

**Bridgewater Union Free School District
Board of Education Business Meeting
Wednesday, August 24, 2022
5:15PM - Gymnasium
MINUTES**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:09PM, immediately following the Public Hearing for the Code of Conduct and District-Wide Safety Plan, followed by the Pledge of Allegiance.

Present: Ronald White, President; Jennifer Vinski, Vice President; Trustees: Carla Lillie, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Miller, Principal; Michael Cipriani, Interim School Business Administrator; Michael Cox, Assistant Principal; Tammy Cavanaugh, District Clerk

Attended virtually: Trustee: Markanthony Verzosa

Excused: Trustee: Jo Ann Comfort

Counsel: Joshua Shteierman, Esq.

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated August 24, 2022.

Motion: J. Vinski

Second: C. Lillie

Vote: 4-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 4, 2022 Special Meeting of the Board.

Motion: J. Vinski

Second: C. Lillie

Vote: 4-0

- D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 27, 2022 Business Meeting of the Board.

Motion: J. Vinski

Second: C. Lillie

Vote: 4-0

- E) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- F) Invitation to visitors to address the Board of Education on agenda items.**

- G) Communications**

- 1) SCOPE Forum – Summer 2022

- H) Board of Education Discussion Items**

- 1) District Data Presentation – Michael Miller & Michael Cox, Principal & Assistant Principal

***6:08PM – Kathleen McClelland, Trustee Arrived**

I) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

(a) Aug. 30, 31 & Sept. 1	Superintendent's Conference Days
(b) Aug 31	6 th Grade Orientation – Auditorium 5-6PM
(c) September 2	No Classes – District Open
(d) September 5	Labor Day – District Closed
(e) September 6	First Day of School!
(f) September 12	After School Programs Begin
(g) September 14	Back to School Night
(h) September 21	Board of Education Meeting – 6PM – Gymnasium
(i) September 26 & 27	Rosh Hashanah – No Classes; District Open

III. REPORT

A) Superintendent of Schools

COVID-19 Update: Earlier this month, the Centers for Disease Control and Prevention (CDC) released its recommendations regarding COVID protocols and recommendations for schools; please see the link below: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-childcare-guidance.html>

In summary, the CDC recommended a more relaxed approach to pandemic safety practices in schools, and eased its guidance about student quarantines, testing, and screening. Quarantines are no longer recommended for people exposed to Covid in schools, who instead are encouraged to follow broader community guidance to wear a well-fitting mask and get tested.

Typically, the NYS Department of Health (DOH) issues guidelines that are aligned with the CDC's recommendations. Late last week, Education Commissioner Betty Rosa, through an intermediary, informed a large group of education stakeholders that guidance from the state will be forthcoming during the week of August 22, 2022. As soon as we receive this information, I will update the Board, staff, and school community.

District Comprehensive Improvement Plan (DCIP): The Leadership Team and I met to discuss the DCIP and planning document for the 2022-2023 school year. We also collaborated with consultants from PLC and Associates, who are providing support to the district in this area. The priorities for our district for the 2022-2023 school year are a continuation of last year and include: encouraging student and staff social-emotional learning through deepening connections and relationships; building capacity for educators and students to celebrate cultural diversity and responsiveness; and focusing on instructional practices to improve student engagement and promote higher order thinking. These priorities will be incorporated into District goals, committee-level work, and professional development goals for the 2022-2023 school year. NYSED requires that the Board approves the DCIP plan, which is on the agenda for the Board's approval.

District and School Emergency Response Plans: The Leadership Team and I met to update the District and School Emergency Response Plans, which are required to be approved by the Board and submitted to NYSED on an annual basis. A hearing is also required, which will be conducted at the meeting of the Board on August 24, 2022, at which time a draft of the plans will be presented to the Board for its approval. There are no substantive changes to either plan for

the 2022-2023 school year. We completed the 30-day public comment period last month. The deadline for final submission to NYSED is October 1, 2022. I have included a draft of the District and School Emergency Response Plans. Please note that the School Emergency Response Plan is confidential.

Security Needs Assessment: The District is working with Altaris Consulting Group, via a COSER with SWBOCES, to conduct a security needs assessment. We anticipate presenting this information to the Board at its meeting in September 2022. We are also in the process of identifying potential law enforcement candidates who have experience working in a school environment to serve as security personnel as part of this needs assessment.

Code of Conduct Hearing: The Leadership Team and I reviewed the Code of Conduct; there are no substantive changes for the 2022-2023 school year. The Code of Conduct needs to be approved by the Board of Education on an annual basis; a hearing is also required, which will occur at the meeting of the Board on August 24, 2022.

Superintendent's Conference Days: The Leadership Team and I developed plans for Superintendent's Conference Days, which will be held over the course of three days from August 30, 2022, through September 1, 2022. I have included a draft agenda for your review; we have a number of informative activities and presentations for the staff in preparation for our work together as we welcome back students and families for the 2022-2023 school year.

Our keynote speaker this year is Dr. Robert Brooks, who is a nationally and internationally recognized psychologist, speaker, and author on the themes of resilience, motivation, school and work climate, and family relationships. Dr. Brooks is a member of the faculty at Harvard Medical School, has served as the Director of the Department of Psychology at McLean Hospital in Massachusetts, and has presented nationally and internationally to thousands of parents, educators, mental health professionals, and business people. He provides practical, realistic, research-based strategies and suggestions and he is renowned for his warmth and humor. In addition, each of our staff members will be receiving a copy of Dr. Brooks' latest book: *Tenacity in Children: Nurturing the Seven Instincts for Lifetime Success*.

We will also be presenting our achievement data for the 2021-2022 school year to the staff, which will inform conversations on continuous improvement for teaching and learning during the 2022-2023 school year. We will also be providing updates and plans to continue the implementation of our Google Classroom curriculum initiative. In addition, we will be continuing our work in the area of diversity, equity and inclusivity with a workshop that will be presented by April Francis-Taylor, Director for the ESBOCES DEI Consortium, of which the District is a member.

Twenty-First Century Community Learning Center (21stCCLC) Bees' Hive Grant

Update: Throughout the month, the Leadership Team and I conducted planning meetings in preparation for the launch of the program in the fall of 2022, which included meetings with community partners. We have also identified a candidate to serve as our Project Director, Dr. Robert Tymann, who is a retired assistant superintendent from East Hampton, resides on the East End, has experience with project-based learning, and has already established connections and relationships with our grant partners and others throughout the region. (This position is grant funded and required.) An agenda item to appoint Dr. Tymann is on the Board's agenda for its meeting on August 24, 2022.

We are currently in the process of building a schedule for the after-school program, which will be shared with the Board, families, and the community shortly after school reopens on September 6, 2022. We anticipate that the program will begin in mid-October.

We will also be establishing a 21stCCLC Bees' Hive Advisory Committee, which will have its first meeting in early November, 2022. The committee will include Board members, students, parents, staff, and community partners. Please let me know if you would like to be a part of this committee; I anticipate that it will meet several times throughout the school year.

Capital Projects/Facilities Update: Stalco has completed its work to address the flooding issue in the showers in the gym, to the District's satisfaction. The project for the bathroom in the Pre-K is nearing completion and will be finished before school opens. In the future, you will find updates for facilities in Michael Cipriani's monthly reports.

Technology Update: I met with representatives from LICN, the District's technology services provider, to discuss the District's support staff, technology infrastructure, cybersecurity, and instructional technology initiatives and needs.

Professional Learning Plan: Throughout the month, I have been working on the District's professional learning plan (PLP), based on feedback from our survey and the work of our PLP committee this past year, in preparation for our meeting in September, 2022. It is anticipated that the completed plan will be presented to the Board for its approval at its meeting in October, 2022.

NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-2

Motion: J Vinski

Second: C Lillie

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Bridgehampton UFSD District-Wide and Building Level Safety and Crisis Response Plan for the 2022/2023 school year.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the District Comprehensive Improvement Plan (DCIP) for the 2022/2023 school year.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the policies, regulations and exhibits of the Code of Conduct for the 2022/2023 school year.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

IV. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA, ITEMS A1- A21, PULLING 12, 16, 17 & 21

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for July 31, 2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2022 – 7/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2022 – 7/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2022 – 7/31/2022.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund A with 34 Claims in the amount of \$606,703.27.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund H with 2 Claims in the amount of \$3,332.35.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund F with 1 Claim in the amount of \$8,849.00.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund CM with 2 Claims in the amount of -\$967.56.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund A with 38 Claims in the amount of \$247,108.98.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund CM with 10 Claims in the amount of \$31,668.91.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Elyse Duryea, MA, CCC-SLP for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Vinski Second: C. Lillie Vote: 5-0

12)Resolved that the Board of Education of the Bridgehampton UFSD approves the contract for shared sports services for lacrosse with the Southampton UFSD, East Hampton, Sag Harbor, Bridgehampton, Hampton Bays and the Ross School for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

13)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the education services contract with the Wainscott Common School District for the provision of education services to Wainscott students in grades 4 through 6 for the period of July 1, 2022 through June 30, 2027 and authorizes the Board President and Superintendent of Schools to execute the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

14)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the education services contract with the Wainscott Common School District for the provision of education services to Wainscott students in grades 7 through 12 for the period of July 1, 2022 through June 30, 2027 and authorizes the Board President and Superintendent of Schools to execute the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

15)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves Change Order No. 3 submitted by Palace Electrical Contractors for a credit in the amount of \$75,000.00 concerning SED Project No.58-09-09-02-0-001-016 and authorizes the Superintendent of Schools to sign the agreement.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

16)Resolved that the Board of Education of the Bridgehampton UFSD, upon the recommendation of the Superintendent of Schools, the President of the Board of Education or the District Clerk is authorized the sign the final contract between the Board of Cooperative Educational Services (BOCES) and the school district for the 2021-2022 year based on tuition and other charges in the amount of \$1,041,045.34.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

17)Resolved that the Board of Education of the Bridgehampton UFSD, upon the recommendation of the Superintendent of Schools, the President of the Board of Education or the District Clerk is authorized to sign the final contract between the Board of Cooperative Educational Services (BOCES) and the school district for the 2022-2023 year based on tuition and other charges in the amount of \$1,123,633.06.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

18)Resolved that the Board of Education of the Bridgehampton UFSD hereby approves the agreement with Nawrocki Smith, Certified Public Accountants for Internal Review of Purchasing Cycle, Including Vendor Database Analysis for the 2022/2023 school year and authorizes the Interim School Business Administrator to sign the Letter of Engagement and the Superintendent of Schools to execute the contract, pending review by Counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

B) PERSONNEL

*CONSENT AGENDA, ITEMS B1- B8; PULLING 6 & 7

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with Dr. Robert Tymann as 21CCLC Project Director for the 2022/2023 school year and authorizes the Board President to sign the contact, subject to review by Counsel.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Michael Casper as a Teacher Substitute for the 2022/2023 school year at the daily rate of \$150.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Rosanne Bradley as a Teacher Substitute for the 2022/2023 school year at the daily rate of \$150.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Anita LaGrassa as a Teacher Aide/Teacher Substitute for the 2022/2023 school year at the respective daily rate of \$105/\$150.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following stipends for the 2022/2023 school year to be paid per the CSEA Contract:

- Barbara Palermo Registrar
- Milena White Bilingual Assistant to the Registrar
- Maria Cristina Banados Attendance Officer
- Ninfa Boyd Bilingual Assist. to the Pupil Personnel Services Liaison

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an "extra class period" and to be paid as per the BTA contract for the 2022/2023 school year:

- John Reilly 1 Class Every Day Global II
- Nancy Bagshaw 1 Class Every Week Elementary Foreign Language
- Allison Federico 1 Class Twice Weekly Coding/Robotics
- Jeff Neubauer 1 Class Every Day Self-Contained Math 7/8
- Jeff Neubauer 1 Class Every Day Self-Contained Math Coding
- Pat Aiello 1 Class Every Day Social Studies 8
- Michael Sherman 1 Class Every Other Day Physics Lab

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the amended certification from Graphic Imaging 7-12 to Commercial Art 7-12 for Dilangani Dilrukshi, previously approved at the June 22, 2022 and July 27, 2022 meetings under Graphic Imaging:

Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Dilangani Dilrukshi, who maintains a Professional Certification in Commercial Art, Grades 7-12 to serve as a 1.0 FTE Technology Teacher in the Technical Subjects – Technology Tenure Area whose probationary term shall commence on August 30, 2022 and shall expire on August 29, 2025 provided that in order to be granted tenure, Dilangani Dilrukshi shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Dilangani Dilrukshi receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time, at an annual salary of M, Step 10, per the BTA contract.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Stipends for the 2022/2023 school year as per the attached list.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

C) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request submitted by Ronald White on behalf of the Varsity Basketball Team for car wash fundraisers to be held on the following Saturdays from 9AM – 2PM: September 10, 18, 24 and October 1, 2022.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

- V. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- VI. **MOTION TO ADJOURN at 7:14PM** to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

***8:30PM – Markanthy Verzosa signed off virtually.**

- VII. **MOTION TO RETURN TO Public Session at 8:45PM.**

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

1. **Resolved** that the Board of Education of the Bridgehampton UFSD denies the Step 3 Grievance brought by the CSEA dated August 5, 2022.

Motion: J. Vinski

Second: C. Lillie

Vote: 5-0

VIII. MOTION TO ADJOURN at 8:46PM.

Motion: J. Vinski

Second: K. McClelland

Vote: 5-0

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tammy A. Cavanaugh". The signature is written in a cursive, flowing style.

Tammy A. Cavanaugh
District Clerk