

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
Wednesday, April 21, 2021  
6PM – Virtual Meeting via: Google Meet  
MINUTES**

**I. ROUTINE MATTERS**

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:02PM, followed by the Pledge of Allegiance.

**Present:** Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Markanthony Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Michael Cox, Assistant Principal; Carlos Bermudez, Director of PPS/ENL; Jennifer Coggin, School Business Administrator; Sean Sharp, Director of IT; Tammy A Cavanaugh, District Clerk

**Absent:** Doug DeGroot, Trustee

**Counsel:** Michael Vigliotta, Esq.

**Guests:** John M. Grillo, JAG Architects; Robert Caliendo & Chuck Quinn, School Construction Consultants; Alec Mosleh, Central Air; Alan Parker, Capano & Parker; Brendan Broderick & Ed McGuire, JC Broderick

**Staff:** Michael DeRosa, Athletic Director; Lou Liberatore, Teacher

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated April 21, 2021.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 20, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 14, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the April 7, 2021 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 24, 2021 Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- G)** Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.
- H)** Invitation to visitors to address the Board of Education on agenda items.
- I)** Communications (As needed, copies will be provided in advance via email to Board members)
- J)** Board of Education Discussion Items
  - 1) Construction Update – Nick Amoruso, Bob Caliendo & Chuck Quinn, School Construction Consultants
  - 2) Architect Update: John M. Grillo, Architect; Alec Mosleh, Central Air; Alan Parker, Capano & Parker; Brendan Broderick and Ed McGuire, JC Broderick
  - 3) Benchmarking & Progress Monitoring Data – Mike Miller & Michael Cox
  - 4) Baseball Presentation – Lou Liberatore
  - 5) Audit Committee Meeting (3/24)
  - 6) Safety Committee Meeting (4/6)
  - 7) Facilities & Grounds Committee Meeting (4/6)
  - 8) Wellness Committee Meeting (4/8)
  - 9) Strategic Planning Committee (4/15)
  - 10) Curriculum Committee (4/19)
- K)** Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |               |   |
|---------------|---|
| (a) April 22  | ELA State Test 7/8                                      |
| (b) May 3     | AP - US Government & Politics                           |
| (c) May 4     | Math State Test 3 <sup>rd</sup> /4 <sup>th</sup>        |
| (d) May 5     | Budget Hearing – 6PM – In Person - Gymnasium            |
| (e) May 5     | Math State Test 5 <sup>th</sup> /6 <sup>th</sup>        |
| (f) May 5     | AP – Literature & Composition                           |
| (g) May 6     | Math State Test 7 <sup>th</sup> /8 <sup>th</sup>        |
| (h) May 6     | AP – US History   |
| (i) May 11    | Personal Voter Registration – 4pm-8pm – District Office |
| (j) May 12    | AP – English Language & Composition                     |
| (k) May 14    | AP – Environmental Science                              |
| (l) May 18    | Budget Vote & Election – 2pm-8pm – New Gymnasium        |
| (m) May 18-20 | NYESLAT – K-2 <sup>nd</sup> Grades                      |
| (n) May 19    | Progress Reports Available online                       |
| (o) May 25-27 | NYESLAT – 3 <sup>rd</sup> -12 <sup>th</sup> Grades      |
| (p) May 26    | Board of Education Meeting – 6PM                        |

## III. REPORTS

### A) Superintendent Report

A special thank you to Mr. Lou Liberatore for all his efforts (as well as those from Mr. DeRosa) to bring JV Baseball back to the hive. I promise you Mr. Liberatore and your team that we will have a home field somewhere in place for the first game. There is a resolution to appoint Mr. Liberatore on page 5 of the agenda as the JV Baseball coach.

As you heard from the Architect and Construction Manager, we continue to make great progress on the last phases of the \$29,434,568 million dollar construction project that the Bridgehampton community voters approved over four years ago back in December 13, 2016. This journey, to achieve one of the long standing middle states accreditation “new facilities” goals which goes back to 2011 (as well as an important goal of the Bridgehampton community), has finally been accomplished. I along with the members of the board of education and the administrative team are appreciative and thankful to everyone who has played a role in this beautiful project to improve the educational facilities for our students and community.

As we continue to work our way through the intricacies of this pandemic, we continue to revise and implement recommendations from our Reopening of School Committee. These recommendations consistently factor in the latest CDC, NYSDOH, SCDOH, and NYSED recommendations and guidelines. We also rely on our health & safety consultant, Mr. Brian Graham, who is part of the Nassau & Suffolk County School Buildings & Grounds Association. The Reopening Committee will be meeting again next week on April 27 to discuss the latest PreK to 12th guidelines recently announced by the NYSED especially those recommendations regarding 6’ down to 3’ social distancing. These guidelines and recommendations not only affect the potential safety and health our students and staff but they also have a potential financial cost factor which must be evaluated in the budget. You will hear from Mr. Miller that our remote learners continue to elect to return to school for in person instruction at both the elementary and secondary grades. At the moment, due to space constraints our PreK program continues to be 100% remote however we expect PreK to be in-person for September.

You also heard a very thorough presentation from Mr. Cox this evening as he presented our elementary benchmarking and progress monitoring for ELA and Math as well as an update on the New York State Education Department grades 3-8 assessments, Regents examinations, and the NYS English As A Second Language Achievement test. It is evident from the data collected that the majority of our elementary K-5 students (both in-person and remote) continue to do well in ELA and math. Our instructional staff should be proud of their positive impact on each of our students.

Mr. Bermudez, Director of Special Education & ENL will update us on his department’s progress with annual student evaluations as well as his continued efforts to work with the two neighboring private schools.

Last but not least, we will also hear from Ms. Coggin, our school business administrator, with the final proposed budget presentation to be adopted this evening by the board. This will set in motion some required mailings as well as an upcoming budget hearing for the community to see the final budget presentation.

We also continue to progress with our building-by-building plan to vacate the office trailers and temporary buildings from the late 1960s. This is actually part of the final phase of the construction project where the Pre K building and Music/Science building will be demolished to make room for a new parking area.

## B) Principal Report

- Graduation Date- June 19<sup>th</sup>
- Reopening Committee Recommendation:
  - Not providing remote instruction as an option for students.
  - Students with a medical underlying condition, 504 meeting
  - Removal of three teacher's office trailers
  - Further guidance from DOH- cafeteria and barriers.
- Parent Teacher Conferences- Virtually
- State Testing Dates & Numbers:
  - 3rd-8<sup>th</sup> Grade- Total Number
  - Tested- 57
  - Not Tested-33
  - 90 Total
  - Exempt-1
- School Enrollment- In-Person/Remote
  - Pre-K-7 Virtual
  - Kindergarten-17/2
  - First Grade- 10/2
  - Second Grade-15/4
  - Third Grade-12/1
  - Fourth Grade- 14/0
  - Fifth Grade-19/2
  - Sixth Grade- 14/4
  - 7<sup>th</sup> Grade- 12/2
  - 8<sup>th</sup> Grade-15/4
  - 9<sup>th</sup> Grade- 15/3
  - 10<sup>th</sup> Grade- 10/3
  - 11<sup>th</sup> Grade- 8/4
  - 12<sup>th</sup> Grade- 9/5
  
- Elementary Total: 104 Total: 86 In-Person & 18 Remote
- 6<sup>th</sup>-12<sup>th</sup> Grade: 108 Total: 83 In-Person & 25 Remote
- Social/Emotional & Equity Meeting- Goals
- Teacher Postings- Closes May 21<sup>st</sup> – 4 Positions
- Town Supervisor Visit
- Drivers Education
- Regents/ AP Exams
- May 3rd-AP Government & Politics Exam-8:00AM
- May 5th-AP Literature & Composition Exam-8:00AM
- May 6th-AP US History Exam-8:00AM
- May 12th-AP English Language & Composition Exam-8:00AM
- May 14th-AP Environmental Science Exam-8:00AM
- May 19th-AP US History Exam
- June 17- ELA 11
- June 22<sup>nd</sup>-Living Environment
- June 23<sup>rd</sup>-Algebra I
- Earth Science (Written Exam Only) June 24<sup>th</sup>

### C) Director of PPS & ENL Report

- Annual Reviews, Initial Determination Meetings, and 504 Plans Reviews Continue
  - Staffing
    - Coverages
- Testing
  - PSAT 8/9
    - Accommodations
    - Thanks to all staff
  - NYS 3-8 Testing
    - Accommodations
    - Thanks to all staff
  - NYSESLAT
    - May 2021 administration
      - Thanks to Mr. Miller & Cox for their coordination
- Parentally Placed Students
  - NYS ED LAW 3602-c
    - Local BOEs requirement to provide SE services to students irrespective of their home district
    - Thanks to our partners at Hayground, Lower Ross, and East End Districts
- SEQA Review Continues
  - Support from SEQA Office
  - Support from LIU

### D) School Business Administrator Report

- Property Tax Report Card – is attached to the agenda, and will need to be approved tonight, and submitted to NYSED within 24 hours of approval.
- There is a transfer on the agenda – to cover the electric bill. Our electric bill has risen from \$61K in 2020, to about \$170K this year, to a budget of \$240K next year.
- Electricity has increased dramatically.
- Possible tuition increase would like to put it on the table:  
from
  - K-6 \$6,500 (subject to available space)
  - 7-12 \$8,000 (subject to available space)to
  - K-6 \$8,500 (subject to available space)
  - 7-12 \$10,000 (subject to available space)
- Budget Presentation.

## IV. NEW BUSINESS

### \*CONSENT AGENDA, ITEMS 1 & 2

**Motion: L Tyree-Johnson**

**Second: M. Verzosa**

**Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: 5450.1 Notification of Sex Offenders; 5550 Student Privacy; 5650 Student Volunteers for School & Public Service; 5710 – Violent & Disruptive Incident Reporting.

Motion: L Tyree-Johnson

Second: M Verzosa

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the generous donation of 72 educational activity CareKits from the Supplies for Success organization which were distributed to our elementary classes in time for the spring break.

Motion: L Tyree-Johnson      Second: M Verzosa      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-A15

**Motion: L Tyree-Johnson      Second: J Vinski      Vote: 6-0**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2021-2022 budget in the amount of \$20,658,612 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for March 31, 2021.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/20- 03/31/2021.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/20 – 03/31/2021.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/20 – 03/31/2021.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund A with 41 Claims in the amount of \$306,667.69.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund C with 5 Claims in the amount of \$1,092.90.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund F with 2 Claims in the amount of \$10,202.26.

Motion: L Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #27 Fund H with 5 Claims in the amount of \$317,355.84.

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund T with 13 Claims in the amount of \$131,759.30.

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfer:

2020/2021 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2250.471 – Tuition Paid to Other Districts	\$30,000.00	A1620.482 - Electricity	\$30,000.00	Transfer of funds to increase electricity PO due to increased electric costs

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with PBIS Rewards Service for the 2021-2022 through 2025-2026 school years and authorizes the Superintendent to sign the contract.

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2021 Senior Scholarship donation from Riverhead Building Supply in the amount of \$500.00.

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Mini Grant on behalf of Jenna Pluta from the NYS Association of FCS Educators in the amount of \$150.00.

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

- 15) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the 2021/2022 registration of the following non-resident students and authorizes the Superintendent to advise families of acceptance, and set up billing as per Board policy.

Temp Id	Student's Id	Gr(21-22)	Fee (21-22)
72305	10553	11th	\$69,000 (Riverhead)
51004	10558	12th	\$69,000 (Riverhead)

Motion: L Tyree-Johnson Second: J. Vinski Vote: 6-0

## B) PERSONNEL

### \*CONSENT AGENDA, ITEMS B1 – B11; PULLING #B8

**Motion: L Tyree-Johnson**

**Second: C Lillie**

**Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation from Christopher Campbell as the School Health Aide, effective end of day, April 9, 2021.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 2) Resolved** that the Board of Education approves the abolishment of the Civil Service Title/Position of School Health Aide at the Bridgehampton School, effective end of day on April 9, 2021.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation from Alissa Blydenburgh as a Teacher Aide, effective end of day, April 14, 2021.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 4) Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Irene Claiborne as a Teacher Aide to be paid at an annual rate of \$26,750, prorated to the start date of April 22, 2021.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 5) Resolved** that the Board of Education of the Bridgehampton UFSD approves Guadalupe D. Chabla Urgilez as a substitute custodian for the 2020-2021 school year at the hourly rate of \$16.59 for a custodial worker I, pending the completion of HR paperwork.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 6) Resolved** that the Board of Education of the Bridgehampton UFSD approves Norman Beason as a substitute custodian for the 2020-2021 school year at the hourly rate of \$16.59 for a custodial worker I, pending fingerprint clearance and the completion of HR paperwork.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

- 7) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Civil Service Employees Association, Inc., dated March 26, 2021 regarding the donation of sick days to the sick leave bank of Dorothy White and authorizes the Superintendent to sign the agreement.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

**8) Resolution Pulled for Discussion in Executive Session:**

**Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Lou Liberatore as JV Baseball Coach for the 2020/2021 season to be paid as per the BTA Contract's Interscholastic Sports Pay Schedule.

Motion:                      Second:                      Vote: **PULLED**

**9) Resolved** that the Board of Education of the Bridgehampton UFSD approves Michael DeRosa as a volunteer JV Baseball Coach for the 2020/2021 season at no additional compensation.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD approves Catherine Bromberg as a Substitute Teacher for the 2020/2021 school year at the daily rate of \$150, pending fingerprint clearance and completion of HR paperwork.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD approves Yolanda Ochoa Bonilla as a Substitute Teacher Aide for the 2020/2021 school year at the daily rate of \$100, pending fingerprint clearance and completion of HR paperwork.

Motion: L Tyree-Johnson    Second: C. Lillie    Vote: 6-0

**C) COMMITTEE ON SPECIAL EDUCATION**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee on Special Education for Student #10359 and authorizes the Superintendent to arrange for services.

Motion: L Tyree-Johnson    Second: C Lillie    Vote: 6-0

**VI. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VII. MOTION TO ADJOURN at 8:46PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson    Second: C Lillie    Vote: 6-0

**VIII. MOTION TO RETURN TO Public Session at 10:20PM.**

Motion: L Tyree Johnson    Second: K. McClelland    Vote: 6-0

**1) Resolved** that the Board of Education of the Bridgehampton UFSD hereby denies the request of an unpaid leave of absence submitted by Gabriela Jiminian and authorizes the Board President to communicate with the employee.

Motion: M. Vigliotta                      Second: J Vinski    Vote: 6-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby approves the appointment of Lou Liberatore as JV Baseball Coach for the 2020/2021 season to be paid as per Step 4 of the BTA Contract's Interscholastic Sports Pay Schedule.

Motion: M. Vigliotta      Second: K McClelland      Vote: 6-0

**IX. MOTION TO ADJOURN at 10:23PM.**

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk