

Bridgehampton Union Free School District
Board of Education Business Meeting
Wednesday, July 26, 2023
5:00PM - Gymnasium
MINUTES

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 5:10PM, followed by the Pledge of Allegiance.

Present: Jennifer L. Vinski, President; Jo Ann Comfort, Vice President; Trustees: Ronald White, Kathleen McClelland, Markanthony Verzosa, Carla Lillie, Angela Chmielewski; Dr. Mary T. Kelly, Superintendent of Schools; Michael Cox, Principal; Kristopher Oliva, School Business Administrator; Michael Mack, Director for PPS; Tammy A Cavanaugh, District Clerk.

Counsel: Michael G. Vigliotta, Esq. of Volz & Vigliotta PLLC

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated July 26, 2023.

Motion: R. White Second: C. Lillie Vote: 7-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 5, 2023 Reorganizational Meeting of the Board of Education.

Motion: R. White Second: C. Lillie Vote: 7-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the July 5, 2023 Business Meeting of the Board of Education.

Motion: R. White Second: C. Lillie Vote: 7-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the June 21, 2023 Meeting of the Board of Education.

Motion: R. White Second: C. Lillie Vote: 7-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items.

H) Communications

I) Board of Education Discussion Items

II. ANNOUNCEMENTS

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| (a) July 10-Aug 18 | ESY 8:30AM-11:30AM, Mondays through Fridays |
| (b) July 10-Aug 18 | Summer Camp 8:00AM – 2:00PM; Mondays – Fridays |
| (c) August 23 | Board Meeting 5:30PM - Gymnasium |

III. REPORT

A) Superintendent of Schools

IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Bridgehampton District-Wide and Building-Level Safety and Crisis Response Plan for the 2023/2024 school year.

Motion: R. White

Second: C. Lillie

Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

***CONSENT AGENDA, ITEMS A1 – A16**

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for June 30, 2023.

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/2022 – 6/30/2023.

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/2022 – 06/30/2023.

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/2022 – 06/30/2023.

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #43 Fund A with 41 Claims in the amount of \$327,248.61.

Motion: R. White

Second: K. McClelland

Vote: 7-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund CM with 6 Claims in the amount of \$2,077.54.

Motion: R. White

Second: K. McClelland

Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund A with 31 Claims in the amount of \$507,090.75.

Motion: R. White

Second: K. McClelland

Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund C with 7 Claims in the amount of \$5,155.71.

Motion: R. White

Second: K. McClelland

Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund F with 2 Claims in the amount of \$6,460.00.

Motion: R. White

Second: K. McClelland

Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund A with 1 Claim in the amount of \$1,400.00.

Motion: R. White

Second: K. McClelland

Vote: 7-0

11) **WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for Tutorial & Special Education Services for Students, Western Suffolk BOCES & Component School Districts – RFP #22/23-04 P-E51 LH, Opened March 30, 2022, Original Term of Contract: July 1, 2022 through June 30, 2023; First Extension of Contract: July 1, 2023 through June 30, 2024; and

WHEREAS, the Bridgehampton Union Free School District, an educational/municipal corporation is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the District is a municipality within the meaning of General Municipal Law §110-n and is eligible to participate in the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County (hereinafter Western Suffolk BOCES) Joint Municipal Cooperative Bidding Initiative in the areas mentioned above; and

WHEREAS, with respect to all activities conducted by the Western Suffolk BOCES, the District wishes to delegate to Western Suffolk BOCES the responsibility for drafting of specifications, advertising for bids/proposals, accepting and opening bids/proposals, tabulating bids/proposals, awarding the bids/proposals, extending awards of bids/proposals, and reporting the results to the District.

BE IT RESOLVED that the District hereby appoints Western Suffolk BOCES to represent it and to act as the lead agent in all matters related to the services as described above; and

BE IT FURTHER RESOLVED that the District hereby authorizes Western Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for Western Suffolk BOCES; and

BE IT FURTHER RESOLVED that this Agreement with the District shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

Motion: R. White

Second: K. McClelland

Vote: 7-0

12)Resolved that the Board of Education of the Bridgehampton UFSD accepts the mutually written contract extension agreement submitted by Mickey’s Lawnsapes, Inc. for the 2023-2024 school year and authorizes the Superintendent of Schools to execute the contract, subject to review by Counsel.

Motion: R. White

Second: K. McClelland

Vote: 7-0

13)Resolved that the Board of Education of the Bridgehampton UFSD approves the contracts for shared sports services with the Ross School and the Hayground School Districts for the 2023/2024 school year and authorizes the Superintendent of Schools to execute the contracts, pending review by Counsel.

Motion: R. White

Second: K. McClelland

Vote: 7-0

14)Resolved that the Board of Education of the Bridgehampton UFSD approves the Summer 2023 Transportation Contract with Montauk Bus LLS for the following, pending final determination by Administration and Counsel:

BH Home/School Student Transportation	\$54,571.17
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Motion: R. White

Second: K. McClelland

Vote: 7-0

15)Resolved that the Board of Education of the Bridgehampton UFSD approves the following 2023/2024 Transportation Extension Contracts with Montauk Bus LLC and authorizes the Board President and Superintendent of Schools to sign the agreements:

BH Home/School Student Transportation	\$743,367.63
Athletics/Field Trip Transportation	\$185,275.47

Motion: R. White

Second: K. McClelland

Vote: 7-0

B) PERSONNEL

***CONSENT AGENDA, ITEMS B1 – 4; PULLING B3**

Motion: R. White

Second: K. McClelland

Vote: 7-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the appointment of Allison Schaefer who holds Initial Certificate as a Library Media Specialist as a 1.0 FTE Library Media Specialist Teacher whose teacher service shall be in the Library Media Specialist tenure area with a probationary term that shall commence on September 5, 2023 and expire on September 4, 2027. In order to be granted tenure in a classroom teacher position, Ms. Schaefer shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d and if either Ms. Schaefer receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, at an annual salary of MA, Step 1 as per the BTA contract.

Motion: R. White

Second: K. McClelland

Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Nicole Soder who holds Transitional B Certificate in Mathematics 7-12 and Transitional B Certificate in Mathematics 5-9 as a 1.0 FTE Secondary Mathematics Teacher whose teacher service shall be in the Mathematics tenure area with a probationary term that shall commence on September 5, 2023 and expire on September 4, 2027. In order to be granted tenure in a classroom teacher position, Ms. Soder shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d; and if either Ms. Soder receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, at an annual salary of MA 20, Step 4 as per the BTA contract.

Motion: R. White

Second: K. McClelland

Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the amended resolution from the March 22, 2023 Board of Education Meeting Agenda as follows:

Resolved that the Board of Education of the Bridgehampton UFSD approves the 2023 Summer Camp at the Hive, 8:00AM – 2:00PM, Monday through Friday, July 10 through August 18, 2023 and personnel listed below with an additional 6 hours for preparation time at the 21st Century Community Learning Center Grant After School Program hourly rate of \$62.83 for Teachers (BTA) and \$43.00 for Teacher Aides (CSEA):

Literacy:	Julia Conlon, Caitlin Hansen, Aleta Parker
Farm to Table:	Ninfa Boyd, Alexandra DeSouza
Theater:	Amanda Candelaria, Janet Mancino
Art:	Jen Suarez, Gay Giles
STEM:	Joseph Barclay, Austin T. Dougherty

Motion: R. White

Second: J. Comfort

Vote:

Motion to table for discussion in the Executive Session

Motion: J. Vinski

Second: J. Comfort

Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the letter of resignation from Caitlyn (Brown) Tinari as a Special Education Elementary Teacher, effective end of day on August 30, 2023.

Motion: R. White

Second: K. McClelland

Vote: 7-0

C) BUILDING USE REQUESTS

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ronald White for use of the gymnasium for basketball workouts from July 20 through August 30, 2023, for 2 hours per day as available (6:00am – 7:45am or 5:00pm-7:00pm).

Motion: J. Comfort

Second: C. Lillie

Vote: 7-0

VI. Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. MOTION TO ADJOURN at 5:15PM to Executive Session to discuss personnel matters with counsel.

Motion: R. White

Second: J. Comfort

Vote: 7-0

VIII. MOTION TO RETURN TO Public Session at 7:11PM.

Motion: C. Lillie

Second: A. Chmielewski

Vote: 7-0

IX. MOTION TO ADJOURN at 7:12PM.

Motion: J. Comfort

Second: R. White

Vote: 7-0

Respectfully submitted,



Tammy A Cavanaugh
District Clerk