

**Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, October 26, 2022
6:00PM - Gymnasium
MINUTES**

I. ROUTINE MATTERS

- A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:05PM, followed by the Pledge of Allegiance.

Present: Ronald White, President; Jennifer Vinski, Vice President; Trustees: Kathleen McClelland, Markanthony Verzosa, Angela Chmielewski, Jo Ann Comfort; Dr. Mary T. Kelly, Superintendent of Schools; Michael Miller, Principal; Michael Cipriani, Interim School Business Administrator; Michael Cox, Assistant Principal; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk

Excused: Carla Lillie, Trustee

Counsel: Michael Vigliotta, Esq. and Sarah Gyimah, Esq. of Volz & Vigliotta, PLLC

Guests: Jill Sanders, Cullen & Danowski
David Elliott & Marimba Band: Hugo Kapon, Sarah Kapon, Sergio Lazaro, Avery McClelland, Luna Paucar, Jonah Posner, Eustorgio Rojas, Jose Rojas, Neo Simmons, Ayanna Spears, Kris Vinski, Scott Vinski

- B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated October 26, 2022.

Motion: J. Vinski Second: K McClelland Vote: 6-0

- C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 21, 2022 Meeting of the Board.

Motion: J. Vinski Second: K McClelland Vote: 6-0

- D) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

- E) Invitation to visitors to address the Board of Education on agenda items.**

- F) Communications**

- G) Board of Education Discussion Items**

- 1) Board Recognition**
- 2) Markanthony Verzosa – NYSSBA Level I Board Achievement Award**
- 3) Jill Sanders/Cullen & Danowski – 21/22 Audit Report**

- H) Consideration of additional items for the Agenda**

II. ANNOUNCEMENTS

(a) October 31	Halloween Parade – 12:30PM
(b) November 8	Election Day/Superintendent’s Conf. Day – No Classes
(c) November 10	End of Quarter I
(d) November 11	Veteran’s Day – District Closed
(e) November 16	BOE Meeting – 6PM – Gymnasium
(f) November 21	Early Dismissal at 11:05am for Parent/Teacher Conf.
(g) November 23	Thanksgiving Recess; No Classes; District Open
(h) November 24-25	Thanksgiving Recess

III. REPORT

A) Superintendent of Schools

Superintendent’s Conference Day With input from the Leadership Team and Curriculum Committee, we have planned our next Superintendent’s Conference Day, which will be held on November 8, 2022. The entire day will be devoted to the Google Classroom curriculum initiative, which has been successfully piloted at the secondary level. Teachers involved in the pilot last year will present to the faculty, and will provide support for their colleagues as we move forward with this initiative for the entire district.

Student Council: Throughout the month, I have been participating in meetings of the Student Council to discuss with them their concerns and ideas. We are currently working on concerns about the dress code and student driving privileges. The students are very thoughtful, well-informed, respectful, and reasonable in their approach to these matters. This month, student representatives met with the Policy Committee to present a recommendation regarding the dress code. Although we still have some work to do, we are moving in a positive direction, and the students have a voice in matters that affect them.

Suffolk County School Superintendents Association - Workshop for Superintendents and Business Officials: This month, Michael Cipriani and I participated in a very informative workshop on the Superintendent-Business Official partnership. Representatives from the State Association of Business Officials (ASBO), and former officials from the New York State Comptroller’s Office and the State Education Department provided updates, and led a panel discussion with superintendents and business officials to answer questions.

Security Needs Assessment: Altaris has just completed a draft of a security needs assessment, based on a walkthrough of our facilities which was conducted with our leadership team. We are in the process of reviewing this document and identifying next steps.

Technology Audit: We are in the process of conducting an audit of our technology infrastructure, hardware, and software, so that we can engage in short term and long term planning, as described in the District’s three year technology plan, which was approved by the Board in June, 2022.

New York State School Boards Association (NYSSBA) Convention and Education Expo: I am accompanying members of the Board of Education to the annual NYSSBA Convention in Syracuse. This is the first in-person convention since the pandemic; the theme is *Together Again*. A review of the convention schedule indicates that this year’s conference will be very informative

and inspiring, with opportunities to attend keynote addresses by experts in the fields of leadership, education and related areas; opportunities to share best practices with colleagues through smaller sessions; interactive discussions with NYSED officials regarding New York State issues and initiatives; and networking and collegiality among members through group discussions, meetings, social interactions, and workshops.

Twenty-First Century Community Learning Center (21stCCLC) Bees' Hive Grant Update:

The program began on schedule as planned. Throughout the month, the Leadership Team, Dr. Tymann, and I continued our planning meetings in preparation for the launch of the program in the fall of 2022. We have also participated in several meetings with the New York State Education Department regarding this grant, including a visit from the State's Technical Assistance Center.

As mentioned previously, the 21st CCLC Bees' Hive Advisory Committee will be meeting in November to assess the program, including areas of success and areas in need of improvement. The committee includes Board members, students, parents, staff, and community partners.

We are also preparing an outreach to Bridgehampton families whose children presently attend non-public schools to see if they may be interested in attending the after school program, which will serve as a great introduction to all that the Bridgehampton School has to offer to our families, children, and community.

Committee Meetings: Committee meetings have begun for the 2022-2023 school year. Please see the summary for each committee that has met thus far, below:

Curriculum: I met with school leaders and curriculum chairs to plan for the first committee meeting, which was held this month. Here are the highlights:

- The curriculum overviews have been published to the District's website; there are still a few areas that need to be completed, which are in the process of being addressed.
- We discussed the next steps for the district's Google Classroom initiative, which was piloted by secondary teachers, and involves harnessing Google Classroom to warehouse our curriculum, including standards, overviews, scope and sequence, pacing calendars, lesson plans, resources, and assessments for collaboration, access, and review. It was agreed that the Superintendent's Conference Day would be devoted to providing support and training to additional secondary teachers, and an opportunity for elementary teachers to prepare to conduct a pilot, based on their needs. The group of teachers who engaged in the pilot last year will turn-key this with their colleagues.
- Additional professional development needs, curriculum writing needs, and curriculum resource needs were also discussed.
- Michael Cox introduced a program, *My View*, for consideration to support our balanced literacy program. It was agreed that a group of teachers would review it, together with the Leadership Team to see how it could support our needs.

Policy: The district subscribes to the NYSSBA policy updates service. The recommended updates were reviewed by counsel and compared to the district's existing policies.

This month, the committee met with representatives from the Student Council to hear their proposal regarding the district's dress code. A very engaging discussion ensued, which left the committee short on time to discuss other policy updates. The committee will reconvene to address the other policies that were on the agenda.

Wellness: The wellness policy was provided to each member of the committee for review and in

preparation for feedback at the next meeting. Members reviewed the goals from last year, which included the following:

- a. Digital Media education
- b. Code of Conduct- equity of dress code
- c. Student Voice- safe places for students
- d. Genders and Sexualities
- e. Contract/Expectations for digital media/social media/applications

At its next meeting, the committee will discuss its goals for the 2022-2023 school year.

Audit: Jill Sanders, CPA, from Cullen and Danowski, the district's external auditors, will present the annual audit report to the committee. After review and discussion, the committee will make a decision on whether the BOE should accept the audit report.

Health, Safety, and Facilities: The committee was provided with an update regarding the annual Building Safety and Emergency Plans for the 2022-2023 school year. In addition, the committee was provided with an update on the following:

A. Completed Projects:

- Pre-K Bathroom
- Locker Room Water Leak Issue
- Gym Floor- Sanded and Polished
- BMS- Boiler Completed
- AC Administration Building
- Boiler Unit- Ready for Colder Weather

Kameron Kaiser discussed the need for a generator. Further discussion of the cost took place and it would be a very expensive proposition. Anthony Defino suggested that we talk to BBS Architects regarding an option that may be able to heat our water system so pipes do not freeze. A company named GT Power Systems was named as a company that may be able to provide a quote for this project. Dr. Kelly discussed Solar Power and possibly looking into an Energy Performance Contract. Mark Verzosa mentioned a company (MTS in Farmingdale) that may be able to provide feedback in this area.

B. Projects in Progress:

- Univents and AC units (Compressors)
- Baseball Field-

Kameron Kaiser asked about ruts in our fields and an area where there is some exposed pipe. He discussed furniture for the cafeteria that could be used outside during good weather. The possibility of moving furniture that we have now was also discussed.

- BBS- Architect for Principal's Office Renovation

C. Other Items of Interest:

- Cameras- Milena and Sean have a list
- Speakers
- Safety Plans Approved by BOE
- Alteris (Security Consultants)
- Fitness Center- Mike Miller stated that there is not much activity in the morning. Anthony DeFino said that there is a water leak in the Fitness Center ceiling. We will follow up.

IV. NEW BUSINESS

*CONSENT AGENDA, ITEMS 1-2

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of Policy #6690 Audit Committee and Exhibit #6690-E Audit Committee Charter for the 2022-2023 school year.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Community Member, Dwight Singleton to serve on the Audit Committee for the 2022/2023 school year.

Motion: J. Vinski

Second: M. Verzosa

Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth W. Kotz as the Audit Committee Chairperson for the 2022-2023 school year as outlined in the Board of Education policy #6690.

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer L. Vinski as the Audit Committee Secretary for the 2022-2023 school year as outlined in the Board of Education policy #6690.

Motion: J. Comfort

Second: K. McClelland

Vote: 6-0

*CONSENT AGENDA, ITEMS A3 – A16

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the External Audit Report for the fiscal year ending June 30, 2022 from Cullen & Danowski, LLP.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the generous donation of art supplies, school supplies, drafting table, fluorescent lamp and chair from Warren Kass of Water Mill, NY at an approximate value of \$500.00.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for September 30, 2022.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

6) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2022 – 9/30/2022.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2022 – 9/30/2022.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

8) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2022 – 9/30/2022.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund A with 39 Claims in the amount of \$362,310.99.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund CM with 19 Claims in the amount of \$253,711.76.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund A with 40 Claims in the amount of \$291,022.11.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Digital Age Learning for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD approves the Shared Sports Agreement with the Hayground School for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

14) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with CodeHS.com for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD approves the Special Education Agreement with East Hampton UFSD for the 2022/2023 school year and authorizes the Board President to execute the contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD approves the Snow and Ice Control agreement with Jackson Dodds & Company, Inc. for the 2022/2023 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

B) PERSONNEL

*CONSENT AGENDA, ITEMS B1 – B20

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Stipends for the 2022/2023 school year as per the updated list.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an “extra class period” and to be paid as per the BTA contract for the 2022/2023 school year:

Laura Keenan

1 Class Every Day

Specialized Reading

Patrick Aiello

1 Class Every Day

Marine Biology

Michael Sherman

1 Class Every Day

Astronomy

Kameron Kaiser

1 Class Every Day

Science 8

Henry Meyer

1 Class Every Other Day

Anatomy & Physiology

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement with the Bridgehampton Teachers’ Association dated September 14, 2022 concerning the appointment of five Teacher Curricular Chairperson positions for the 2022/2023 school year and authorizes the Board President to execute the agreement.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the following stipends for the 2022/2023 school year to be paid per the BTA contract or BTA MOA:

- E. Martin Kirwan

PreK-2nd Grade Curriculum Chairperson

- M. McArdle

3rd-5th Grade Chairperson

- H. Meyer

ELA/Social Studies/Foreign Language

- K. Sharp

Math/Science/Tech/Business

- J. Rodgers

Art/Music/PE

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves Ryan Barker and Jen Suarez to provide livestreaming of varsity basketball games for the 2022/2023 season to be capped at 3.5 hours for each home game at the non-instructional duties rate per the BTA contract.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

6) Resolved that the Board of Education of the Bridgehampton UFSD approves Ryan Barker and Jen Suarez to provide livestreaming of varsity basketball games for the 2022/2023 season to be capped at 3.5 hours for each away game at the non-instructional duties rate per the BTA contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

7) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Stipulation of Settlement Agreement between Jessica Fitzgerald and the CSEA and authorizes the Superintendent of Schools to execute the agreement.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

8) Resolved that the Board of Education of the Bridgehampton UFSD approves Maria Cristina Banados, Ninfa Boyd and Fulbia Garcia to provide translation as needed and to be paid by the individual hourly rate, per the CSEA contract.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD approves the following personnel as indicated for the 21st Century Community Learning Center Grant After School Program for the 2022/2023 school year to be paid as per the Grant:

Amanda Candelaria	Teacher @ \$62.83/hr.
Angela Selvaggio	Teacher @ \$62.83/hr.
Cheryl Nordt	Teacher Aide @ \$43.00/hr.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD approves Hailee Carman to serve on the District Wellness Committee and the Strategic Planning/Site-Based Council for the 2022/2023 school year.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD appoints Janet Conde-Mancino as a Teacher Aide, effective Monday, October 24, 2022 at a salary of \$26,750, prorated to the start date.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD approves the maternity/FMLA leave request from Jenna Pluta beginning on or about November 18, 2022 with the intent to return on or about March 6, 2023.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD revises the Maternity/FMLA leave request for Andrea Sullivan beginning on August 30, 2022 with the intent to return on January 23, 2023, the first day of the third quarter.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

14)Resolved that the Board of Education of the Bridgehampton UFSD approves the placement of Mackenzie Zajac as a long-term permanent substitute at a rate of \$150 per day effective November 4, 2022.

Be it Further Resolved that after working for more than 30 days in the position, the compensation will be at MA Step 1, pending completion of HR paperwork.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

15)Resolved that the Board of Education of the Bridgehampton UFSD approves Haley Ryan as a Teacher and Teacher Aide Substitute for the 2022/2023 school year at the respective daily rate of \$150 and \$105.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

16)Resolved that the Board of Education of the Bridgehampton UFSD approves the reappointment of the following previously approved Teacher Substitutes for the 2022/2023 school year to be paid at the daily rate of \$150:

Brock, Jennifer	Nathaniel, Zachary
Cohen-Gold, Joan	Perez, Jessica
Cook, Sharon	Rogers, Teresa
Deger, Diane	Sbordone, Thomas
Kane, Dylan	Schaeffer, Loretta
Kuchs, Stephanie	Vinski, Edward
LaGrassa, Anita	Williams, Judy
Laundrie, Chole	Zieniewicz, Zachary

Motion: J. Vinski Second: K. McClelland Vote: 6-0

17)Resolved that the Board of Education of the Bridgehampton UFSD approves the reappointment of the following previously approved Teacher Aide Substitutes for the 2022/2023 school year to be paid at the daily rate of \$105:

Allen, Patricia
DeCatri Zabala, Nicole
Radtke, Dara

Motion: J. Vinski Second: K. McClelland Vote: 6-0

18)Resolved that the Board of Education of the Bridgehampton UFSD accepts the resignation of Allyson R. Greenstein, effective the end of day on June 30, 2022.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

19)Resolved that the Board of Education of the Bridgehampton UFSD approves the FMLA leave request from Aaron Doroski beginning on September 29, 2022 with the intent to return on January 3, 2023.

Motion: J. Vinski Second: K. McClelland Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD approves Hamra Ozsu to serve on the District Wellness Committee for the 2022/2023 school year.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Special Education Committee for Students #10766, #10737, #10770, #10739, #10769, #10433 and authorizes the Superintendent of Schools to arrange for appropriate services.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

D) BUILDING USE REQUESTS

***CONSENT AGENDA, ITEMS D1-D4**

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Class of 2023 for use of the parking lot on September 29, 30; October 6, 2022 for fundraising car washes from 3pm – 6pm.

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Maria Bouzos-Reilly on behalf of the National Honor Society for use of the auditorium from 7AM – 5PM on Wednesday, December 21, 2022 for a Community Blood Drive with the actual event between 9AM – 3PM.

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Hayground School for use of the auditorium on from 9AM – 3PM on Wednesday, December 14 and 9AM -7PM on Thursday, December 15, 2022 for rehearsal and performances of a Shakespeare play.

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Hamra Ozsu and Carl Johnson for use of the gymnasium and tennis courts for Pickle Ball games to be held on Sundays, from 10:30am – 12:30pm, October 30, 2022 through June 25, 2023.

Motion: J. Vinski

Second: J. Comfort

Vote: 6-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 6:54PM to Executive Session to discuss personnel matters with counsel.

Motion: J. Vinski

Second: K. McClelland

Vote: 6-0

VIII. MOTION TO RETURN TO Public Session at 8:50PM.

Motion: K. McClelland Second: A. Chmielewski Vote: 6-0

IX. MOTION TO ADJOURN at 8:51PM.

Motion: K. McClelland Second: J. Comfort Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh
District Clerk