Show  |
| (g) January 22, 2021       | End of Quarter 2                             |
| (h) January 27, 2021       | Board of Education Meeting – 6PM             |

## III. REPORTS

### A) Superintendent Report

- We are approaching the end of the second quarter progress report marking period and we have completed about one third of the school year (approximately 65 days so far).
- Today we started 100% remote instruction for all grades and we have five more school days until the Christmas break starts. The decision to start 100% remote instruction was primarily due to the safety of our students and staff in light of the fact that as of yesterday we had approximately 29 staff members and over thirty students quarantined.
- As of now we expect to re-open school for in person instruction on Monday, January 4 however that could change as we evaluate the possibility of extending that date. I would like to advise all students, parents, and staff to pay close attention to the Governor's executive order issued on October 31st which modified the previous travel advisory.
- We are also paying close attention to the Governor's executive order regarding COVID testing requirements in relation to yellow, orange, and red zones. As you may have heard, both the Riverhead and Hampton Bays school districts were classified as being with yellow zones and had to implement conduct COVID testing. Our district is currently not in any of those three zones.
- We are monitoring the NYSED and any potential decisions with regards to the grades 3-8 assessments as well as the June Regents exams. As of now the national assessments have been cancelled as well as the January regents.
- We will be working on the completion of next phase of the construction project which as mentioned earlier will be the first floor less the cafeteria and gymnasium.

## B) Principal Report

- Secondary Staff returned on November 30<sup>th</sup>.
- Training during staff PD period-Streaming Live
- Elementary Meetings- Virtual Schedule- present to the curriculum committee.
- Fire Drills Completed- with and without the alarm.
- 10<sup>th</sup>-12<sup>th</sup> grade returned on December 2<sup>nd</sup>
- I-Tri Meeting- virtual start date-mid January
- Climate Survey- Social/Emotional & Equity Committee
- Bridgehampton Child Care Center Meetings
- Full Virtual until January 4<sup>th</sup>

## C) Director of PPS & ENL Report

- **PPS**
  - a. CSE's have begun
  - b. School Psychologist Appointment - 12.01.2020
  - c. NYSAA Training is complete
  - d. Related Services are being complete virtually when necessary
- **ENL**
  - e. CEEP 2020-2021 update has been submitted to NYSED

## D) School Business Administrator Report

- Our tax base growth factor has just been just released. It is 1.89%. It was 1.46% for 20-21. We should be receiving the Allowable Growth Factor in January of 2021. It is likely that our allowable growth factor will be less than 2%.
- We had a budget committee meeting on December 9. We spoke about the revenue side of the budget, and where we are at with the tax cap at the moment. Still working on two different budgets, one with COVID, one without. According to the budget calendar, we will be presenting the first drafts of a pandemic and a non-pandemic budget at the January 27 BOE meeting, after discussing with the BAC on Jan. 13.
- The business office will be working on calendar year end procedures in nVision such as 1099s, and W-2s. The W-2's are a little more challenging this year, due to the fact the FFCRA pay is now broken out separately on an employee's W-2.
- The ESSA report is due December 31, and it has been filed. We have also received our first tax payment of \$101,332 from the town today.

## IV. NEW BUSINESS

### \*CONSENT AGENDA, ITEMS 1-3

**Motion: L. Tyree-Johnson      Second: M. Verzosa      Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 0000 – Educational Philosophy; 4000 – Student Learning Standards & Instructional Guidelines; 4511 – Textbook Selection & Adoption; 4513 – Library Materials Selection; 5205 – Eligibility for Cocurricular and Extracurricular Activities; 9240 – Recruiting & Hiring.

Motion: L. Tyree-Johnson      Second: M. Verzosa      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Henry Meyer on November 20, 2020.

Motion: L. Tyree-Johnson      Second: M. Verzosa      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Understanding between the Southampton Town Police Department and the Bridgehampton UFSD to participate in the Southampton Town Active Law Enforcement Response Technology (ALERT) program.

Motion: L. Tyree-Johnson                      Second: M. Verzosa                      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-18

**Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for November 30, 2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 11/30/2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 11/30/2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 11/30/2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund A with 47 Claims in the amount of \$835,537.33.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund C with 3 Claims in the amount of \$126,410.13.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund F with 1 Claim in the amount of \$310.00.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund C with 9 Claim in the amount of \$4,716.38.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #10 Fund T with 13 Claims in the amount of \$126,978.35.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund A with 67 Claims in the amount of \$160,051.20.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund C with 6 Claims in the amount of \$2,211.98.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund F with 1 Claim in the amount of \$100.61.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund H with 5 Claims in the amount of \$995,182.60.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11, Fund T with 17 Claims in the amount of \$131,555.23.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12, Fund T&A with 13 Claims in the amount of \$124,631.05.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreements with the following software programs for the 2020-2021 school year and authorizes the Superintendent to executed the individual agreements on behalf of the District, pending Counsel's review:

Quizlet.com  
Positive Psychology.com  
Mindful.org  
Explode the Code/School Specialty  
Flubaroo.com

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Flexible Compensation Agreement between the District and FBA of Syosset from January 1, 2021 through December 31, 2021 at a cost of \$4.65 per number of employees covered by the plan, per month and authorize the Superintendent to sign.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the change order submitted by Palace Electrical Contractors, Inc. in the amount of \$26,654.06 concerning SED Project No. 580909020001016 and authorizes the Board President to sign the agreement.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the change order submitted by Stalco Construction, Inc. in the amount of \$19,541.00 concerning SED Project No. 58-09-09-02-0-001-016 and authorizes the Board President to sign the agreement.

Motion made to table this item to be discussed in Executive Session.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0 \*

## **B) PERSONNEL**

### **\*CONSENT AGENDA, ITEMS B1-11**

**Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoints Jessica Treco as an Office Assistant – Spanish Speaking, effective January 4, 2021 at an annual salary of \$39,000, prorated to the start date.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the termination of Maxwell Spooner as a part-time Horticultural Worker, effective end of day, December 16, 2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoints Trefny Dix as a part-time Horticultural Worker at the hourly rate of \$18.68, not to exceed 17.5 hours per week, effective December 17, 2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD approves that if a disbursement must be made from a Student Extraclassroom Activity Fund and the Faculty Advisor and/or Student Treasurer are unavailable, the Superintendent of Schools may sign in their absence and the Treasurer shall notify the Faculty Advisor and/or Student Treasurer in writing.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD approves Ronald White as an unpaid volunteer Varsity Boys basketball coach for the 2020/2021 school year.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**6) Resolved** that the Board of Education of the Bridgehampton UFSD approves Maxwell Spooner as an unpaid volunteer Assistant Varsity Boys basketball coach for the 2020/2021 school year.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**7) Resolved** that the Board of Education of the Bridgehampton UFSD approves Brianna Miller as JV competitive cheerleading coach for the 2020/2021 school year to be paid at the BTA stipend rate, prorated to the actual length of the season as determined by Section XI.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**8) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following staff members as scoreboard and shot clock operators for the 2020/2021 school year to be paid at the hourly rate as per the BTA contract:

Michael DeRosa  
Lou Liberatore  
Chris Jackimowicz

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD approves the following staff members as Supervisors of Athletic Events for the 2020/2021 school year to be paid at the hourly rate as per the BTA contract:

Luke Ferland  
David Elliott  
John Reilly  
Allison Federico  
Caitlin Hansen  
Jen Suarez

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD affirms that all substitute employees who have not provided any service to the District since January 1, 2020 shall be deemed no longer employed by the District, effective December 31, 2020.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD appoints John Reilly as the Supervisor for the secondary student government stipend – Compassion in Action - for the 2020/2021 school year to be paid as per the BTA contract.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**VI. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VII. MOTION TO ADJOURN at 7:28AM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: M. Verzosa                      Vote: 6-0

**VIII. MOTION TO RETURN TO Public Session at 11:06PM.**

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**IX. MOTION TO ADJOURN at 11:07PM.**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk